



**CITY OF BRISTOL**  
 Purchasing Department  
 111 North Main Street  
 Bristol, CT 06010

|                       |                      |
|-----------------------|----------------------|
| Contract Award Number | <u>2A10-117</u>      |
| Date Awarded          | <u>June 30, 2010</u> |
| Date Bid Opened       | <u>June 17, 2010</u> |

**CONTRACT AWARD**

|                        |  |
|------------------------|--|
| Contract Description:  | <u>Annual Agreement for Printing of Envelopes,<br/>Letterhead and Business Cards</u> |
| Contract Value:        | <u>\$10,000.00</u>   |
| Contract Term:         | <u>Through June 30, 2011</u>   |
| Delivery Requirements: | <u>As Needed Basis</u>   |

**NOTICE TO CONTRACTOR:** This notice of award is not an award to ship or provide services. Purchase orders against this contract will be issued on behalf of departments requiring materials or services. Do not ship without a purchase order.

**TAXES:** As a political subdivision of the State of Connecticut, the City of Bristol is exempt from the payment of taxes imposed by the Federal Government and/or the State of Connecticut.

**CASH DISCOUNTS:** Cash discounts, if any, shall be given special attention, but such cash discount shall not be taken unless payment is made within the discount period.

**PRICE BASIS:** Unless otherwise noted, prices include delivery and transportation charges fully prepaid F.O.B. Destination. No extra charge is to be made for packing or packages.

**TERMS:** The invitation to bid and the contractor's response constitute the entire agreement.

**CONTRACTOR INFORMATION**

|          |   |                |                                     |
|----------|---|----------------|-------------------------------------|
| Name:    | <u><b>Budget Printers &amp;<br/>Office Supplies</b></u> | Munis ID:      | <u>23033</u>                        |
| Address: | <u>1718 Park Street<br/>Hartford, CT 06106</u>          | Payment Terms: | <u>Net 30 Days</u>                  |
| Contact: | <u>Daniel J. Falotico</u>                               | Telephone:     | <u>860-233-2138</u>                 |
|          |   | Fax:           | <u>860-586-2151</u>                 |
|          |   | Email:         | <u>dan@budget-<br/>printers.com</u> |

**Contract Award Summary  
2A10-117  
Envelopes and Letterhead  
Effective through June 30, 2011**

| <u>Description</u>  | <u>UOM</u> | <u>Price</u> |
|---|------------|--------------|
| 1. #10 Envelopes Non-Window - 4 1/8" x 9 1/2"                                       | M          | 29.50        |
| 2. #10 Envelopes Window (Glassine, poly)  | M          | 32.00        |
| 3. #10 Envelopes Window (Open)  | M          | 35.75        |
| 4. 6 x 9 Envelopes, White, Booklet Style, 24#                                       | M          | 94.50        |
| 5. Tyvek Envelopes 10' x 13", Booklet Style, White, 18#                             | M          | 327.00       |
| 6. 9" x 12" Envelopes Kraft w/Self-Seal adhesive, 28# Open End                      | M          | 155.00       |
| 7. #9 Business Reply Envelope, 8 7/8" x 3 7/8", White                               | M          | 29.00        |
| 8. Letterhead Stationary, 24 lb, watermarked bond, 25% cotton fiber, in sets of 500 | M          | 51.50        |
| 9. Business Cards 3.5" x 2" White Stock, 500 cards per run                          | Run        | 23.75        |
| 10. Business Cards, 1,000 cards per run   | Run        | 27.50        |
| A. #10 Envelopes, Non-window, recycled, 100% post consumer waste                    | M          | 37.50        |
| B. #10 Envelopes, (open) recycled, 100% post consumer waste                         | M          | 39.75        |
| C. Upcharge for printing envelopes, letterhead or business cards                    |            |              |
| With reflex blue ink, per M   | M          | 2.00         |

**Minimum orders will be 1,000 envelopes (1M) delivered 500 per box, using standard format:**

(Department Name)  
(City of Bristol)  
(Street Address or PO Box)  
(Bristol, Connecticut 06010)