



City of Bristol
BRISTOL, CONNECTICUT 06010

Invitation to Bid 2A11-077
Annual Requirements for the Purchase of Custodial Supplies
Addendum 01
March 23, 2011

Please note the following changes to line items as per the attached.

All other terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read "Roger D. Rousseau".

Roger D. Rousseau
Purchasing Agent
Tel (860) 584-6195
Fax (860) 584-6171

RETURN THIS FORM IMMEDIATELY!

City of Bristol, Connecticut
Acknowledgment: Receipt of Bid Documents

Bid Number: **2A11-077**

Title: **Annual Requirements for the Purchase of
Custodial Supplies
Addendum 01**

Please take a moment to acknowledge receipt of the attached bid documents. Your compliance with this request will help us to maintain proper follow-up procedures while ensuring that all recipients have the opportunity to submit proposals.

Date Addendum 01 was issued March 23, 2011

Date Addendum 01 was received ____/____/____

Do you plan to submit a bid? Yes____ No____

Print or type the following information:

Company name: _____

Address: _____

City or Town: _____

Phone: _____

Fax: _____

Email: _____

Received by: _____

Note: Faxed acknowledgments are requested!

FAX (860)584-6171

A cover sheet is NOT necessary.

IMPORTANT: DO NOT FAX PROPOSALS.

PROPOSALS MUST BE SUBMITTED IN SEALED PACKAGES

CITY OF BRISTOL

INVITATION TO BID

Please quote us your prices on the commodities or services listed below. All prices must be FOB Destination. You must show Unit Price, Amount and Total or bid may be rejected.

<http://www.bristolct.gov/bids>

Since the City of Bristol is exempt from the payment of Federal Excise Taxes and the Connecticut Sales Tax, do not include such taxes. The City reserves the right to reject in whole or in part any or all bids submitted. The attached standard terms and conditions shall become a part of any resultant contract award.



Vendor Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Addendum 01
Page 1 of 3

THIS IS NOT AN ORDER. Fill in and return to the address below.

ISSUED BY: City of Bristol, Connecticut		(Return Bid attention of) Roger D. Rousseau	BID NUMBER 2A11-077		
ADDRESS 111 North Main Street Purchasing Department Bristol, CT 06010		DATE ISSUED March 10, 2011			
SHIP PREPAID TO ABOVE ADDRESS (unless other address is entered here) - various locations -		TELEPHONE NUMBER (860) 584-6195	DATE BID REQUIRED March 28, 2011 11:00 am		
		DATE MATERIAL REQUIRED			
		To be Completed by bidder			
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Unit Price	Amount

Annual Requirements for the purchase of Custodial Supplies as follows, for the period through March 31, 2012 with option to renew for an additional one year period.

A. Plastic Bags

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Unit Price	Amount
1.	Trash Can Liners 15"X 9" X 23", minimum 0.35 gauge, 1000 bags per case Fortune Plastics BR24BR or approved equivalent	CS	100	_____	_____
2.	Medium Trash Can Liners 33" x 39", minimum 1.5 mil, black 100 bags per case Fortune Plastics BCH40 or approved equivalent	ROLL	350	_____	_____
3.	Large Trash Can Liners 38" x 58", minimum 1.5 mil, 100 bags per case Fortune Plastics BCH60 or approved equivalent	CS	500	_____	_____
4.	40" x 46" Heavy Duty Black Bag, minimum 1.5 mil 100 bags per case Tyco PG64046X3B or approved equivalent	CS	400	_____	_____

To be completed by bidder	QUOTE NO:	DATE SUBMITTED	DELIVERY AS REQ'D. (Unless noted here)		
	SIGNED	TITLE	TELEPHONE NO. & EXTENSION	CASH DISCOUNT PAYMENT TERMS _____ % _____ days, net 30 days	
by bidder	VENDOR FEIN/SSN	ARE YOU INCORPORATED YES <input type="checkbox"/> NO <input type="checkbox"/>	PURCHASE ORDER ADDRESS (If different from bidder's address above)		

CITY OF BRISTOL

INVITATION TO BID

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Vendor Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Addendum 01
Page 2 of 3

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TELEPHONE NUMBER (860) 584-6195		DATE MATERIAL REQUIRED

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	To be Completed by bidder	
				Unit Price	Amount
5.	Trash Can Liner 24" x 32", minimum 1.0 mil, 500 bags per case Tyco PG62432XB	CS	100	_____	_____
B.	Other Misc Products				
6.	PG33407 "Swiffer" dry disposable cleaning cloths, 32 per pack, 6 packs per case	PK	24	_____	_____
<p>Please note: The part number assumed to be bid is typically included in the description of each line item. If bidding on the alternate product approved by the City, please indicate by checking on said line item and including the relevant part number via separate page. Quantities listed above are estimated only for bidding purposes; the City of Bristol does not commit to any volumes listed herein.</p> <p>Products will be ordered on an as needed basis by using departments. The City makes efforts to consolidate order requirements, but will not accept minimum order requirements per shipment. Minimum order charges,</p>				Total All Items:	\$ _____

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Vendor Name _____

Address _____

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Page 3 of 3

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Fuel Surcharges, and any other miscellaneous charges will not be considered. Items without a bid price listed may disqualify the bid entirely.

The awarded contractor shall provide to the City a summary of product purchases on a quarterly basis, at no additional cost. Such report summary shall be provided directly to the Purchasing Agent.

Please Note:

Responses to this Request For Quotation must be submitted in writing prior to the due date and time noted above, to the address noted above, as a sealed bid response. Responses received after the required due date and time will not be considered for award.

Faxed bid responses are Not Acceptable.

Bids must be enclosed in a sealed envelope, addressed to the City of Bristol and clearly identified as **"2A11-077 Custodial Supplies"**.

To be completed by bidder	QUOTE NO:	DATE SUBMITTED	DELIVERY AS REQ'D. (Unless noted here)		
	SIGNED	TITLE	TELEPHONE NO. & EXTENSION	CASH DISCOUNT PAYMENT TERMS _____ % _____ days, net 30 days	
	VENDOR FEIN/SSN	ARE YOU INCORPORATED YES <input type="checkbox"/> NO <input type="checkbox"/>	PURCHASE ORDER ADDRESS (If different from bidder's address above)		

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Title: Custodial Supplies**

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Date Issued: March 10, 2011
Date Bid received: ____/____/____
Do you plan to submit a bid? Yes____ No____

Print or type the following information:

Company name: _____
Address: _____
City or Town: _____
Phone: _____
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