



2A11-043

Request for Proposals

The City of Bristol is accepting Proposals on the following:

ANALYTICAL LABORATORY SERVICES

All submittals must be made in accordance with the specifications supplied by

The City of Bristol
Purchasing Office
111 North Main Street
Bristol, CT 06010

Submittals will be received until **11:00 am, December 6, 2010**

Roger D. Rousseau
Purchasing Agent
(860) 584-6195
<http://www.bristolct.gov/bids>

**Request For Proposals 2A11-043
ANALYTICAL LABORATORY SERVICES
City Bristol, Connecticut**

INTENT OF THE SPECIFICATIONS:

The intent of this specification is to obtain the professional services of an independent analytical laboratory to perform specific laboratory analysis as required by the City's wastewater treatment operation. All analyses shall meet the standards as established by the City, State and Federal EPA as set forth in this specification, State and Federal regulations and professional trade standards.

The work performed under this contact is mandated by the City's NPDES permit. Accurate analysis and timely reporting of data is critical to the City's operation. Violations of the requirements of this contact could result in fines and penalties levied on the City by its regulatory agency. It is therefore critical that the contractor maintains 100% compliance with the terms and conditions set forth in this agreement.

Scope of Work

**Water Pollution Control Facility Laboratory Requirements
For Outside Analytical Laboratory Services**

Quality Control: The vendor will follow all mandated EPA quality assurance procedures. Quantification verification must be achieved and verified using check standards within ten percent of the Minimum Level for each parameter identified in Attachment A and listed in Section 6 (A)(5) of the NPDES Permit #CT0100374, copy attached. A copy of the vendor's minimum detection limit (MDL) study must be provided along with the bid submittal or bid submittal may be rejected.

Auditing: Periodically, the City of Bristol may submit single blind check samples for analysis, as required by State or Federal regulatory agencies. The reported results shall be compared to the level of accuracy and precision called out in the City's Permit.

Inspection: As part of the bid process and prior to awarding the contract, the City of Bristol reserves the right to inspect the vendor's facility.

Reporting: The vendor agrees to report data in a format consistent with the requirements the City of Bristol's Municipal NPDES Permit, #CT0100374. Attached to this specification is a copy of the permit for informational purposes.

The City maintains all lab analysis and operational data in a dedicated database (OPS-32, version 3.4.1, as distributed by OPS Systems, Inc.

NM.) To facilitate proper tracking of the contract analysis and accurate data entry, all analysis reporting under this contract shall include the variable number identification of the parameter analyzed. The required variable numbers (VAR #'s) will be included on the City's Chain of Custody form and will be also be issued to the contractor upon award of the bid. In the event the vendor's chain-of-custody is used, vendor will report data using the appropriate VAR #. For this purpose, a complete list of VAR #s will be issued to the contractor upon award of the bid.)

Testing: The vendor will perform the analyses listed in the chain-of-custody. The vendor will not initiate additional testing unless approved by the City of Bristol WPC Chemist or responsible designee at (860) 584-7795. Testing shall conform to EPA-approved methods. Chains-of-custody will be pre-filled in by City of Bristol WPCF personnel. Vendor agrees to pre-fill in the chains-of-custody required for the annual chronic toxicity panel of tests. Vendor shall supply blank chains-of-custody to the City of Bristol WPCF, at no charge.

Retest Provisions: Under bioassay screening testing, vendor will retest at no charge if controls indicate procedural problems. Retesting will be conducted within thirty days of original sample receipt. Retest and report according to DEP requirements for test failure due to Effluent Toxicity within thirty days of reporting failure in original sample. Verbal notification to the Department of Environmental Protection is required within one week.

Containers: Vendor supplies and bears cost for sample containers. Vendor-supplied sample containers shall be clean and free from debris. In the case where sample preservation is required, the vendor will supply sample containers containing preservative per EPA-approved methods.

Cleanliness: A certificate of cleanliness will be provided to the City for vendor supplied sample containers.

Timeliness: Results shall be submitted to the City via email, with Telefax backup, within five (5) days of test completion. All original, hard copy of data, including the QC for the prior month shall be postmarked or hand delivered not later than the eighth calendar day of the following month. The timely receipt of month end data is critical to the City's reporting deadlines as mandated by its NPDES permit.

Results are Telefaxed to (860) 584-7950. **In advance** of the City receiving the hardcopy originals, email reporting is directed to josephgerstner@ci.bristol.ct.us. Signed, original hard copy of all data shall be either mailed by USPS to Joseph Gerstner, Chemist, City of Bristol WPCF, 111 North Main Street, Bristol, CT 06010. Or, hand delivered to Joseph Gerstner, Chemist, at 75 Battisto Road, Bristol, CT 06010 location, by vendor's representative.

The Chemist or designee will retain telefaxed copies until the originals are received. The practice will continue until a history of timeliness is established for the vendor. At the discretion of the Chemist or designee, the requirement for telefaxing the data may be

waived. Lack of timeliness of performance may be sufficient cause for termination as outlined below.

Consistency:

Consistent nomenclature will be used in all reports. The exact wording/description of samples and tests called out in the chain of custody (COC) will be used. All analytical results reported shall reference the City's designated VAR # (variable numbering.)

Scope:

Base Bid Tests required are as outlined in Attachment A. The Bidder is also to submit bid pricing to perform Optional Testing as outlined in Attachment A. Award of the bid for optional testing will be the sole discretion of the City. The City reserves the right to authorize portions of the optional analysis payable based on the Bidders worksheet cost breakdown.

Quantities:

The quantity of testing performed under this contract is estimated to cover twelve months. Quantities may be adjusted during the contract period, monthly unit prices shall be increased or decreased proportionate to the change in testing required.

The hauler required testing items should be priced by groups, i.e., TCLP metals, TCLP volatiles, TCLP acids (semi-volatiles), TCLP base/neutrals (semi-volatiles), TCLP herbicides and TCLP pesticides. These are separate from permit-required tests. The City does hauler-required testing only when requested to do so (by the hauler.)

Delivery:

Vendor shall be responsible for cost for all sample pick up and return (if applicable,) mailing and electronic transfer of data and reports. Sample pick up location is 75 Battisto Road, Bristol, Connecticut 06010. Sample pick up time is between 1 PM and 2:30 PM. No mail is to be sent to this address. As stated in "Timeliness," above, Lab results will be mailed to City of Bristol, WPC, 111 North Main Street, Bristol, CT 06010.

City Rights:

The City of Bristol reserves the right to utilize other vendors during the contract period. This option neither mitigates nor voids the contract. It may be exercised to evaluate other methodologies, tests, testing and detection limits. **The City, at its sole discretion, may disqualify bidders whose past performance has been deemed unacceptable.**

Performance:

As noted above, the contractor's strict compliance with the terms of this contract is critical to assure the City's compliance with its State and Federal requirements. Any failures to comply with quality standards, holding time, accuracy, pick up time requirements; response times or any other provisions or requirements shall be deemed a violation of contract. Non-compliance with the billing format specified herein will also be considered a violation of the contract terms. In the event of any such violations, the City shall take the following actions:

- 1- First incident – Upon the first occurrence in which the Contractor fails to meet any of the terms of this agreement. The City shall notify the Contractor verbally or in writing of such deficiency. The Contractor shall respond to said complaint in writing within 48 hours of such notification, documenting the cause for such deficiency and actions taken

to prevent any further deficiencies. Failure to respond within the designated time period shall constitute an additional violation of contract.

- 2- Second incident – Upon the second occurrence in which the Contractor fails to meet any of the terms of this agreement. The City shall issue a written Notice of Violation of contract to the Contractor documenting said deficiency. The Contractor shall respond to said complaint in writing within 48 hours of such notification, documenting the cause for such deficiency and actions taken to prevent any further deficiencies. Failure to respond within the designated time period shall constitute an additional violation of contract.
- 3- Third incident – Upon the third occurrence in which the Contractor fails to meet any of the terms of this agreement. The City shall issue a written Final notice of violation of contract to the Contractor. The Contractor shall respond to said complaint in writing within 48 hours of such notification, documenting the cause for such deficiency and actions taken to prevent any further deficiencies. The Final notice shall serve as official notification that the service agreement will be Terminated for Cause upon any additional failure on the part of the Contractor to comply with the terms of this Service Agreement.

Termination of Contract:

Subject to the provisions below, the contract may be terminated by either party, upon thirty (30) day's advance notice to the other party, but if any work or services hereunder are in progress, but not completed, as of the date of termination, then this contract may be extended upon written approval by the City until said work or services are completed and accepted.

Termination for Convenience: In the event that the contract is terminated or canceled upon request and for the convenience of the City, without the required thirty (30) Days' advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

Termination for Cause: Termination by the City for cause, default or negligence on the part of the Bidder shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The thirty (30) days' advance notice requirement is waived in the event of termination by cause and in strict accord with "Performance" provisions, above.

STANDARD PROVISION:

Indemnification: The contractor agrees to indemnify, defend and save harmless, the City of Bristol, as well as its officers, agents, and employees from any and all claims and losses accruing or resulting from the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the contractor in the performance of this contract.

Insurance: Certificates of Insurance showing the following minimum coverage shall be filed with the City Purchasing Office prior to issuance of a Purchase Order. The Insurance shall be with a company licensed to do business in the State of Connecticut. The insurance shall contain an erroneous delivery clause.

<u>Worker's Compensation</u> -	as required by State Statute
<u>Comprehensive Liability</u> -	\$1,000,000 (combined single limit)

Professional Liability - \$2,000,000 (aggregate coverage)
\$ 500,000 (per occurrence)
\$1,000,000 (aggregate coverage)

Pricing: Contract unit prices shall be full compensation for all material, labor and equipment required to complete the work set forth in this specification and all incidentals required to complete said work, including but not limited to QA/QC requirements, reporting and up to 6 single blind sample analyses per year. The City shall be sole judge in determining the acceptable quality and completeness of the analysis and reporting.

The contractor shall submit a monthly invoice for the contract analysis performed that month. The invoice shall identify the analysis and Group all testing performed in a given month by the bid item number as listed in the bid form of this specification. Each monthly invoice shall be paid based on the bid items, such as “Bid Item #1, Monthly and Weekly testing”. All invoices received that do not comply with the required format will be sent back to the Contractor unpaid marked “Revise and Resubmit”. No payment will be made until the invoice is submitted in the proscribed manner.

No payment will be made on any analysis that is determined to be erroneous or invalid due to procedural problems on the part of the Contractor. Payment for tests not done in strict accord with controlling federal, state or local methods will be denied.

Payment: Invoices shall be paid promptly by the City unless any items thereon are questioned, in which case payment will be withheld pending verification of amount claimed and the validity of the claim. Standard payment terms are Net 30 Days from receipt of properly executed invoice(s). Prices bid shall not include any taxes, Local, State or Federal, as the City is not liable.

Duration of Agreement:

This contract shall commence within 30 days of issuance of the award notice and shall continue until November 30, 2011. The contract may be extended for up to three additional one year terms upon mutual agreement of both Parties. Extensions may be issued in additional one-year increments, based on favorable bid pricing and quality of service.



RFP #2A11-043

ANNUAL REQUIREMENTS FOR ANALYTICAL LABORATORY SERVICES

City of Bristol
Purchasing Office
111 North Main Street
Bristol, Connecticut 06010

OPENING: December 6, 2010 at 11:00 am

In accordance with the City Specifications, the undersigned agrees to provide:

BASE PROPOSAL (Attachment A must be completed and attached to this form.)

Table with 5 columns: Item #, Qty, Description, Unit Price per Period (per worksheet), Annual Cost. Rows include items 1-4 (nutrient and metals analysis, BFP sludge cake, Acute Toxicity, Chronic Toxicity) and items 5-6 (BID OPTION TESTING).

THE TOTAL BASE BID COST listed above for Items 1 through 4 as computed by the Proposer, is:

_____ dollars and _____ cents (\$ _____.)

THE TOTAL BID WITH OPTIONS COST listed above for Items 1 through 6 as computed by the Proposer, is:

_____ dollars and _____ cents (\$ _____.)

The undersigned is familiar with the conditions surrounding this call for proposals, is aware that the City reserves the right to reject any and all proposals and is submitting this proposal without collusion with any other person, individual or corporate.

_____ Witness	_____ Signature	_____ Date
_____ Company name	_____ Printed Name	
_____ Address	_____ Title	
_____ City State Zip	_____ Tel	_____ Fax
_____ Federal Employer ID Number	_____ Email address (if applicable)	

RETURN THIS FORM IMMEDIATELY!

City of Bristol, Connecticut
Acknowledgment: Receipt of RFP Documents

RFP Number: **2A11-043**

Title: **Analytical Laboratory Services**

Please take a moment to acknowledge receipt of the attached RFP documents. Your compliance with this request will help us to maintain proper follow-up procedures while ensuring that all recipients have the opportunity to submit proposals.

Date Issued: November 16, 2010

Date RFP documents received _____/_____/_____

Do you plan to submit a proposal? Yes_____ No_____

Print or type the following information:

Company name: _____

Address: _____

City or Town: _____

Phone: _____

Fax: _____

Email: _____

Received by: _____

Note: Faxed acknowledgments are requested!

FAX (860) 584-6171

A cover sheet is NOT necessary.

IMPORTANT: DO NOT FAX PROPOSALS.

PROPOSALS MUST BE SUBMITTED IN SEALED PACKAGES



CITY OF BRISTOL, CONNECTICUT NON-COLLUSION CERTIFICATION

The undersigned certifies under penalty of false statement that this proposal or contract has been made, submitted and executed in good faith and without collusion or fraud with any other person, and without any agreement designed to limit independent bidding or competition. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

I further certify that I have not provided or directed to be provided gifts, meals, or gratuities, as defined in Sec. 2-129(b) of the Bristol Code of Ordinances to any official or employee of the City of Bristol responsible for awarding or administering this bid or contract.

Please complete and sign

Legal Name of Bidder: _____

Business Address: _____

Name of Authorized Agent _____ Title: _____

Phone: _____ Fax: _____

Signature: _____ Date: _____



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Standard Bid and Contract Terms and Conditions

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All Invitations For Bids issued by the City of Bristol ("City") will bind Bidders to the terms and conditions listed below, unless specified otherwise in any individual Invitation For Bids.

The contractor agrees to comply with the statutes and regulations as they exist on the date of this contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.

Submission of Bids

1. Bids must be submitted on forms supplied by the City Purchasing Department. Telephone or facsimile bids will not be accepted in response to an Invitation For Bids.

2. Bidders shall bear any and all costs associated with response to this invitation to bid, including the costs for any presentation and/or demonstrations (if applicable).

3. The time and date bids are to be opened is given in each bid issued. Bids received after the specified time and date of bid opening given in each bid proposal shall not be considered. **Bid envelopes must clearly indicate the bid number** as well as the date and time of the opening of the bid. The name and address of the Bidder shall appear in the upper left hand corner of the envelope.

4. If it becomes necessary to revise any part of this request or if additional data is necessary to enable interpretation of provisions of this document, revisions or addenda will be provided to all prospective firms who receive this document; such revisions or addenda will additionally be posted on the following website:
<http://www.ci.bristol.ct.us/bids>

5. This document includes an acknowledgement page; this page must be faxed back to the Purchasing Department, to ensure proper notification of changes to the published documents. The City of Bristol does not assume responsibility for any vendor that does not receive revisions or addenda, where the vendor has not acknowledged receipt of any portion thereof.

6. Incomplete bid forms may result in the rejection of the bid. Amendments to bids received by the City after the time specified for opening of bids, shall not be considered. Bids shall be computer prepared, typewritten or handwritten in ink. All bids shall be signed by a person duly authorized to sign bids on behalf of the bidder. Unsigned bids shall be rejected. Errors, alterations or corrections on both the original and copy of the proposal schedule to be returned must be initialed by the person signing the bid proposal or their authorized designee. In the event an authorized

designee initials the correction, there must be written authorization from the person signing the bid proposal to the person initialing the erasure, alterations, or correction. Failure to do so shall result in rejection of bid for those items erased, altered or corrected and not initialed.

7. The City of Bristol reserves the right to accept or reject any and all bid responses, in whole or in part, to waive technical defects, irregularities and omissions if, in its judgement, the best interests of the City will be served.

8. Conditional bids are subject to rejection in whole or in part. A conditional bid is defined as one which limits, modifies, expands or supplements any of the terms and conditions and/or specifications of the invitation for bids.

9. Alternate bids will not be considered, unless specifically authorized in the invitation to bid. An alternate bid is defined as one which is submitted in addition to the bidders primary response to the invitation for bids.

10. Prices should be extended in decimal, not fraction, to be net, and shall include transportation and delivery charges fully prepaid by the Contractor to the destination specified in the bid, and subject only to cash discount. In the event of a discrepancy between the unit price and the extension, the unit price shall govern.

11. Pursuant to Section 12-412 of the Connecticut General Statutes, municipalities are exempt from the payment of excise, transportation and sales taxes imposed by the Federal Government and/or the State. Such taxes must not be included in bid prices.

12. By its submission the Bidder represents that the bid is not made in connection with any other Bidder submitting a bid for the same commodity or commodities and is in all respects fair and without collusion or fraud.

13. All bids will be opened and read publicly and upon award are subject to public inspection, subject to the provisions of Section 1-210 of the Connecticut General Statutes (Freedom of Information). Copies of information resulting from any bid opening are generally not available until a contract has been formally awarded.

Guaranty or Surety

14. Bid and or performance bonds may be required, if specifically required within the specifications. Bonds must meet the following requirements:

Corporation - must be signed by an official of the corporation above their official title and the corporate seal must be affixed over the signature; **Firm or Partnership** - must be signed by all the partners and indicate they are "doing business as"; **Individual** - must



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be signed by the owner and indicated as "Owner". The surety company executing the bond or countersigning must be licensed in Connecticut and the bond must be signed by an official of the surety company with the corporate seal affixed over their signature. Signatures of two witnesses for both the principal and the surety must appear on the bond. Power of attorney for the official signing the bond for the surety company must be submitted with the bond.

15. The City requires General Liability insurance (including Completed Operations coverage) from all contractors doing business with the City, in the amounts of \$1,000,000 (combined single limit) Bodily Injury-Property Damage Coverage per occurrence and \$2,000,000 aggregate coverage; as well as \$1,000,000 automobile liability where the use of a vehicle is used in the performance of this contract, and workers compensation as defined in the Connecticut General Statutes. The City is to be named as an additional insured on all policies.

Samples

16. Accepted bid samples do not supersede specifications for quality unless sample is superior in quality. All deliveries shall have at least the same quality as the accepted bid sample. Samples are furnished free of charge. Samples may be held for comparison with deliveries.

Award

17. Award will be based on quality of the articles or services to be supplied, their conformance with specifications, delivery terms, price, administrative costs, past performance, and financial responsibility. The Purchasing Department may correct inaccurate awards resulting from clerical or administrative errors.

18. The Purchasing Department may reject any bidder in default of any prior contract or guilty of misrepresentation or any bidder with a member of its firm in default or guilty of misrepresentation.

19. In the event that a local business submits a bid to the City that is within 4% of the lowest qualified bidder and is considered to be in compliance with the requirements set forth in the bid, the local business shall be allowed the opportunity to accept the award of the contract at the amount of the lower bid. Such practice shall apply to all City bids for all City departments, with the following exceptions:

1. Contracts exceeding \$300,000.00.
2. Professional services, awarded on subjective and objective criteria in addition to cost.
3. Contracts using state, federal or other funds that have governing regulations disallowing such practice.

4. Contracts awarded on behalf of the Bristol Water Department as a separate enterprise fund.

Contract

20. The existence of the contract shall be determined in accordance with the requirements set forth above. However, the award of the contract is not an order to ship.

21. The Contractor shall not assign or otherwise dispose of their contract or their right, title or interest, or their power to execute such contract to any other person, firm or corporation without the prior written consent of the Purchasing Department.

22. Bidders have ten days after notice of award to refuse acceptance of the award; after ten days the award will be binding on the Contractor. If the Contractor refuses to accept the award within the ten day period, the award will be made to the next lowest responsible qualified bidder.

23. Failure of a Contractor to deliver commodities or perform services as specified will constitute authority to purchase these commodities or services on the open market. The Contractor agrees to promptly reimburse the City for excess cost of these purchases. The purchases will be deducted from the contracted quantities.

24. The bidder hereinafter referred to as persons requesting the use of city facilities of the City of Bristol, or in contracting with the City of Bristol for goods, services, materials, labor and the like with the city of Bristol and its respective officers, agents and servants agrees to indemnify, defend and save harmless from and against any and all claims, damages, losses, litigation expenses, counsel fees and compensation arising out of any injuries (including death) sustained by, or alleged to have been sustained by, the servants, employees or agents of the City of Bristol and its respective officers, agents and servants, or of the bidder or of any participant or spectator, and from injuries including death) sustained by, or alleged to have been sustained by, the public or any persons on or near the site or on any other person or damage to property, real or personal, including property of the city of Bristol and their respective officers, agents, and servants, caused in whole or in part by the acts or omission of the Bidder or any participant or spectator or anyone directly or indirectly employed or working for the bidder while engaged in the activity in the City of Bristol.

25. Notwithstanding any provision or language in this contract to the contrary, the purchasing agent may terminate this contract whenever he/she determines in his/her sole discretion that such termination is in the best interests of the City. Any such termination shall be



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effected by delivery to the Contractor of a written notice of termination. The notice of termination shall be sent by registered mail to the Contractor address furnished to the City for purposes of correspondence or by hand delivery. Upon receipt of such notice, the Contractor shall both immediately discontinue all services affected (unless the notice directs otherwise) and deliver to the City all data, drawings, specific-ations, reports, estimates, summaries, and such other information and materials as may have been accum-ulated by the Contractor in performing his duties under this contract, whether completed or in progress. All such documents, information, and materials shall become the property of the City. In the event of such termination, the Contractor shall be entitled to reasonable compensation as determined by the Office of Corporation Counsel for the City of Bristol, however, no compensation for lost profits shall be allowed.

26. The individual signing this submittal hereby declares that no person or persons other than members of his/her own organization are interested in this Project or in the contract proposed to be taken; that it is made without any connection with any other person or persons making a proposal for the same work and is in all respects fair and without collusion or fraud; that no person acting for or employed by the City of Bristol is directly or indirectly interested therein, or in the supplies or works to which it relates or will receive any part of the profit or any commission therefrom in any manner which is unethical or contrary to the best interests of the City of Bristol.

Delivery

27. All products and equipment delivered must be new, and shall include any and all manufacturer warranties, unless otherwise stated in the bid specifications.

28. Delivery will be onto the specified City loading docks by the Contractor unless otherwise stated in the bid specifications.

29. Payment terms are net 30 days after receipt of goods or properly executed invoice, whichever is later, unless otherwise specified. A contractor may quote payment discount terms which may be considered in making the award.

30. Charges against a Contractor shall be deducted from current obligations. Money paid to the City by the Contractor shall be payable to the Treasurer, City of Bristol..

Saving Clause

31. The Contractor shall not be liable for losses or delays in the fulfillment of the terms of the contract due to wars, acts of public enemies, strikes, fires,

floods, acts of God or any other acts not within the control of or reasonably prevented by the Contractor. The Contractor will give written notice of the cause and probable duration of any such delay.

Advertising

32. Contractors may not reference sales to the City for advertising and promotional purposes without the prior specific approval of the Purchasing Department.

Rights

33. Any and all data collected by the contractor relative to either the performance of services or delivery of materials shall remain the sole property of the City of Bristol. Such data includes historic usage of materials and services as collected by the contractor, as it relates to Bristol purchasing activity. The City has sole and exclusive right and title to all printed material produced for the City, whether acceptable or unacceptable, and the contractor shall not copyright any printed matter produced under the contract.

34. The Contractor assigns to the City all rights title and interests in and to all causes of action it may have under Section 4 of the Clayton Act, 15 USC 15, or under Chapter 624 of the general statutes. This assignment occurs when the Contractor is awarded the contract.

35. Contractor agrees that it is in compliance with all applicable federal, state and local laws and regulations, including but not limited to Connecticut General Statutes Sections 4a-60 and 4a-60a. The Contractor also agrees that it will hold the City harmless and indemnify the City from any action which may arise out of any act by the contractor concerning lack of compliance with these laws and regulations. All purchases will be in compliance with Section 22a-194 to Section 22a-194g of the Connecticut General Statutes related to product packaging.

37. This contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill promulgated June 16, 1971, the provisions of Executive Order No. Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973 and section 16 of Public Act 91-58 nondiscrimination regarding sexual orientation, and the provisions of Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999 regarding Violence in the Workplace Prevention Policy.

Bid Proposal Worksheet

Bid Item 1; Monthly Analysis

No.	Description	Plant Sample Location			Qty included in Monthly Bid Item	Monthly Billing Lump Sum Price
		Influent	Primary	Effluent		
1	TKN	1/mo	1/mo	2/wk	10	
2	nitrate	1/mo	1/mo	2/wk	10	
3	nitrite	1/mo	1/mo	2/wk	10	
4	total nitrogen (arithmetic sum)			2/wk		no charge item
5	zinc total			1/wk	4	
7	copper total			1/wk	4	
9	orthophosphate	1/mo	1/mo	1/mo	3	
10	total phosphorous	1/mo	1/mo	1/mo	3	
11	nitrogen, ammonia, (total as N)	1/mo	1/mo	5/wk	22	

Bid Item 1 Total Monthly Base Bid Price = \$

Bid Item 2; Quarterly BFP sludge cake Analysis

No.	Description	Qty included in Quarterly Bid Item
1	ammonia	1/qtr
2	total solids (%w/w)	1/qtr
3	fixed solids (%w/w)	1/qtr
4	volatile solids (%w/w)	1/qtr
5	zinc	1/qtr
6	copper	1/qtr
7	chromium (total)	1/qtr
8	lead	1/qtr
9	nickel	1/qtr
10	cadmium	1/qtr
11	mercury	1/qtr
12	beryllium	1/qtr
13	polychlorinated biphenyls (any or sum of regulated Aroclors)	1/qtr
14	arsenic	1/qtr

Bid Item 2 Lump Sum Bid Price per Quart = \$

Bid Item 3; Quarterly Aquatic Toxicity Analysis

No.	Description	Qty included in Quarterly Bid Item
12	antimony, total	1
13	aquatic toxicity, <i>Daphnia pulex</i>	1
14	aquatic toxicity, <i>Pimephales promela</i>	1
15	arsenic, total	1
16	beryllium, total	1
17	cadmium, total	1
18	chromium, hexavalent	1
19	chromium, total	1
20	chlorine, total residual	1
21	copper, total	1
22	cyanide, amenable	1
23	cyanide, total	1
24	lead, total	1
25	mercury, total	1
26	nickel, total	1
27	nitrate (total as N)	1
28	nitrogen, ammonia, (total as N)	1
29	nitrite (total as N)	1
30	phenols, total	1
31	selenium, total	1
32	silver, total	1
33	thallium, total	1
34	zinc, total	1

Bid Item 3 Lump Sum Bid Price per Quart = \$

Bid Item 4; Annual Chronic Toxicity Analysis

No.	Description	Qty included in Item Bid Price	Sample Location
1	dual species chronic toxicity P. promelas / C. dubia	1	Plant Effluent
2	pH	3	"
3	hardness	3	"
4	alkalinity	3	"
5	specific conductivity	3	"
6	nitrogen, ammonia, (total as N)	1	"
7	TSS	3	"
8	zinc (total)	1	"
9	zinc (dissolved)	3	"
10	copper (total)	1	"
11	copper (dissolved)	3	"
1	pH	3	Pequabuck River Water Diluent for 6.x (above)
2	Hardness	3	"
3	Alkalinity	3	"
4	Specific conductivity	3	"
5	nitrogen, ammonia, (total as N)	3	"
6	TSS	3	"
7	Zinc (total)	3	"
8	Zinc (dissolved)	3	"
9	Copper (total)	3	"
10	Copper (dissolved)	3	"

Bid Item 4 Lump Sum Bid Price per Year = \$ _____

OPTIONAL BID SERVICES

(provide unit pricing per analysis based on the potential quantities indicated)

Bid Item 5; Bid Option - Additional Monthly/Weekly Analysis

No.	Description	Locations	Approx Frequency	Cost per test	Est Annual Qty	Annual Cost
1	Total Solids (%w/w)	BFP Daily Sludge Cake	4/wk		208	
35	TSS	Inf, Pri eff, Pri sld, mlss, ras, was, E	30/wk		1560	
35a	TSS	As Needed - varying per month (Additional online clarifiers)	1-8/wk		208	
36	TSVS (tot susp vol solids)	Aeration Tank Effl	2/wk		104	
37	CBOD ₅	Infl, Pri Effl and Effl	7/wk		364	
38	fecal coliform	Effluent (7 months/yr)	3/wk		90	

Bid Item 5; Total Bid Price for Bid Options = \$ _____

Bid Item 6; Bid Option - Annual Sludge Disposal Characterization Analysis

Location	Item	No.	Description	Quantity of Samples or Tests/Year	Price per test (\$)		
BFP Sludge Cake GC/MS Fraction-Priority Pollutant Volatiles	1.	1	Acrolein	1			
		2	Acrylonitrile	1			
		3	Benzene	1			
		4	Bromoform	1			
		5	Carbon Tetrachloride	1			
		6	Chlorodibromomethane	1			
		7	Chlorobenzene	1			
		8	Chlorodibromomethane	1			
		9	2-Chloroethyl vinyl ether	1			
		10	Chloroform	1			
		11	Dichlorobromomethane	1			
		12	1,1-Dichloroethane	1			
		13	1,2-Dichloroethane	1			
		14	1,1-Dichloroethylene	1			
		15	1,2-Dichloropropane	1			
		16	1,3-Dichloropropylene	1			
		17	Ethylbenzene	1			
		18	Methyl bromide	1			
		19	Methyl chloride	1			
		20	Methylene chloride	1			
		21	1,1,2,2-Tetrachloroethane	1			
		22	Tetrachloroethylene	1			
		23	Toluene	1			
		24	1,2-transdichloroethane	1			
		25	1,1,1-trichloroethane	1			
		26	1,1,2-trichloroethane	1			
		27	Trichloroethylene	1			
		28	Vinyl chloride	1			
BFP Sludge Cake GC/MS Fraction-Priority Pollutant Acid Compounds	2.	1	2-Chlorophenol	1			
		2	2,4-Dichlorophenol	1			
		3	2,4-Dimethylphenol	1			
		4	4,6-Dinitro-o-cresol	1			
		5	2,4-Dinitrophenol	1			
		6	2-Nitrophenol	1			
		7	4-Nitrophenol	1			
		8	p-Chloro-m-cresol	1			
		9	Pentachlorophenol	1			
		10	Phenol	1			
		11	2,4,6-Trichlorophenol	1			
BFP Sludge Cake GC/MS Fraction-Priority Pollutant Base/Neutral Compounds	3.	1	Acenaphthene	1			
		2	Acenaphthylene	1			
		3	Anthracene	1			
		4	Benzidine	1			
		5	Benzo(a)anthracene	1			
		6	Benzo(a)pyrene	1			
		7	3,4-Benzofluoranthene	1			
		8	Benzo(ghi)perylene	1			
		9	Benzo(k)fluoranthene	1			
		10	Bis(2-chloroethoxy)methane	1			
		11	Bis(2-chloroethyl)ether	1			
		12	Bis(2-chloroisopropyl)ether	1			
		13	Bis(2-ethylhexyl)phthalate	1			
		14	4-Bromophenyl-o-phenylether	1			
		15	Butylbenzylphthalate	1			
		16	2-Chloronaphthalene	1			
		17	4-Chlorophenylphenylether	1			
		18	Chrysene	1			
		19	Dibenzo(ah)anthracene	1			
		20	1,2-Dichlorobenzene	1			
		21	1,3-Dichlorobenzene	1			
		22	1,4-Dichlorobenzene	1			
		23	3,3'-Dichlorobenzidine	1			
				24	Diethylphthalate	1	
				25	Dimethylphthalate	1	

		26	Di-n-butylphthalate	1	
		27	2,4-Dinitrotoluene	1	
		28	2,6-Dinitrotoluene	1	
		29	Di-n-Octylphthalate	1	
		30	1,2-Diphenylhydrazine	1	
		31	Flouranthene	1	
		32	Fluorene	1	
		33	Hexachlorobenzene	1	
		34	Hexachlorobutadiene	1	
		35	Hexachlorocyclopentadiene	1	
		36	Hexachloroethane	1	
		37	Indeno(1,2,3-cd)pyrene	1	
		38	Isophorone	1	
		39	Naphthalene	1	
		40	Nitrobenzene	1	
		41	N-nitrosodimethylamine	1	
		42	N-nitrosodi-n-propylamine	1	
		43	N-nitrosodiphenylamine	1	
		44	Phenanthrene	1	
		45	Pyrene	1	
		46	1,2,4-Trichlorobenzene	1	
BFP Sludge Cake	4.	1	Polychlorinated biphenyls (PCBs)	1	
BFP Sludge Cake TCLP Metals	5.	1	Arsenic	1	
		2	Barium	1	
		3	Cadmium	1	
		4	Chromium	1	
		5	Lead	1	
		6	Mercury	1	
		7	Selenium	1	
		8	Silver	1	
BFP Sludge Cake TCLP Volatiles	6.	1	Arsenic	1	
		2	Barium	1	
		3	Cadmium	1	
		4	Chromium	1	
		5	Lead	1	
		6	Mercury	1	
		7	Selenium	1	
		8	Silver	1	
BFP Sludge Cake TCLP Acids (semi-volatiles)	7.	1	m-cresol	1	
		2	o-cresol	1	
		3	p-cresol	1	
		4	Pentachlorophenol	1	
		5	2,4,5-Trichlorophenol	1	
		6	2,4,6-Trichlorophenol	1	
BFP Sludge Cake TCLP Base/Neutrals (semi-volatiles)	8.	1	2,4-Dinitrotoluene	1	
		2	Hexachlorobenzene	1	
		3	Hexachloroethane	1	
		4	Nitrobenzene	1	
		5	Hexachlorobutadiene	1	
		6	Pyridine	1	
BFP Sludge Cake TCLP Herbicides	9.	1	2,4-D	1	
		2	2,4,5-TP (Silvex)	1	
BFP Sludge Cake TCLP Pesticides	10.	1	Endrin	1	
		2	Heptachlor epoxide	1	
		3	Lindane	1	
		4	Methoxychlor	1	
		5	Toxaphene	1	
		6	Chlordane	1	
		7	Heptachlor	1	

Bid Item 6 Lump Sum Bid Price per Year = \$ _____