

SPECIAL REVENUE FUNDS

Program Summary

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. A summary of the Special Revenue Funds as presented in the budget document behind the “Special Revenue” tab are shown below.

The Special Revenue Funds in the 2010-2011 budget consist of the following:

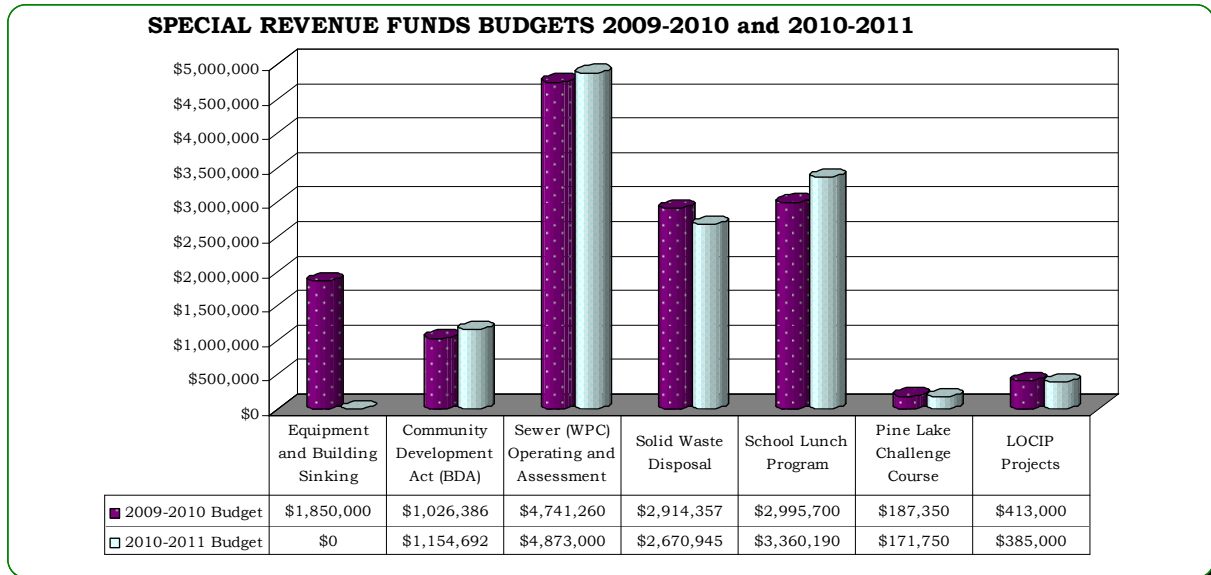
- EQUIPMENT AND BUILDING SINKING
- COMMUNITY DEVELOPMENT ACT- BRISTOL DEVELOPMENT AUTHORITY
- SEWER (WPC) OPERATING AND ASSESSMENT
- SOLID WASTE DISPOSAL
- SCHOOL LUNCH PROGRAM
- PINE LAKE CHALLENGE COURSE
- LOCIP PROJECTS

Shown below is a listing of the special revenue funds' prior year expenditures (2008-2009) as well as budgets for fiscal year 2009-2010 and fiscal year 2010-2011.

Special Revenue Funds Budgets and Expenditures			
	2008-2009	2009-2010	2010-2011
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Equipment and Building Sinking	\$1,850,000	\$1,850,000	\$0
Community Development Act (BDA)	1,062,171	\$1,026,386	\$1,154,692
Sewer (WPC) Operating and Assessment	4,955,000	\$4,741,260	\$4,873,000
Solid Waste Disposal	2,877,958	\$2,914,357	\$2,670,945
School Lunch Program	3,019,044	\$2,995,700	\$3,360,190
Pine Lake Challenge Course	187,350	\$187,350	\$171,750
LOCIP Projects	495,000	\$413,000	\$385,000
Total Special Revenue Funds	<u>\$14,446,523</u>	<u>\$14,128,053</u>	<u>\$12,615,577</u>

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds (continued)



EQUIPMENT AND BUILDING SINKING FUND

Service Narrative

The Equipment and Building Sinking Fund is utilized to set aside funds for the purchase of major pieces of equipment, funds for building purchases, or building upgrades that the City may decide to pursue. It is primarily funded by transfers from the General Fund; however there is no transfer funded this year. A balance of approximately \$785,000 is available within this fund.

Budget Highlights

1018108 **EQUIPMENT AND BUILDING SINKING FUND**

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009- 2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
OPERATING TRANSFERS OUT							
591001		TRANSFER TO GENERAL FUND	\$1,850,000	\$1,850,000	\$1,850,000	\$1,850,000	\$0
TOTAL OPERATING TRANSFERS OUT			\$1,850,000	\$1,850,000	\$1,850,000	\$1,850,000	\$0
TOTAL EQUIPMENT AND BUILDING SINKING FUND			\$1,850,000	\$1,850,000	\$1,850,000	\$1,850,000	\$0

BRISTOL DEVELOPMENT AUTHORITY

Jonathan Rosenthal, Director
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Service Narrative

The Office of the Bristol Development Authority is responsible for Economic and Community Development in the City of Bristol. The department is also responsible for writing and administering major grants, and is the successor agency to the Redevelopment Agency. The department is governed by a nine-member, bi-partisan Board which is chaired by the Mayor. The Authority's Board has full responsibility for the Community Development Block Grant programs (CDBG funded), redevelopment activities which include the industrial park programs and downtown revitalization, and review of applications for the Neighborhood Assistance Act. It is the lead agency for downtown redevelopment.

The BDA office has seven staff persons each one of which administers or generates special revenue. The two grants positions are funded directly by the City, while five other positions – the Executive Director, a Community Development Coordinator, two program positions, and the department's Administrative Assistant – are funded by both the City and the Federal government. The Federal government requires a specific accounting for each portion of the salaries. All activities herein have been and will be accomplished within the confines of available personnel and budgets.

For more than a decade economic development efforts have concentrated upon attracting, retaining and growing industrial and office users for the City. This strategy helped to grow the commercial/industrial tax base and demonstrated the need to bring new, ready-to-build industrial land to the market. The Southeast Bristol Business Park, a new business park which has been a decade in the making, contains approximately 45 acres available to new industrial users.

Downtown redevelopment is a long-term challenge and has re-emerged in this decade as a priority. As much a fundamental quality of life issue as an economic development one, downtown promises to be a decade long and continuing effort to improve the physical environment, attract new businesses (both retail and office) and establish a new sense of purpose to the center of the City and hub of government for Connecticut's 11th largest municipality. One development has been the creation of a private corporation which has authority for the 17-acre former mall site, known as the Bristol Downtown Development Corporation (BDDC). For more information on the BDDC, see page 167-168.

Fiscal Year 2010 Major Service Level Accomplishments

ECONOMIC DEVELOPMENT:

- ✓ The State of Connecticut completed the road widening of Route 229 and the installation of the traffic signal associated with the business park. The Bland Company (soon to be Precision Threaded Products, PTP) completed a 16,000 square foot manufacturing facility;
- ✓ Beekley Corporation completed its new 30,000 square foot facility;
- ✓ Clark Western Steel Framing Systems began its operations at the Bristol Business Center;
- ✓ ESPN began construction on its second digital center and its daycare center in 229 Technology Park.

Special Revenue Funds - Bristol Development Authority (continued)

COMMUNITY DEVELOPMENT:

- ✓ The Bristol Development Authority administered an A.R.R.A. grant to provide housing rehabilitation assistance to low- to moderate-income homeowners throughout the City of Bristol. The City assisted 15 households during the fiscal year, expending almost 30% of the grant. There is a September 30, 2012 deadline to expend 100%;
- ✓ 120 additional units of housing were improved through the long-standing Housing Rehabilitation program administered by the BDA;
- ✓ The Five-Year Consolidated Plan for 2010 – 2015 was developed and submitted for approval to the U.S. Department of Housing and Urban Development (HUD). The Consolidated Plan establishes the City of Bristol priorities and goals for utilizing the annual allocation of U.S. Department of Housing and Urban Development Community Development Block Grant funding. The Bristol Development Authority will use the Consolidated Plan to administer the annual fund distribution. The West End neighborhood is a priority of the new Consolidated Plan. A significant impact is expected by targeting CDBG funds to an area.

GRANTS:

A.R.R.A. Funding

- ✓ Grants staff directly secured two EPA Brownfields Cleanup grants totaling \$345,033 for the remediation of the former H.J. Mills property in preparation for its reuse as a community parking lot; a DOE Energy Efficiency and Conservation Block Grant (EECBG) totaling \$557,500 for the purchase and installation of boilers for City Hall, energy audits of 63 municipal buildings, and purchase of single stream recycling barrels to institute additional single stream recycling route(s); an OPM Regional EECBG Bonus Pool grant totaling \$90,950 for institution of one new single stream recycling route in Bristol and to establish a regional single stream recycling program with the Town of Plainville;
- ✓ Grants staff provided timely information regarding available A.R.R.A. funding opportunities to a variety of City department heads and community-based organizations that resulted in securing grants, including the BDA CDBG program, the Bristol Police Department, the Bristol Department of Public Works, Bristol Board of Education, Bristol Housing Authority, and Bristol Community Organization.

Highlights of Other Funding

- ✓ Two grants were secured for the creation of a citywide records management project: CT State Library Historic Documents Targeted Grant for \$10,000 and National Historical Publications and Records Commission Archives and Record Management Grant for \$26,013;
- ✓ Assessment and cleanup grants were secured for the property located at 316 Park Street in order to prepare the property for purchase by the City and incorporation into Rockwell Park: Regional Brownfields Partnership of West Central CT Hazardous Building Materials Assessment Grant for \$2,200 and Valley Council of Governments Brownfield Revolving Loan Fund Grant for cleanup for \$150,000;
- ✓ ConnDOT CT Clean Fuel Program grant was secured to assist in the purchase of a hybrid-hydraulic refuse truck and a hybrid-electric dump truck for \$71,767.

On-going Grant/Project Administration

- ✓ Grants staff continued administrative and project operation activities for the EPA STAG grant for upgrade of the Broad Street Pump Station; environmental

Special Revenue Funds - Bristol Development Authority (continued)

assessment activities at the J.H. Sessions property located at 273 Riverside Avenue; environmental assessment activities at 316 Park Street; environmental cleanup of the former H.J. Mills property; the Graustein Memorial Fund Discovery Initiative and Early Childhood Blueprint; DOE EECBG grant projects; and the DEP Veterans Memorial Boulevard Park Improvements grant.

Fiscal Year 2010-2011 Major Service Level Goals

2010-2011 begins in the context of the slowest economy in four decades. Private developers have never experienced such slow growth and job growth figures reflect the same anemic activity. Bristol needs to be prepared to take advantage of reasonable opportunities.

- **Economic Development:** Continue to market and attract tenants to the Southeast Bristol Business Park by providing a competitive environment utilizing tax and grant incentives. Reach out to existing manufacturing businesses for retention and expansion opportunities. Develop regional Comprehensive Economic Development Strategy (CEDS). Improve marketing materials;
- **Downtown:** Construct Main Street streetscape improvements. Complete North Main and Main Street Façade and Building improvements. Assist Renaissance Downtowns as requested. Complete H.J. Mills parking lot remediation and construction. Develop Incentive Housing Zones (IHZs);
- **Grants:** To aggressively seek grants for city projects and services;
- **Community Development:** To implement the first year of the Five-Year Consolidated Plan for 2010-2015; and to produce an updated Analysis of Impediments to Fair Housing Choice, known as the AI, to correspond to the Five-Year Consolidated Plan. The AI first identifies the impediment(s) then action steps to address the impediment(s). The purpose of the federally mandated AI is to maximize housing choice according to the Fair Housing Act of 1968 and other related laws, and to eliminate housing segregation and discrimination.

Long Term Goals

- **Economic Development:** Continue to fill the Southeast Bristol Industrial Park and assist in the relocation and expansion of manufacturing and distribution companies. To provide appropriate assistance to all companies. To plan and direct the redevelopment of downtown Bristol including façade/building improvement, restaurant attraction, and pedestrian and parking improvements. Enhance use of the website and adding streaming video is a marketing goal. Use of social media in a government context will be explored;
- **Grants:** To identify outside funding opportunities and coordinate funding needs which meet the requirements of the City of Bristol functional areas and departments;
- **Community Development:** To continue to provide Housing Rehabilitation grants to Bristol homeowners. Such assistance preserves the housing stock throughout the City and allows low- to moderate-income households to remain in their homes. The Bristol Development Authority will continue to target areas or neighborhoods, including the West End, for concentrated community development support.

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds - Bristol Development Authority (continued)

Budget Highlights

104 BRISTOL DEVELOPMENT AUTHORITY REVENUE

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
1044101 BDA- CITYSHARE							
490001	G2011	TRANSFER IN GENERAL FUND	\$32,728	\$370,450	\$370,450	\$379,998	\$380,000
460000		INTEREST INCOME	2,251	0	0	0	0
TOTAL BDA- CITYSHARE			\$34,978	\$370,450	\$370,450	\$379,998	\$380,000
1044103 BDA- CDBG- ADMINISTRATION							
431025	G2011	CDBG ENTITLEMENT	\$533,838	\$601,472	\$622,784	\$682,478	\$682,478
431083	G2011	REPROGRAMMING FUNDS CDBG	0	17,626	17,626	76,660	76,660
431084	G2011	PROGRAM INCOME	15,554	36,838	36,838	15,554	15,554
TOTAL BDA- CDBG- ADMINISTRATION			\$549,392	\$655,936	\$677,248	\$774,692	\$774,692
TOTAL BRISTOL DEVELOPMENT AUTHORITY			\$584,371	\$1,026,386	\$1,047,698	\$1,154,690	\$1,154,692
1044101 BDA- CITYSHARE							
OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
SALARIES							
514000	G2011	REGULAR WAGES	\$229,989	\$247,270	\$247,270	\$249,440	\$249,440
515100	G2011	OVERTIME WAGES	1,286	2,500	2,500	2,500	2,500
517000	G2011	OTHER WAGES	5,167	2,000	2,000	2,000	2,000
TOTAL SALARIES			\$236,442	\$251,770	\$251,770	\$253,940	\$253,940
CONTRACTUAL SERVICES							
531000	G2011	PROFESSIONAL FEES AND SERVICES	\$300	\$1,500	\$1,500	\$1,500	\$1,500
531140	G2011	TRAINING		1,000	1,000	1,000	1,000
543000	G2011	REPAIRS AND MAINTENANCE	298	655	655	655	655
553000	G2011	TELEPHONE	84	850	850	850	850
553100	G2011	POSTAGE	1,026	1,030	1,030	1,030	1,030
554000	G2011	TRAVEL REIMBURSEMENT	680	1,500	1,500	1,500	1,500
555000	G2011	PRINTING AND BINDING	212	800	800	800	800
557700	G2011	ADVERTISING	5,213	8,000	8,000	8,000	8,000
581120	G2011	CONFERENCES AND MEMBERSHIPS	1,016	3,300	3,300	3,300	3,300
581260	G2011	MISCELLANEOUS PROMOTIONS	40	1,000	1,000	1,000	1,000
581270	G2011	TRADE SHOWS	0	630	630	630	630
587467	G2011	DOWNTOWN REVITALIZATION ACTIVITIES	600	2,000	6,000	2,000	2,000
TOTAL CONTRACTUAL SERVICES			\$9,469	\$22,265	\$26,265	\$22,265	\$22,265
BENEFITS							
520000	G2011	EMPLOYEE BENEFITS	\$1,166	\$1,500	\$1,500	\$1,613	\$1,615
520700	G2011	F.I.C.A	16,240	15,610	15,610	15,743	15,745
520750	G2011	MEDICARE INSURANCE	3,799	3,655	3,655	3,682	3,680
522000	G2011	L233 ALLOWANCE	250	0	0	0	0
TOTAL BENEFITS			\$21,455	\$20,765	\$20,765	\$21,038	\$21,040
SUPPLIES AND MATERIALS							
561800	G2011	PROGRAM SUPPLIES	\$1,651	\$2,500	\$2,500	\$2,500	\$2,500
569000	G2011	OFFICE SUPPLIES	736	2,100	2,100	2,100	2,100
TOTAL SUPPLIES AND MATERIALS			\$2,387	\$4,600	\$4,600	\$4,600	\$4,600
OPERATING TRANSFERS OUT							
591500	G2011	TRANSFER TO INTERNAL SERVICE	\$54,200	\$71,050	\$71,050	\$78,155	\$78,155
591001	G2011	TRANSFER TO GENERAL FUND	200	0	0		0
TOTAL OPERATING TRANSFERS OUT			\$54,400	\$71,050	\$71,050	\$78,155	\$78,155
TOTAL BDA- CITYSHARE			\$324,152	\$370,450	\$374,450	\$379,998	\$380,000

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds - Bristol Development Authority (continued)

1044102 BDA- REHABILITATION PRESERVATION

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
SALARIES							
514000	G2011	REGULAR WAGES	\$56,386	\$100,230	\$100,230	\$101,389	\$101,389
515100	G2011	OVERTIME- BDA REHAB	85	300	300	300	300
TOTAL SALARIES			\$56,472	\$100,530	\$100,530	\$101,689	\$101,689
BENEFITS							
520000	G2011	EMPLOYEE BENEFITS	\$263	\$300	\$300	\$300	\$300
520700	G2011	F.I.C.A.	3,584	6,255	6,255	6,306	6,306
520750	G2011	MEDICARE INSURANCE	713	1,460	1,460	1,474	1,474
522000	G2011	L233 ALLOWANCE	250	0	0	0	0
TOTAL BENEFITS			\$4,810	\$8,015	\$8,015	\$8,080	\$8,080
OTHER/MISCELLANEOUS							
587100	G2011	RESIDENTIAL REHABILITATION	\$82,033	\$215,803	\$215,803	\$265,802	\$265,802
589000	G2011	CONTINGENCY	0	7,372	0	0	0
TOTAL OTHER/MISCELLANEOUS			\$82,033	\$223,175	\$215,803	\$265,802	\$265,802
OPERATING TRANSFERS OUT							
591500	G2011	TRANSFER TO INTERNAL SERVICE	\$27,073	\$31,680	\$31,680	\$36,993	\$36,993
TOTAL OPERATING TRANSFERS OUT			\$27,073	\$31,680	\$31,680	\$36,993	\$36,993
TOTAL BDA- REHABILITATION			\$170,386	\$363,400	\$356,028	\$412,564	\$412,564

1044103 BDA- CDBG- ADMINISTRATION

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
SALARIES							
514000	G2011	REGULAR WAGES	\$60,798	\$67,135	\$67,135	\$69,125	\$69,125
TOTAL SALARIES			\$60,798	\$67,135	\$67,135	\$69,125	\$69,125
CONTRACTUAL SERVICES							
531000	G2011	PROFESSIONAL FEES AND SERVICES	\$0	\$14,675	\$22,047	\$10,000	\$10,000
553000	G2011	TELEPHONE	2	300	300	300	300
553100	G2011	POSTAGE	278	450	450	450	450
554000	G2011	TRAVEL REIMBURSEMENT	1,435	2,120	2,120	2,120	2,120
555000	G2011	PRINTING AND BINDING	329	160	160	160	160
557700	G2011	ADVERTISING	2,581	3,600	3,600	3,600	3,600
581120	G2011	CONFERENCE AND MEMBERSHIPS	528	1,560	1,560	1,560	1,560
TOTAL CONTRACTUAL SERVICES			\$5,153	\$22,865	\$30,237	\$18,190	\$18,190
BENEFITS							
520000	G2011	EMPLOYEE BENEFITS	\$192	\$210	\$210	\$210	\$210
520700	G2011	F.I.C.A.	3,730	4,165	4,165	4,286	4,286
520750	G2011	MEDICARE INSURANCE	866	975	975	1,002	1,002
TOTAL BENEFITS			\$4,788	\$5,350	\$5,350	\$5,498	\$5,498
SUPPLIES AND MATERIALS							
561800	G2011	PROGRAM SUPPLIES	\$451	\$2,100	\$2,100	\$2,100	\$2,100
569000	G2011	OFFICE SUPPLIES	1,131	1,620	1,620	1,650	1,650
TOTAL SUPPLIES AND MATERIALS			\$1,581	\$3,720	\$3,720	\$3,750	\$3,750
MISCELLANEOUS							
589000	G2011	CONTINGENCY	\$0	\$3,000	\$3,000	\$17,904	\$17,904
587902	G2011	FAIR HOUSING	250	500	500	5,465	5,465
TOTAL MISCELLANEOUS			\$250	\$3,500	\$3,500	\$23,369	\$23,369
OPERATING TRANSFERS OUT							
591500	G2011	TRANSFER TO INTERNAL SERVICE	\$6,045	\$17,720	\$17,720	\$19,492	\$19,492
TOTAL OPERATING TRANSFERS OUT			\$6,045	\$17,720	\$17,720	\$19,492	\$19,492
TOTAL BDA- CDBG- ADMINISTRATION			\$78,615	\$120,290	\$127,662	\$139,424	\$139,424

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds - Bristol Development Authority (continued)

1044104 BDA- PUBLIC SERVICE GRANTS

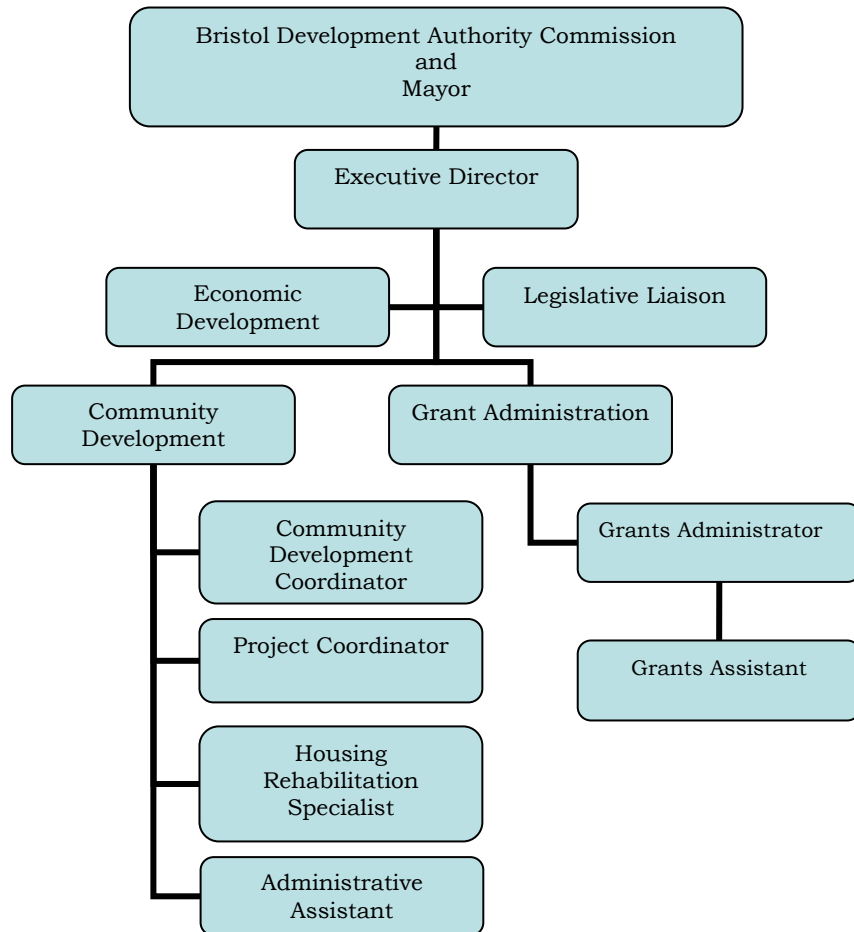
OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
MISCELLANEOUS							
585011	G2011	ST. VINCENT DEPAUL	\$19,000	\$19,000	\$19,000	\$22,500	\$22,500
585013	G2011	PRUDENCE CRANDALL	9,000	9,000	9,000	9,000	9,000
585014	G2011	YWCA- SEXUAL ASSAULT	4,000	4,000	4,000	4,000	4,000
585023	G2011	FAMILY RESOURCE CENTER EMERGENCY NEEDS	0	0	0	1,454	1,454
585049	G2011	ELDERLY OUTREACH- CATHOLIC CHAR.	5,000	5,000	5,000	5,000	5,000
585061	G2011	YWCA PREVENTION EDUCATION	2,000	2,000	2,000		
587350	G2011	GREATER BRISTOL VNA- HOME CARE	0	0	0	5,000	5,000
585104	G2011	SOUP KITCHEN	11,000	11,000	11,000	11,000	11,000
585114	G2011	O'CONNELL SCHOOL FAMILY RESOURCE CENTER	1,500	1,121	1,121	0	0
585116	G2011	BOYS AND GIRLS CLUB- OUTREACH PROGRAM	30,000	28,000	28,000	30,000	30,000
585118	G2011	BOYS AND GIRLS CLUB- MS SUMMER CAMP	5,000	5,000	5,000	4,000	4,000
585120	G2011	VNA OF CENTRAL CT- SENIOR WELLNESS	3,448	4,125	4,125		
587550	G2011	CW RESOURCES- HOMEOWNER PROPERTY ASSIST	0	0	0	5,000	5,000
587111	G2011	LITERACY VOLUNTEERS	3,500	3,500	3,500	3,750	3,750
587324	G2011	ENVIRONMENTAL LEARNING SUMMER CAMP	4,000	4,000	4,000	4,000	4,000
TOTAL MISCELLANEOUS			\$97,448	\$95,746	\$95,746	\$104,704	\$104,704
TOTAL BDA- PUBLIC SERVICE GRANTS			\$97,448	\$95,746	\$95,746	\$104,704	\$104,704

1044105 BDA- CDBG PROJECTS

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
MISCELLANEOUS							
587110	G2011	COMMERCIAL REHABILITATION	\$33,438	\$0	\$0	\$13,000	\$13,000
587235	G2011	HISTORICAL SOCIETY- REPAIRS	7,099	0	0	0	0
587236	G2011	CHRISTIAN FELLOWSHIP CENTER- YOUTH CENTER	110	0	0	0	0
587281	G2011	BARC- FLOOR	3,130	0	0	0	0
587282	G2011	BRISTOL ARTS	74,156	0	0	0	0
587283	G2011	BARNES NATURE CENTER	24,701	0	0	0	0
587301	G2011	FAMILY CENTER- FACILITY	10,308	0	0	0	0
587306	G2011	KOMANETSKY WINDOWS	50,000	0	0	0	0
587308	G2011	BOILER REPAIR- BOYS & GIRLS CLUB	0	10,000	10,000	0	0
587309	G2011	ADA, PLEASANT STREET- BOYS & GIRLS CLUB	0	12,000	12,000	0	0
587310	G2011	ROOF, UPSON STREET- BOYS & GIRLS CLUB	0	12,000	12,000	0	0
587311	G2011	BRISTOL HOUSING AUTHORITY- BONNIE ACRES	0	30,000	30,000	0	0
587312	G2011	BRISTOL ADULT RESOURCE CENTER- JEROME AVE	0	12,500	12,500	0	0
587313	G2011	WEST END- 262 PARK STREET DEMOLITION	0	0	0	60,000	60,000
587314	G2011	WEST END- SIDEWALK REPLACEMENT	0	0	0	45,000	45,000
TOTAL MISCELLANEOUS			\$202,942	\$76,500	\$76,500	\$118,000	\$118,000
TOTAL BDA- CDBG PROJECTS			\$202,942	\$76,500	\$76,500	\$118,000	\$118,000

Special Revenue Funds - Bristol Development Authority (continued)

Organizational Chart



**Program Summaries-
Special Revenue Funds**

Special Revenue Funds - Bristol Development Authority (continued)

Bristol Development Authority Board

Mayor Arthur J. Ward, Chairman
Howard T. Schmelder, Vice-Chairman
Kenneth Cockayne, Councilman, Liaison
John S. Driscoll (Jack)
Jonathan Rosenthal, Exec. Director, BDA

Mike Rivers
Mickey Goldwasser
Donald Cassin
John Lafreniere
Charles Cyr

BDA Committees

Policy Committee

H. Schmelder (CH) Mayor Ward
D. Cassin

Industrial Development Committee

M. Rivers (CH) K. Cockayne
M. Goldwasser

Neighborhood Preservation Committee

J. LaFreniere (CH) C. Cyr
D. Cassin

Downtown Committee

Mayor Ward (CH) M. Goldwasser
J. Driscoll D. Cassin

Budget & Personnel Committee

J. Driscoll (CH) Mayor Ward
H. Schmelder M. Rivers

SEWER OPERATING & ASSESSMENT FUND

Brian Fowkes, Manager
75 Battisto Road
Office: (860) 584-3821
brianfowkes@ci.bristol.ct.us

Service Narrative

The Water Pollution Control Division of the Public Works Department is accounted for in the Sewer Operating and Assessment Fund and is charged with the operation and maintenance of the City's Wastewater collection and treatment facilities. The Division provides sanitary sewer collection and treatment services to approximately 90% of the City's populated areas. The Division operates and maintains an advanced wastewater reclamation plant with 10.75 MGD capacity, 15 pumping stations, 238 miles of sewer lines and 5,660 manholes. The Division also provides administrative services for operations, oversees sewer usage billing performed by the City's Water Department, and develops long term planning to assure the Division will meet the future needs of the Community. In accordance with State and Federal regulations, the Division is required to maintain a Capital Reserve Fund adequately funded to meet the financial demands of all facility upgrades, modifications and capital equipment replacements.

Fiscal Year 2010 Major Service Level Accomplishments

- Through its Consultant, the Division completed the first phase of a Sewer System Evaluation Study (SSES), a major field investigation of the sanitary sewer collection system of the sewer shed leading to the Broad Street pumping station. This phase investigated five of the twelve sewer sheds that were identified as containing significant sources of clean water infiltration and inflow. This study will locate the line defects and develop rehabilitation contracts to correct the issues;
- The Division, through its Consultant, completed the design of two of the component projects of the Forestville Sanitary Sewer Overflows (SSO) Reduction Project. The Design includes a 7,400 foot long relief force main and electromechanical renovations for its Broad Street pump station. These projects will reduce SSO's related to severe weather and greatly improve both infrastructure capacity and dependability;
- Completed installation of an auxiliary plant pumping station. The new station will supplement the pumping capacity of the aging plant screw pumps and provide an upgrade path to address the future decommissioning of the old pumping system;
- Staff rebuilt and increased the capacity of the original plant odor control biofilter. The expanded biofilter will allow additional odor control projects within the treatment facility.

Fiscal Year 2011 Major Service Level Goals

- Complete construction of the 24" relief force main component of the East Bristol/Forestville SSO Reduction Project. The SSO project will address reoccurring sanitary sewer flooding issues associated with wet weather conditions;
- Conduct Phase 2 of the SSES of the sewer districts identified in the I/I Analysis to locate system defects and develop a prioritized rehabilitation program. Work will include smoke testing, building inspections and other field work;

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds - Sewer Operating Assessment Fund (continued)

- Prepare plans and specifications for a major upgrade of the treatment facility to treat Phosphorus in the waste stream, as mandated by State and Federal regulatory agencies.

Performance Measures

Quantitative:

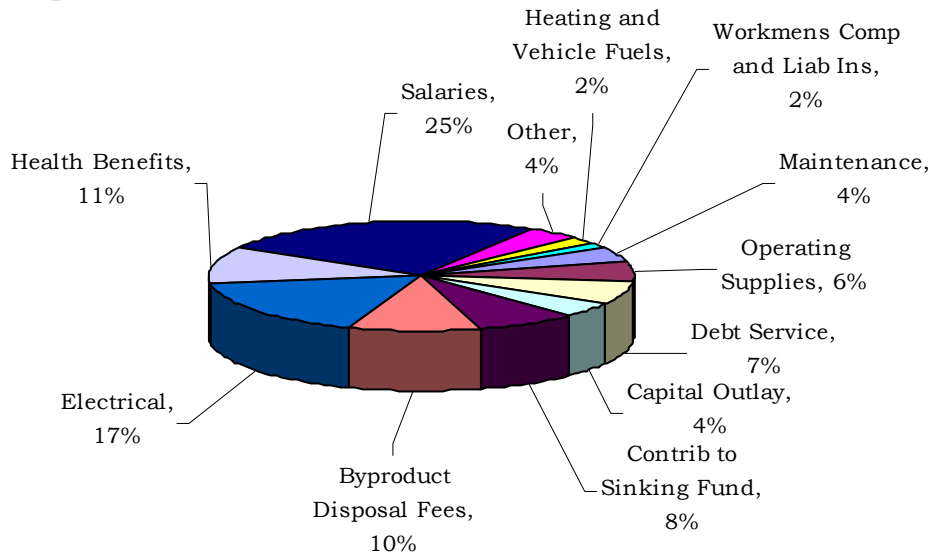
ACTIVITY	2008-2009 Actual	2009-2010 Estimated	2010-2011 Projected
Treatment Operations Activity			
Wastewater Treated	3.14 Billion gals	3.22 Billion gals	3.0 Billion gals
Solids processed	6,960 wet tons	6,800 wet tons	6,800 wet tons
Collection System Activity			
OT Requests for Sewer Maint.	12	9	7
Maintenance Activity			
OT Pump Station Repairs	7	7	7

Expenditure & Position Summary

	2008-09	2009-10 Est.	2010-11 Proposed
Salary and Health Benefits	1,795,350	1,791,000	1,821,787
Full Time Positions	26	25	23

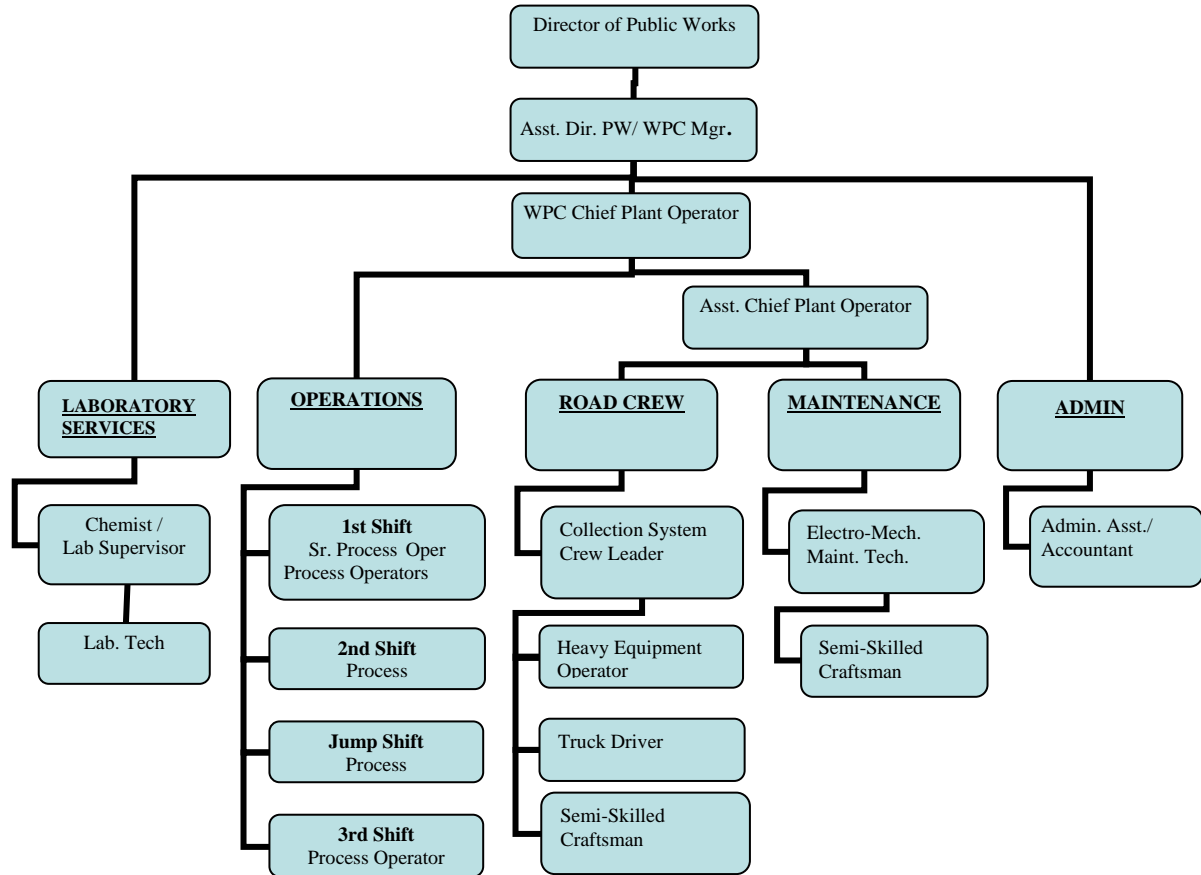
Note: The current level of staffing has been reduced from 40 positions in 1990.

Expenditure Distribution



Special Revenue Funds - Sewer Operating Assessment Fund (continued)

Organizational Chart



Budget Highlights

Total Operating Budget for fiscal year 2010-2011 is \$ 4,873,000. Capital Outlay requests of \$183,000 include equipment replacements at the treatment plant and pump stations.

The proposed budget includes an increase in funding to the Division capital equipment and infrastructure account to provide adequate financial resources for the pending major projects, including Sanitary Sewer Overflow Reduction, Infiltration and Inflow Reduction and the State and Federal mandate for Phosphorus treatment.

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds - Sewer Operating Assessment Fund (continued)

1183014 WATER POLLUTION CONTROL REVENUE

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009- 2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
TAXES & PRIOR LEVIES							
410003		ASSESSMENTS-INTEREST, LIENS & PENALTIES	\$4,156	\$4,500	\$4,500	\$3,500	\$3,500
TOTAL TAXES & PRIOR LEVIES			\$4,156	\$4,500	\$4,500	\$3,500	\$3,500
FINES/FEES							
422005		CUSTOMER DUMPING FEES	\$10,687	\$30,000	\$30,000	\$30,000	\$30,000
422006		UNMETERED COMMERCIAL SEWER USER FEES	1,092,810	1,085,000	1,085,000	1,144,500	1,144,500
422007		UNMETERED DOMESTIC SEWER USER FEES	3,104,266	3,020,000	3,020,000	3,186,750	3,186,750
422008		UNMETERED FACTORY SEWER USER FEES	117,058	128,000	128,000	115,500	115,500
422009		UNMETERED PUBLIC SEWER USER FEES	220,340	231,000	231,000	236,250	236,250
TOTAL FINES/FEES			\$4,545,161	\$4,494,000	\$4,494,000	\$4,713,000	\$4,713,000
LICENSE, PERMITS, FEES							
442015		SEWER CONNECTION PERMITS	\$45,170	\$50,000	\$50,000	\$35,000	\$35,000
TOTAL LICENSE, PERMITS, FEES			\$45,170	\$50,000	\$50,000	\$35,000	\$35,000
CHARGES FOR SERVICES							
402000		SEWER ASSESSMENTS & ADJUSTMENTS	\$0	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL CHARGES FOR SERVICES			\$0	\$20,000	\$20,000	\$20,000	\$20,000
INVESTMENT EARNINGS							
1181019	460000	INTEREST INCOME	\$50,767	\$80,000	\$80,000	\$18,500	\$18,500
1181019	460006	INTEREST A/R	3	0	0	0	0
TOTAL INVESTMENT EARNINGS			\$50,770	\$80,000	\$80,000	\$18,500	\$18,500
OTHER/MISCELLANEOUS REVENUE							
454001		MISCELLANEOUS- OTHER	\$6,557	\$7,000	\$7,000	\$7,000	\$7,000
454008		MISCELLANEOUS-UTILITY REVENUE	161,906	43,760	43,760	22,000	22,000
480013		MISCELLANEOUS REVENUE LIENS	13,014	8,000	8,000	14,000	14,000
480014		MISCELLANEOUS PENALTIES SEWER USER	43,713	34,000	34,000	40,000	40,000
TOTAL OTHER/MISCELLANEOUS			\$225,190	\$92,760	\$92,760	\$83,000	\$83,000
OTHER FINANCING SOURCES							
461002		BUDGETARY FUND BALANCE UNRESTRICTED	\$0	\$0	\$132,000	\$0	\$0
TOTAL OTHER FINANCING SOURCES			\$0	\$0	\$132,000	\$0	\$0
TOTAL WATER POLLUTION CONTROL			\$4,870,447	\$4,741,260	\$4,873,260	\$4,873,000	\$4,873,000



Screw Pumps lift the water from the primary clarifiers up into the aeration/nitrification tanks. Each screw pump can move 7,600 gallons per minute.

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds - Sewer Operating Assessment Fund (continued)

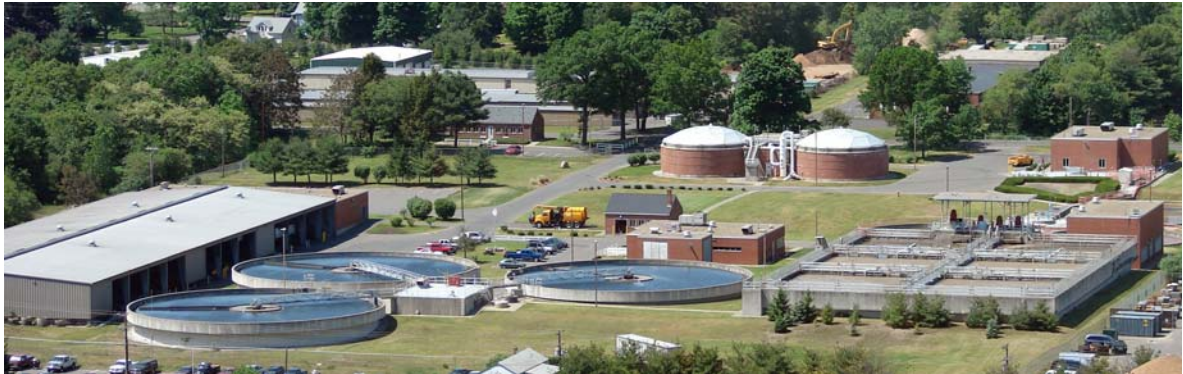
1183014 WATER POLLUTION CONTROL EXPENDITURES

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
SALARIES							
514000		REGULAR WAGES	\$1,193,050	\$1,282,877	\$1,282,877	\$1,209,820	\$1,209,820
515100		OVERTIME	43,381	50,500	50,500	51,800	51,800
517000		OTHER WAGES	36,050	25,483	25,483	25,783	25,785
TOTAL SALARIES			\$1,272,481	\$1,358,860	\$1,358,860	\$1,287,403	\$1,287,405
CONTRACTURAL SERVICES							
522000		LOCAL 233 YEARLY ALLOWANCE	\$500	\$0	\$0	\$0	\$0
531000		PROFESSIONAL FEES AND SERVICES	23,177	15,000	15,000	13,000	13,000
531000	10012	PHOSPHORUS	0	50,000	75,000	0	0
531000	10015	ODOR CONTROL	0	50,000	50,000	0	0
531150		ADMINISTRATIVE FEES	52,966	53,600	53,600	53,600	53,600
534400		SEWER INSPECTIONS	5,075	0	0	0	0
541000		PUBLIC UTILITIES	808,096	880,000	880,000	850,000	850,000
541100		WATER AND SEWER CHARGES	8,425	9,000	9,000	12,500	12,500
542120		TIPPING FEES	455,590	465,000	465,000	465,000	465,000
543000		REPAIRS AND MAINTENANCE	44,964	66,000	66,000	58,000	58,000
543100		MOTOR VEHICLE SERVICE AND REPAIR	441	1,500	1,500	1,500	1,500
543110		MAJOR REPAIRS	78,463	80,000	98,988	85,000	85,000
544400		RENTS AND LEASES	959	2,500	2,500	2,500	2,500
553000		TELEPHONE	1,429	2,000	2,000	1,800	1,800
553100		POSTAGE	179	300	300	300	300
554000		TRAVEL REIMBURSEMENT	154	150	150	170	170
555000		PRINTING AND BINDING	150	150	150	150	150
557700		ADVERTISING	642	1,000	1,000	800	800
581120		CONFERENCES AND MEMBERSHIPS	145	550	550	550	550
581135		SCHOOLING AND EDUCATION	1,499	2,000	2,000	1,800	1,800
581280		LIEN FEES	6,960	5,500	5,500	7,500	7,500
589100		MISCELLANEOUS	7,012	7,000	7,000	7,000	7,000
TOTAL CONTRACTURAL SERVICES			\$1,496,826	\$1,691,250	\$1,735,238	\$1,561,170	\$1,561,170
BENEFITS							
520000		EMPLOYEE BENEFITS	\$3,470	\$3,641	\$3,641	\$2,364	\$2,365
520700		F.I.C.A.	78,225	83,911	83,911	80,439	80,440
520750		MEDICARE INSURANCE	18,293	19,624	19,624	18,812	18,810
TOTAL BENEFITS			\$99,988	\$107,176	\$107,176	\$101,615	\$101,615
SUPPLIES AND MATERIALS							
561150		LABORATORY SUPPLIES	\$14,687	\$16,000	\$16,000	\$16,000	\$16,000
561400		MAINTENANCE SUPPLIES AND MATERIALS	184,815	210,000	210,000	200,000	200,000
561800		PROGRAM SUPPLIES	43,784	66,000	66,000	65,000	65,000
562000		HEATING FUELS	75,454	80,400	80,400	80,000	80,000
562600		MOTOR FUELS	21,010	15,500	15,500	17,500	17,500
563000		MOTOR VEHICLE PARTS	643	5,800	5,800	5,800	5,800
563100		TIRES TUBES AND CHAINS	2,427	2,500	2,500	2,500	2,500
569000		OFFICE SUPPLIES	1,573	2,000	2,000	1,800	1,800
TOTAL SUPPLIES AND MATERIALS			\$344,393	\$398,200	\$398,200	\$388,600	\$388,600
CAPITAL OUTLAY							
570200	09041	ROOF REPLACEMENT SS&TB BUILDING	\$0	\$0	\$136,290	\$0	\$0
570200	09043	SLUDGE STORAGE BUILDING REPAIRS	0	0	60,300	0	0
570300	04035	SEWER REPLACEMENT PROGRAM	16,000	0	0	0	0
570300	05054	SEWER REPLACEMENT PROGRAM	60,000	0	0	0	0
570300	08071	CL & P ENERGY CONSERVATION	2,160	0	0	0	0
570300	10009	FUEL TANK REPLACEMENT	0	50,000	50,000	0	0
570400	08049	WAS PUMP REPLACEMENT	18,428	0	0	0	0
570400	08054	SCREENING CONVEYOR	6,500	0	0	0	0

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds - Sewer Operating Assessment Fund (continued)

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
CAPITAL OUTLAY CONTINUED							
570400	05051	LAPTOP	0	0	1,200	0	0
570400	08056	MIXER	0	0	3,248	0	0
570400	08078	PUMP	66,530	0	0	0	0
570400	09038	WAS PUMP REPLACEMENT	20,712	0	0	0	0
570400	09039	PUMP REPLACEMENT	0	0	11,444	0	0
570400	09040	SCREENINGS PROCESSOR- BROAD STREET P/S	60,000	0	0	0	0
570400	09042	AUTOMATIC SAMPLER REPLACEMENT	4,765	0	0	0	0
570400	09045	VARIABLE SPEED DRIVES- BOIVIN STREET P/S	1,520	0	0	0	0
570400	09046	TRAILER MOUNTED COMPRESSOR	13,120	0	0	0	0
570400	09062	SCREW PUMP	22,304	0	7,000	0	0
570400	10010	AUTO CONTROL	0	12,000	12,000	0	0
570400	10013	AERATION	0	30,000	30,000	0	0
570400	10014	O2 ANALYZER	0	10,000	10,000	0	0
570400	11001	2ND SUBMERSIBLE PUMP	0	0	0	18,000	18,000
570400	11002	AUTOMATIC SAMPLER REPLACEMENT	0	0	0	5,000	5,000
570400	11003	WET WELL MIXER REPLACEMENT	0	0	0	4,000	4,000
570400	11004	HEADWORKS HEATER REPLACEMENT	0	0	0	25,000	25,000
570400	11005	GENERATOR PANEL	0	0	0	15,000	15,000
570400	11006	REPLACEMENT PUMPS 4 STATIONS	0	0	0	68,000	68,000
570400	11007	ODOR CONTROL EXHAUST FAN	0	0	0	4,000	4,000
570400	11008	ODOR CONTROL GRIT VORTEX COVER	0	0	0	4,000	4,000
570900	04033	PLANT DATA GATHERING SYSTEM	93	0	116	0	0
570900	05049	PLANT SCADA UPGRADES- PHASE 2	4,907	0	16,328	0	0
570900	06029	JULIA & CHERRY PUMP STATION DRIVEWAY REI	8,896	0	0	0	0
570900	09044	UNDERGROUND ELECTRIC CONDUIT REPLACE.	7,109	0	0	0	0
570900	10011	BELT FILTER	0	14,000	14,000	0	0
570900	11009	UPPER BEARING RECONDITION	0	0	0	40,000	40,000
TOTAL CAPITAL OUTLAY			\$313,044	\$116,000	\$351,926	\$183,000	\$183,000
OTHER/MISCELLANEOUS							
520400		WORKERS' COMPENSATION	\$0	\$20,000	\$20,000	\$25,000	\$25,000
552100		LIABILITY INSURANCE	49,232	52,000	52,000	40,000	40,000
589000		CONTINGENCY	0	80,960	45,680	68,000	68,000
589120		REFUNDS OF SEWER USER FEES	174	1,500	1,500	1,500	1,500
TOTAL OTHER/ MISCELLANEOUS			\$49,406	\$154,460	\$119,180	\$134,500	\$134,500
OPERATING TRANSFERS OUT							
591001		TRANSFERS TO GENERAL FUND	\$3,522	\$1,000	\$1,000	\$3,500	\$3,500
591300		TRANSFERS TO CAPITAL PROJECTS	428,400	469,300	474,280	779,241	779,240
591500		TRANSFERS TO INTERNAL SERVICE	422,883	445,014	445,014	433,971	433,970
TOTAL OPERATING TRANSFERS OUT			\$854,805	\$915,314	\$920,294	\$1,216,712	\$1,216,710
TOTAL WATER POLLUTION CONTROL			\$4,430,943	\$4,741,260	\$4,990,874	\$4,873,000	\$4,873,000



SOLID WASTE DISPOSAL FUND

Service Narrative

The Solid Waste Disposal fund is used to account for the operations of the City's solid waste disposal program. All solid waste expenditures are made from this fund and are paid to Bristol Resource Recovery Facility (BRRFOC). This includes all costs for the disposal of City refuse collected by the City's Public Works Solid Waste Division and for private haulers who are charged to bring refuse to the Covanta-Bristol Facility, a trash to energy plant. This fund is funded by a transfer from the General Fund for City refuse, and the private haulers are billed monthly based on tonnage.

Budget Highlights

1213016 SOLID WASTE DISPOSAL FUND REVENUE

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009- 2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
LICENSE, PERMITS, FEES							
442017		SOLID WASTE DISPOSAL PERMIT	\$164,920	\$175,000	\$175,000	\$155,000	\$155,000
TOTAL LICENSE, PERMITS, FEES			\$164,920	\$175,000	\$175,000	\$155,000	\$155,000
CHARGES FOR SERVICES							
450114		HAULER CHARGES	\$1,286,993	\$1,390,827	\$1,390,827	\$1,252,977	\$1,252,975
TOTAL CHARGES FOR SERVICES			\$1,286,993	\$1,390,827	\$1,390,827	\$1,252,977	\$1,252,975
INVESTMENT EARNINGS							
460000		INTEREST INCOME	\$15,810	\$19,000	\$19,000	\$3,500	\$2,970
TOTAL INVESTMENT EARNINGS			\$15,810	\$19,000	\$19,000	\$3,500	\$2,970
OTHER/MISCELLANEOUS REVENUE							
480000		CITY OF BRISTOL HOST FEE	\$101,521	\$84,170	\$84,170	\$100,000	\$100,000
TOTAL OTHER/MISCELLANEOUS			\$101,521	\$84,170	\$84,170	\$100,000	\$100,000
OPERATING TRANSFERS IN							
490001		TRANSFER IN GENERAL FUND	\$1,160,475	\$1,245,360	\$1,245,360	\$1,161,013	\$1,160,000
TOTAL OPERATING TRANSFERS IN			\$1,160,475	\$1,245,360	\$1,245,360	\$1,161,013	\$1,160,000
TOTAL SOLID WASTE DISPOSAL FUND			\$2,729,719	\$2,914,357	\$2,914,357	\$2,672,490	\$2,670,945

1213016 SOLID WASTE DISPOSAL FUND EXPENDITURES

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
CONTRACTUAL SERVICES							
542140		CITY REFUSE	\$1,474,500	\$1,523,530	\$1,523,530	\$1,417,968	\$1,417,968
542150		PRIVATE HAULER REFUSE	1,293,077	1,390,827	1,390,827	1,252,977	1,252,977
TOTAL CONTRACTUAL SERVICES			\$2,767,577	\$2,914,357	\$2,914,357	\$2,670,945	\$2,670,945
SOLID WASTE DISPOSAL FUND TOTAL			\$2,767,577	\$2,914,357	\$2,914,357	\$2,670,945	\$2,670,945



Bristol's "Trash to Energy" facility owned and operated by Covanta Energy Corp.

SCHOOL LUNCH PROGRAM

Greg Boulanger, Director
Office: (860) 584-7984
gregboulanger@ci.bristol.ct.us

Service Narrative

The Bristol School Food Services department operates under the direction of the Bristol Board of Education, Child Nutrition Services and USDA Child Nutrition Program. The district annually adopts the National School Breakfast and National School Lunch Programs. The School Food Service Department is “administratively reviewed” by the State of Connecticut Department of Education, Child Nutrition Services. Our most recent Administrative Review resulted in a favorable review.

The department’s mission is to provide students with healthy, nutritious and appealing foods in a timely manner and in a pleasant environment every day.

The district enrollment for fiscal year 2010 is approximately 8,760. The food service department served 1,014,189 total meals during the past school year. The percentage of meals claimed as Free & Reduced Eligible meals in the National School Lunch Program was 58.12%. In addition to the National School Lunch and National School Breakfast Programs, the department also operates a Special Milk Program and After School Snack Program. The School Breakfast Program has been operating in all schools.

The program receives funding through the Department of Education Child Nutrition Offices through both federal and state reimbursements and grants, as well as through cash sales revenues. The department operates 16 food services sites throughout the district.

Budget Highlights

1275000		SCHOOL LUNCH PROGRAM REVENUES					
OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
CHARGES FOR SERVICES							
450307		SCHOOL LUNCHES	\$1,477,803	\$1,537,188	\$1,537,188	\$1,504,387	\$1,504,385
450308		OTHER SALES	29,763	45,000	45,000	20,000	20,000
TOTAL CHARGES FOR SERVICES			\$1,507,566	\$1,582,188	\$1,582,188	\$1,524,387	\$1,524,385
INVESTMENT EARNINGS							
460000		INTEREST INCOME	\$54	\$0	\$0	\$0	\$0
TOTAL INVESTMENT EARNINGS			\$54	\$0	\$0	\$0	\$0
FEDERAL GRANTS							
431007		FEDERAL REIMBURSEMENT	\$1,372,265	\$1,266,305	\$1,266,305	\$1,550,509	\$1,550,510
TOTAL FEDERAL GRANTS			\$1,372,265	\$1,266,305	\$1,266,305	\$1,550,509	\$1,550,510
STATE GRANTS							
432038		MISC. STATE REIMBURSEMENT	\$152,922	\$147,207	\$147,207	\$147,207	\$147,205
TOTAL STATE GRANTS			\$152,922	\$147,207	\$147,207	\$147,207	\$147,205
OPERATING TRANSFERS IN							
490001		TRANSFER IN GENERAL FUND	\$209,000	\$0	\$0	\$138,088	\$138,090
TOTAL OPERATING TRANSFERS IN			\$209,000	\$0	\$0	\$138,088	\$138,090
TOTAL SCHOOL LUNCH REVENUE			\$3,241,807	\$2,995,700	\$2,995,700	\$3,360,191	\$3,360,190

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds - School Lunch Program (continued)

C4003100 SCHOOL LUNCH PROGRAM EXPENDITURES

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
SALARIES							
512100		CAFETERIA SUPERVISORS	\$97,114	\$123,628	\$123,628	\$128,446	\$128,445
512110		CAFETERIA WORKERS	1,055,222	999,242	999,242	1,006,017	1,006,015
512120		CAFETERIA DRIVERS	7,775	1,000	1,000	10,000	10,000
512130		REPLACEMENTS	33,085	16,000	16,000	35,000	35,000
		TOTAL SALARIES	\$1,193,196	\$1,139,870	\$1,139,870	\$1,179,463	\$1,179,460
BENEFITS							
520100		LIFE INSURANCE	\$3,638	\$0	\$0	\$0	\$0
520500		DISABILITY	2,529	0	0	0	0
520700		FICA	73,104	69,844	69,844	73,054	73,055
520750		MEDICARE	17,097	16,525	16,525	17,359	17,360
		TOTAL BENEFITS	\$96,368	\$86,369	\$86,369	\$90,413	\$90,415
SUPPLIES AND MATERIALS							
561600		FOOD SUPPLIES	\$1,390,093	\$1,164,461	\$1,164,461	\$1,401,615	\$1,401,615
561700		SCHOOL LUNCH SUPPLIES	154,319	130,000	130,000	154,000	154,000
		TOTAL SUPPLIES AND MATERIALS	\$1,544,412	\$1,294,461	\$1,294,461	\$1,555,615	\$1,555,615
OTHER/MISCELLANEOUS							
581500		NON-LUNCH EXPENSE	\$13,552	\$15,000	\$15,000	\$19,500	\$19,500
		TOTAL OTHER/MISCELLANEOUS	\$13,552	\$15,000	\$15,000	\$19,500	\$19,500
OPERATING TRANSFERS OUT							
591500		TRANSFER OUT INTERNAL SERVICE	\$401,258	\$460,000	\$460,000	\$515,200	\$515,200
		TOTAL OPERATING TRANSFERS OUT	\$401,258	\$460,000	\$460,000	\$515,200	\$515,200
		TOTAL SCHOOL LUNCH EXPENDITURES	\$3,248,786	\$2,995,700	\$2,995,700	\$3,360,191	\$3,360,190



PINE LAKE CHALLENGE COURSE FUND

Eileen McNulty, Director
Don Gagliardi, Coordinator
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eileenmcnulty@ci.bristol.ct.us

Service Narrative

Bristol Youth Services operates a state-of-the-art outdoor challenge course and experiential adventure-based programs. The Pine Lake Challenge Course (PLCC) is nestled in a small wooded area of a public park within the urban community. The Course consists of more than 45 different elements or stations constructed with a series of ropes, cables, and obstacles in a grove of trees and an abutting playing field. The Pine Lake Challenge Course and its facilities span over seven acres.

The Challenge Course elements are designed to create certain challenges for a group and for individuals with the support of a group. The elements and stations can be adapted for comparable adventure-based experiences for individuals with physical disabilities. The elements are designed to test teamwork, communication skills, creativity and the degree of cooperation within the group. Other challenges are intended to challenge an individual's sense of balance, agility, trust, perseverance, and leadership. Also, adventure programs involving games, initiatives, and portable elements may be delivered to a group at community locations. All activities are facilitated by professionally trained staff members who utilize special skills and techniques to make the experience safe, meaningful, and exciting.

The Pine Lake Challenge Course was created as a result of community development efforts of the Bristol Community Leadership Team involving schools, youth service bureaus, youth recreational organizations, and public and private non-profit agencies. Construction was made possible through funding received from the Connecticut State Department of Education and donations from businesses and citizens. The primary applications of PLCC programs are to enrich educational and youth service programs and to enhance community collaborations and professional growth. Programs are delivered at the Pine Lake Challenge Course or at schools and community locations.

The Pine Lake Challenge Course & Adventure Program is self-sustaining through revenues generated by user fees.

Performance Measures

Quantitative:

	Service Days		Unduplicated Groups		Total Participants	
	FY 2008-09	FY 2009-10	FY 2008-09	FY 2009-10	FY 2008-09	FY 2009-10
PINE LAKE CHALLENGE COURSE & ADVENTURE PROGRAM	143	117	112	97	6,259	4,964

**Program Summaries-
Special Revenue Funds**

Special Revenue Funds – Pine Lake (continued)

Expenditure and Position Summary

	2009 Actual	2010 Actual	2011 Budget
Salary /Hourly Wage Expenditures	\$160,623	\$130,445	\$151,500
Part-Time Positions	7 – 25 Seasonal	7- 45 Seasonal	7- 45 Seasonal

Budget Highlights

PINE LAKE CHALLENGE COURSE FUND 132

1321032 PINE LAKE CHALLENGE COURSE REVENUE

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
LICENSE, PERMITS, FEES							
422004		CHALLENGE COURSE FEES	\$163,123	\$187,350	\$187,350	\$171,750	\$171,750
TOTAL LICENSE, PERMITS, FEES			\$163,123	\$187,350	\$187,350	\$171,750	\$171,750
INVESTMENT EARNINGS							
460000		INTEREST INCOME	\$2,031	\$0	\$0	\$0	\$0
TOTAL INVESTMENT EARNINGS			\$2,031	\$0	\$0	\$0	\$0
TOTAL PINE LAKE CHALLENGE COURSE			\$165,154	\$187,350	\$187,350	\$171,750	\$171,750

PINE LAKE CHALLENGE COURSE FUND 132

1321032 PINE LAKE CHALLENGE COURSE EXPENDITURES

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
SALARIES							
515200		PART TIME	\$247	\$0	\$0	\$0	\$0
515300		SEASONAL WAGES	160,376	151,500	151,500	151,500	151,500
TOTAL SALARIES			\$160,623	\$151,500	\$151,500	\$151,500	\$151,500
CONTRACTUAL SERVICES							
531000		PROFESSIONAL FEES AND SERVICES	\$6,451	\$22,000	\$22,000	\$8,500	\$8,500
543200		EQUIPMENT MAINTENANCE CONTRACTS	2,444	3,900	3,900	3,900	3,900
553000		TELEPHONE	560	700	700	700	700
553100		POSTAGE	419	500	500	500	500
555000		PRINTING AND BINDING	0	200	200	100	100
581135		SCHOOLING AND EDUCATION	0	1,000	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES			\$9,874	\$28,300	\$28,300	\$14,700	\$14,700
SUPPLIES AND MATERIALS							
561400		MAINTENANCE SUPPLIES AND MATERIALS	\$501	\$1,200	\$1,200	\$1,200	\$1,200
561800		PROGRAM SUPPLIES	2,298	6,000	6,000	4,000	4,000
569000		OFFICE SUPPLIES	350	350	350	350	350
TOTAL SUPPLIES AND MATERIALS			\$3,149	\$7,550	\$7,550	\$5,550	\$5,550
PINE LAKE CHALLENGE COURSE TOTAL			\$173,646	\$187,350	\$187,350	\$171,750	\$171,750

LOCIP PROJECTS FUND

Service Narrative

The LoCIP Projects Fund accounts for the activities of all the Local Capital Improvement Projects approved by the State of Connecticut's Office of Policy and Management. This revenue source is budgeted when the Capital Budget is approved. The approved 2011 budget for LoCIP Projects totals \$385,000, which can be viewed behind the "Capital Budget Summary" tab, in the Program Profiles section.

Budget Highlights

1341018 LOCIP PROJECTS FUND- REVENUE

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
STATE GRANTS							
432033		STATE OF CONNECTICUT OPM	\$729,159	\$413,000	\$413,000	\$385,000	\$385,000
TOTAL STATE GRANTS			\$729,159	\$413,000	\$413,000	\$385,000	\$385,000
TOTAL LOCIP PROJECTS FUND			\$729,159	\$413,000	\$413,000	\$385,000	\$385,000

OBJECT	PROJECT	DESCRIPTION	PRIOR YEAR ACTUAL 2008-2009	ORIGINAL BUDGET 2009-2010	REVISED BUDGET 2009-2010	BUDGET REQUEST 2010-2011	JOINT BOARD 2010-2011
OPERATING TRANSFERS OUT							
570000		LOCIP EXPENDITURES	\$780,774	\$413,000	\$413,000	\$385,000	\$385,000
TOTAL OPERATING TRANSFERS OUT			\$780,774	\$413,000	\$413,000	\$385,000	\$385,000
TOTAL LOCIP PROJECTS FUND			\$780,774	\$413,000	\$413,000	\$385,000	\$385,000

