



City of Bristol
BRISTOL, CONNECTICUT 06010

**Invitation to Bid 2P12-027
Engineering Services for Drainage Projects for the Coppermine Brook
Addendum 01
October 14, 2011**

Please note.

Meeting minutes for the prebid meeting held on Friday, October 14, 2011, including attendance sheets are attached hereto and made part of the specifications.

All other terms and conditions remain unchanged.

Roger D. Rousseau
Purchasing Agent
Tel (860) 584-6195
Fax (860) 584-6171

**Request For Proposals 2P12-027 Engineering Svcs Coppermine Brook
Meeting Minutes - Pre-Proposal Conference
October 14, 2011 9:00 am
Bristol City Hall – Council Chambers**



Introduction

Introduction to Staff –

***Roger Rousseau, Purchasing Agent
Raymond Rogozinski, Assistant City Engineer***

Meeting is not mandatory

RFP and any addenda available at City web site - <http://www.bristolct.gov/bids>

Submission Requirements

Responses due October 26, 2011 at 1:00 pm (rcvd but not read at that time).

Submission requirements were reviewed.

One (1) original and five (5) printed copies, and one digital copy, to Purchasing Dept.

Communications

Addenda and any other clarifying information will be posted on web site.

Meeting minutes will be made available, as well as any questions/responses that may affect proposal submissions. Attendance at this meeting will be available online.

Project Scope

The scope of services as described in the original RFP was detailed. The City possesses a report prepared by Milone and MacBroom Inc. ("MMI") in 2008, that outlines four sections of improvement for the Coppermine Brook area: Richards Court, development of watershed storage, Farmington Avenue, and Frederick Street Bridge. The City has already undertaken work related to the Frederick Street Bridge, and the scope of this RFP is limited to design of three sections of improvements.

The above report contains hydrologic and hydraulic analysis for the impacted areas; the report in its entirety will be posted via a separate link on the City of Bristol Purchasing web page. The City additionally possesses color aerial photography at 1"=600' scale, topographic mapping (2-foot contours), and digital orthophotography at 4-inch pixel resolution; aeriels were flown in March 2010.

It is expected that preliminary designs will be presented to the Public Works Board in February 2012, followed by presentation at a public information meeting. Please note that the City may award sections of the work to more than one firm; firms submitting proposals should assume that a separate presentation to the Board and public information meeting is required for each of the three areas.

The selected consultant(s) will be expected to provide complete construction documents to the City for subsequent public bidding. It is anticipated that the printing of construction documents for contractors will be accommodated by an independent printing service. The selected consultant(s) will be expected to respond to requests for information (RFI's) from potential bidders during the

bidding process, if such assistance is requested by the City. Construction administration and inspection will be performed by the City.

Questions

1. When will the report prepared by MMI be available online?
It is anticipated that the report will be available online prior to Monday October 17, 2011.
2. Regarding watershed storage, the scope as written in the RFP includes the evaluation of existing proposed improvements, and potentially suggest other flood control methods. To confirm- is the City expecting the firm to reevaluate work already performed?
Yes.
3. Since MMI prepared the original report in 2008, is MMI precluded from participating in this RFP process?
No.
4. The project schedule outlined in the RFP includes "presentation of findings" with a date of February 16, 2012; please elaborate.
City staff anticipates that the selected firm(s) will be sufficiently prepared to present schematic materials (including alternative plans) to the Public Works Board for its meeting in February 2012. Please note that any submission in response to this RFP should include a timeline for the projects; firms are encouraged to present a schedule that adequately provides sufficient time for said presentations.
5. Does the City have an available location for placement of borrow, for eventual construction activities?
The City may or may not have a location available at the time of construction, contingent on factors unrelated to this project. For the purposes of submission in response to this RFP, firms should assume that
6. Is there a deadline for receipt of questions and comments relating to this RFP?
Questions and comments will be received until the close of business on Friday October 21, 2011.

Meeting was adjourned at 9:25 am.



CITY OF BRISTOL
Bidder's Conference Attendance Sheet

RFP 2P12-027
Engineering Services
Coppermine Brook

Meeting Date: October 14, 2011
9:00 am

Company Name LRC Group		Individual Name Robert Pryor
Address 160 West Street		
City Cromwell	State CT	Zip 06416
Tel (860) 635-2877	Fax (860) 635-4226	Email (if available) rpryor@lrconsult.com

Company Name WESTON + SAMPSON		Individual Name FRANK DAWIDOWICZ
Address 273 DIVIDEND RD		
City Rocky Hill	State CT	Zip 06067
Tel 860 513 1473	Fax 860 513 1483	Email (if available) dawidowf@wseinc.com

Company Name GM2 ASSOCIATES, INC		Individual Name Eric Buckley
Address 115 Glastonbury BLVD		
City Glastonbury	State CT	Zip 06033
Tel 860 659-1416	Fax 860 657-2926	Email (if available) e.buckley@gm2inc.com

Company Name Deluca Hoffman		Individual Name Bill Hoffman
Address 778 Maine St		
City So Pld	State Me	Zip 04106
Tel 207751121	Fax 2078790896	Email (if available) whoffman@delucahoffman.com

Company Name BETA Group Inc		Individual Name John BERTOLI
Address 1010 WETHERSFIELD AVE		
City HARTFORD	State CT	Zip 06114
Tel 860-513-1503	Fax 860-513-1582	Email (if available) JBERTOLI@BETA-INC.COM



CITY OF BRISTOL
Bidder's Conference Attendance Sheet

RFP 2P12-027
Engineering Services
Coppermine Brook

Meeting Date: October 14, 2011
9:00 am

Company Name Stadie Engineering		Individual Name Gary Giroux
Address 860 Bullet Hill Rd		
City Southbury	State CT	Zip 06488
Tel 203-687-4271	Fax 203-725-0542	Email (if available) ggiroux@stadieeng.com

Company Name Milone & MacBroom, Inc.		Individual Name Nicole Burnham
Address 99 Realty Drive		
City Cheshire	State CT	Zip 06410
Tel 203-274-1773	Fax 203-272-9733	Email (if available) nicole.b@miloneandmacbroom.com

Company Name Michael Prosser's Communication Design		Individual Name Michael Prosser
Address 60 WALNUT STREET		
City Newington	State CT	Zip 06111
Tel 203-829-9382	Fax	Email (if available) conceptualimagery@mc.com

Company Name BL Companies		Individual Name David Cicia
Address 150 Trumbull St. 6th Floor		
City Hartford	State CT	Zip 06103
Tel 860 760 1937	Fax 860 249 2400	Email (if available) dcicia@blcompanies.com

Company Name GZA GeoEnvironmental, Inc.		Individual Name Jennifer Burke
Address 1350 Main St. Suite 1400		
City Springfield	State MA	Zip 01103
Tel 413-726-2100	Fax 413-732-1249	Email (if available) jennifer.burke@gza.com