

# Bristol, Connecticut

# ***Comprehensive Annual Budget***

***Fiscal Year 2011***  
July 1, 2010 – June 30, 2011



***Arthur J. Ward***  
***Mayor***

*Prepared by the Comptroller's Office  
Glenn S. Klocko, Comptroller*



*Additional copies of this budget  
document are available by calling the  
Comptroller's Office at 860-584-6127  
or at <http://www.ci.bristol.ct.us>*



***BRISTOL'S 225<sup>th</sup> ANNIVERSARY CELEBRATION-*** *The City of Bristol is celebrating its 225<sup>th</sup> anniversary as a town (1785) and then city (1911). A committee under the auspices of Mayor Art Ward is charged with handling the many events and details associated with this celebration. The commemorative postcard for this event is shown on the cover. The card includes four scenes depicting the eighteenth century (First Congregational Church), nineteenth century (the first Bristol High School, now home of the Bristol Historic Society), the twentieth century (ESPN) and the current century is depicted by an artist rendition of the proposed downtown as provided by Renaissance Downtowns. The center of the card displays the City of Bristol Seal with the number 225 superimposed. Numerous activities are planned and will be held throughout the year.*

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**City of Bristol  
Elected and Appointed Officials  
For Fiscal Year 2011**

**Executive (Elected)**

Mayor **Arthur J. Ward**  
(Member of Board of Finance, City Council and Chairman of the Joint Board)

**Members of Council (Elected)**

**7 Members**

First District **Clifford P. Block**  
**Kevin Fuller**

Second District **Kevin C. McCauley**  
**Ken Cockayne**

Third District **Kate Matthews**  
**Dave Mills**

**Board of Finance (Appointed)**

**9 Members**

Chairman **Richard J. Miecznikowski**  
Vice Chairman **John Smith**

Commissioners **Robert Casar**  
**Lisa Casey**  
**Greg Fradette**  
**Cheryl Thibeault**  
**Paul Tonon**  
**RobertVojtek**

**Board of Education (Elected)**

**9 Members**

Chairman **Barbara Y. Doyle**  
Vice Chairperson **Julie M. Luczkow**  
Secretary **Margaret L. Bonola**  
Commissioners **Jane E. Anastasio**  
**Amy Coan**  
**Thomas P. O'Brien**  
**Sherry A. Turcotte**  
**Karen L. Vibert**  
**Christopher C. Wilson**

**Elected and Appointed Officials- continued**

**General Government (Elected)**

Registrar of Voters (D)	<b>Robert Badal</b>
Registrar of Voters (R)	<b>Sharon Krawiecki</b>
Treasurer	<b>Rose Parenti</b>

**City of Bristol Component Unit (Entity)**

Bristol/Burlington Health District	<b>Lynn Abrahamson</b>
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**Enterprise Fund**

Water Department Superintendent	<b>Robert Longo</b>
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**General Government**

Assessor	<b>Thomas DeNoto</b>
Tax Collector	<b>Teresa Babon</b>
Purchasing Agent	<b>Roger D. Rousseau</b>
Comptroller	<b>Glenn S. Klocko</b>
Assistant Comptroller	<b>Robin L. Manuele</b>
Personnel Director	<b>Diane Ferguson</b>
Corporation Counsel	<b>Edward Krawiecki Jr.</b>
Town and City Clerk	<b>Therese Pac</b>
Department of Aging, Director	<b>Peggy Sokol</b>
Inland Wetland Agency Chairman	<b>Lee W. Levesque, Jr.</b>
Veterans/Handicapped Service Director	<b>Vacant</b>
Youth Services Director	<b>Eileen McNulty</b>
City Planner	<b>Alan L. Weiner</b>
Planning Secretary and City Engineer	<b>Paul A. Strawderman</b>
Zoning Enforcement Officer	<b>Anthony Decrisantis</b>
Police Chief	<b>John DiVenere</b>
Fire Chief	<b>Jon Pose</b>
Civil Preparedness Director	<b>Richard B. Ladisky</b>
Building and Zoning Official	<b>Guy Morin</b>
Director of Public Works	<b>Walter E. Veselka</b>
Community Services Director	<b>Vacant</b>
Library Director	<b>Francine Petosa</b>
Superintendent of Parks and Recreation	<b>Edward Swicklas</b>
Bristol Development Authority Director	<b>Jonathan Rosenthal</b>
Assistant Director PWD/WPC Manager	<b>Brian W. Fowkes</b>
Superintendent of Schools	<b>Philip Streifer</b>

# BUDGET AWARD

## National Recognition for the City of Bristol's Budget Documents

The City of Bristol's annual budget documents are submitted for review by the Government Finance Officers Association (GFOA). GFOA has established a program for the review of budget documents to ensure that budget documents serve four distinct functions by meeting certain criteria established by career budget officials from throughout the United States and Canada. The four functions that must be met are:

**1-The budget must serve as a policy document** for elected officials and administration to convey how the organization will operate, and what process will be used to adopt and amend the annual budget.

**2-The budget must serve as an operations guide** to the departments and agencies that receive funding through the budget. That includes identifying the resources (dollars and staffing) to be provided and the objectives to be met.

**3-The budget must serve as a financial plan,** divulging all sources of funding and how those sources will be used. The budget should show data for multiple years so that the new budget can be compared with prior year's data.

**4-The budget must serve as a communications device** to convey essential information to the diverse groups who use budget information - elected officials, the public, the news media, other governments, bond rating agencies and investors. The purpose is served through a variety of devices: charts and tables, summary explanations, a glossary, assumptions, policies, etc.

*The City of Bristol has received GFOA's Distinguished Budget Presentation Award for its most recent budget document, the FY 2009 Annual Budget, and for the past eight years.*

*The GFOA award is good for a single year. The City of Bristol believes its FY 2010 budget documents will continue to conform with program requirements and will submit them to GFOA to determine the City's eligibility for another award. Continued participation ensures that documents prepared by City staff continue to convey information in a usable form for the variety of groups who use the budget document.*





**Shown on the next two pages is the Mayor's Proclamation for the General Fund Budget that was adopted on May 17, 2010.**

**In addition, the Grand List is shown as well as the Mill-Rate Calculation sheet.**

- **The Mayor's Proclamation is the official statement issued by the Mayor at the end of the budget process and is recorded by the City Clerk as official language for the General Fund budget adoption.**
- **The Grand List is shown as a reference to the City's net taxable property. This is useful in determining City growth. The Assessor's Grand List includes any exemptions or additions that are made by the Board of Assessment Appeals.**
- **The Mill-Rate Calculation sheet shows a comparison between the 2009-2010 adopted budget and the 2010-2011 adopted budget. The amounts shown reflect all the deductions made to the Grand List and include an uncollectible tax amount, which gives the City a tax revenue collection estimation for the next budget year.**



MAY 17, 2010

*MAYOR ARTHUR J. WARD DECLARES BUDGET EFFECTIVE  
AT MAY 17, 2010 SPECIAL JOINT BOARD MEETING*

***“WHEREAS, Section 25(l) of the City Charter provides that upon completion of the budget by the Board of Finance, the same shall be submitted to a joint meeting of the City Council and the Board of Finance; and***

***WHEREAS, the budget as prepared and passed by the Board of Finance was presented to a joint meeting duly called and;***

***WHEREAS, revisions were made and approved in the budget at said Joint Meeting;***

***THEREFORE, the budget as prepared by the Board of Finance, as revised, is the budget of the City of Bristol for the fiscal year beginning July 1, 2010 and ending June 30, 2011.”***

Mayor Ward presented the official adopted budget for the 2010-2011 fiscal year to Town and City Clerk Therese Pac.

**GENERAL CITY TAX RATE OF 27.24 MILLS LAID ON THE  
GRAND LIST OF 2009**

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*On motion of Commissioner Smith and seconded by Council Member Block, it was voted: “That a tax rate of 27.24 mills be laid on the Grand List of 2009 for the General City to wit: \$170,934,555 grand list with the first payment due and collectible the 1<sup>st</sup> day of July, 2010 and the second payment to be due and collectible on the 1<sup>st</sup> day of January, 2011.”*

**MAYOR OR ACTING MAYOR AND CHAIRMAN OF BOARD OF  
FINANCE AUTHORIZED TO SIGN RATE BOOKS.**

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*On motion of Commissioner Moylan and seconded by Council Member Block, it was unanimously voted: That the Mayor or Acting Mayor and the Chairman of the Board of Finance be authorized to sign the necessary rate books for the Tax Collector.*



**October 1, 2009 Grand List**  
After Board of Assessment Appeals

	<u>Gross</u>	<u>Exemptions</u>	<u>Net</u>
Real Estate	\$3,739,729,370	\$ 35,092,674	\$3,704,636,696
Personal Property	381,413,530	130,706,850	241,675,090
Motor Vehicle	331,617,440	3,203,340	328,414,100
<b>Total</b>	<b>\$4,452,760,340</b>	<b>\$181,054,406</b>	<b>\$4,271,705,934</b>
Net Assessment Freeze			653,580
Net Assessment Elderly Program			82,619,819
Elderly Frozen Taxes			9,100
Owner Elderly Benefit			379,500
Vet-A Exemptions			911,300
Personal Property Mfg. State Reimbursement			152,268,844
Enterprise Zone State Reimbursement			6,321,455
Real Estate, Motor Vehicle Vet-A Exemptions, Personal Property Mfg. Reimbursement and Enterprise Zone Assessments are included in total exemptions are reimbursed by the State.			
Note: All Elderly amounts are subject to change. Final amounts will not be available until after the May 15 <sup>th</sup> filing deadline period.			
Total Net Assessment of Non-Elderly			<u><b>\$4,188,432,535</b></u>



**CITY OF BRISTOL, CONNECTICUT  
GENERAL FUND MILL RATE RECAP  
FOR 2010-2011 BUDGET WITH COMPARISON TO LAST YEAR**

				<b>2009-2010 JOINT BOARD APPROVED BUDGET</b>	<b>2010-2011 JOINT BOARD APPROVED BUDGET</b>
GROSS BUDGET .....				\$170,794,340	\$170,934,555
LESS ESTIMATED REVENUES.....				<u>(63,080,500)</u>	<u>(57,221,305)</u>
 NET FINANCED BY TAXATION.....				<b><u>\$107,713,840</u></b>	<b><u>\$113,713,250</u></b>
	APPROVED 2009-2010 BUDGET OCTOBER 1, 2008 GRAND LIST		APPROVED 2010-2011 BUDGET OCTOBER 1, 2009 GRAND LIST		
TOTAL NET ASSESSMENT					
OF NON-ELDERLY.....	4,160,846,440 X 25.99 MILLS		4,188,432,535 X 27.24 MILLS	108,140,399	114,092,902
PLUS: ELDERLY FROZEN TAXES.....				6,231	9,100
PLUS: TOTAL NET ASSESSMENT					
ELDERLY PROGRAM.....	81,737,190 X 25.99 MILLS		83,273,399 X 27.24 MILLS	2,124,350	2,268,367
LESS: OWNER ELDERLY BENEFIT....				<u>(381,400)</u>	<u>(379,500)</u>
GROSS TAX REVENUES.....	4,242,583,630 X 25.99 MILLS		4,271,705,934 X 27.24 MILLS	109,889,580	115,990,870
LESS: RESERVE FOR UNCOLLECTIBLES	1.98%		1.96%	<u>(2,175,739)</u>	<u>(2,277,620)</u>
 NET TAX REVENUES.....				<b><u>\$107,713,840</u></b>	<b><u>\$113,713,250</u></b>

APPROVED - 2009-2010 BUDGET	
<b>NET TAXABLE GRAND LIST</b>	<b>= \$4,242,583,630</b>
<b>DEPT OF HEALTH POPULATION</b>	<b>= 61,258</b>
<b>1 MILL</b>	<b>= \$4,242,584</b>
<b>MILL RATE</b>	<b>= 25.99</b>

APPROVED - 2010-2011 BUDGET	
<b>NET TAXABLE GRAND LIST</b>	<b>= \$4,273,591,714</b>
<b>DEPT OF HEALTH POPULATION</b>	<b>= 60,927</b>
<b>1 MILL</b>	<b>= \$4,273,592</b>
<b>MILL RATE</b>	<b>= 27.24</b>

2009-2010 BUDGET
GENERAL PROPERTY TAX AT 25.99 MILL RATE WILL GENERATE \$107,713,842 REVENUE OR \$ 1,758.36 TAX DOLLARS PER CAPITA COMPUTED AT 70% OF ESTIMATED FULL VALUE = \$2.60 PER \$100 OF ASSESSED VALUATION

2010-2011 RECOMMENDED BUDGET
GENERAL PROPERTY TAX AT 27.24 MILL RATE WILL GENERATE \$113,713,250 REVENUE OR \$1,866.39 TAX DOLLARS PER CAPITA COMPUTED AT 70% OF ESTIMATED FULL VALUE = \$2.72 PER \$100 OF ASSESSED VALUATION

