

**Special Board of Finance Meeting
May 15, 2007**

A Special meeting of the Board of Finance was held on Tuesday, May 15, 2007 at 5:45 p.m. in the City Hall, Council Chambers, 1st floor, 111 North Main Street, Bristol, Connecticut. The following Commissioners were in attendance: Chairman Richard Miecznikowski, Vice Chairman Roald Erling, Commissioners Don Soucy, Delores Capers, John Smith and Mayor Stortz. Commissioner Messier entered the meeting at 6:00 p.m. Commissioner Peterson and Moylan were absent. Mayor Stortz left the meeting at 6:27 p.m.

May 7, 2007

Ladies and Gentlemen:

There will be a **Special Board of Finance Meeting on Tuesday, May 15, 2007** at 5:45 pm in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

Agenda

1. Chairman Miecznikowski to call the meeting to order.
2. Discuss and approve the 2007-2008 Capital Budget in the amount of \$12,769,880 or as amended.
3. Adjournment.

PER ORDER OF THE CHAIRMAN
Richard Miecznikowski

Glenn S. Klocko
Board of Finance Clerk

1. **Chairman Miecznikowski to call the meeting to order.**

Chairman Miecznikowski called the meeting to order at 6:45 p.m.

2. **Discuss and approve the 2007-2008 Capital Budget in the amount of \$12,769,880 or as amended.**

08-33 GIS System.

08-34 Fiberoptic Connections to City Buildings.

Scott Smith explained both the projects and what the plans are for the future. The fiber optic project has a prior appropriation in place. The appropriation for the GIS system would be for phase I to purchase the software and get the project running with a parcel map. Commissioner

Smith asked if all City buildings will be included in the fiber optic project. Scott explained the plan is to connect 25 buildings which include the schools and City facilities. The lines will run on telephone poles throughout the City.

Commissioner Smith made a motion seconded by Mayor Stortz.

“To approve items 08-33 GIS System and 08-34 Fiberoptic Connections to City Buildings”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-37- City Clerk Vault Space

Therese Pac explained the State requires every document which is permanent record must be stored on the first floor. The records are digitalized but the hard copy must also be kept by law. Commissioner Soucy asked what the prior appropriation of \$35,000 covered. Therese explained this money was used for a study and the engineers are ready to start planning for the expansion. Commissioner Smith asked if there was a push by City Clerks to allow the digital records to be kept instead of the hard copy because eventually there is not going to be any room. Therese is on the document preservation committee and they are pushing the state to allow this. Every town is in the same situation as Bristol, we are not alone. The problem is state wide.

Commissioner Smith made a motion seconded by Commissioner Messier.

“To approve item 08-37- City Clerk Vault Space This project has prior funding.”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-38 Main Street Streetscapes

Jonathan Rosenthal stated his request has been changed a bit; the CIP Committee reduced the original requested amount for construction to an appropriation for design work.

Commissioner Soucy made a motion seconded by Commissioner Smith.

“To approve item 08-38 Main Street Streetscapes”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-39- Water Dewitt Drive/ Old Wolcott Road Tanks

Commissioner Soucy made a motion seconded by Mayor Stortz.

“To approve item 08-39- Water Dewitt Drive/ Old Wolcott Road Tanks”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-35- Board of Education- Jennings School Roof
08-36- Board of Education- O’Connell School Roof

Commissioner Erling made a motion seconded by Commissioner Smith.

“To approve items 08-35- Board of Education- Jennings School Roof and 08-36- Board of Education- O’Connell School Roof”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-41- Mall

Mayor Stortz explained there are three parts: the actual demolition, the environmental aspect and any underground work that might need to be done.

Commissioner Smith made a motion seconded by Commissioner Soucy.

“To approve item 08-41- Mall”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-25 City Traffic Control Signals.

Mayor Stortz made a motion seconded by Commissioner Smith.

“To approve item 08-25 City Traffic Control Signals”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-28 Rockwell Park Matching State Grant (Historical Buildings)

In the absence of Ed Swicklas, Comptroller Glenn Klocko gave a brief overview of each project.

Commissioner Capers made a motion seconded by Commissioner Smith.

“To approve item 08-28 Rockwell Park Matching State Grant (Historical Buildings)”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-29 Park Security Improvements.

Commissioner Soucy made a motion seconded by Commissioner Smith.

“To approve item 08-29 Park Security Improvements”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-31 Memorial Boulevard Crosswalk Improvement.

Commissioner Erling made a motion seconded by Commissioner Capers.

“To approve item 08-31 Memorial Boulevard Crosswalk”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-32- Rockwell Park Rehabilitation

Commissioner Smith made a motion seconded by Commissioner Soucy.

“To approve item 08-32- Rockwell Park Rehabilitation”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Mayor Stortz left the meeting at 6:10 p.m.

**08-01- Rehabilitation Railroad Spur
08-02 Realignment Union, South, Church Streets.**

Ray Rogozinski explained the railroad maintenance is an ongoing maintenance of the railroad spur.

Discussion was held on the various projects in the area of Union Street, most are state projects which the City has little or no control over.

Commissioner Soucy made a motion seconded by Commissioner Capers.

“To approve items 08-01- Rehabilitation Railroad Spur and 08-02 Realignment Union, South, Church Streets”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-05- Reconstruction of Waterbury Road

This project would completely reconstruct Waterbury Road; the appropriation requested would be for consulting services.

Commissioner Smith made a motion seconded by Commissioner Messier.

“To approve item 08-05- Reconstruction of Waterbury Road”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-06 Sidewalk Replacement Program (Residential).

Mayor Stortz returned to the meeting at 6:25 p.m.

This project is an ongoing cost sharing program which has been going on for a few years. Ray explained the demand is very high right now and there is a pool of money which has not been used. However, Public Works is trying to streamline to process to make it easier for the residents. The new administrative process should speed up the process. Dave Bertnagel stated the prior appropriation was put in place in 2001 and there is approximately \$220,000 left in the account.

Commissioner Soucy made a motion seconded by Commissioner Smith.

“To approve item 08-06 Sidewalk Replacement Program (Residential)”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Mayor Stortz left the meeting at 6:27 p.m.

08-07- Matthews Street Culvert Replacement
08-08- Main Street Culvert Replacement

The engineering of these projects was approved last year by the Board and this year's request is for the actual construction.

Commissioner Smith made a motion seconded by Commissioner Messier.

"To approve items 08-07- Matthews Street Culvert Replacement and 08-08- Main Street Culvert Replacement"

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-09 Strom Drainage Sonstrom Road #150 to 340.

Ray explained the project is too much for the residents to repair themselves. The City is going to have to obtain easements to proceed with the work planned. In order to repair the problem the project will run from each yard to the next.

Commissioner Smith made a motion seconded by Commissioner Capers.

"To approve item 08-09 Strom Drainage Sonstrom Road #150 to 340"

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-10- Roadside Barrier- City Wide

The Engineering department performed a study to prioritize the barriers in need of repair throughout the City. The project would be completed in phases.

Commissioner Soucy made a motion seconded by Commissioner Smith.

"To approve item 08-10- Roadside Barrier- City Wide"

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-13- Frederick Street Coppermine Brook- Realignment
08-14 Coppermine Brook- Storm Drainage Study.

The study would cover the entire Coppermine Brook throughout the City. The realignment of the Brook would not interfere with this project because it is at the very end of the watershed. We know there is a problem with the Coppermine Brook, the study will take an analytical view of the watershed and potential projects to alleviate the flooding.

Commissioner Smith made a motion seconded by Commissioner Erling.

“To approve items 08-13- Frederick Street Coppermine Brook- Realignment and 08-14 Coppermine Brook- Storm Drainage Study”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-15- North Creek Conduit Repairs

Ray explained this conduit is underground directly in front of City Hall. The engineering has been approved in the prior years and this appropriation would facilitate the repairs. Paul Strawderman explained this is a 30 year old culvert showing some signs of its age and in need of repairs.

Commissioner Soucy made a motion seconded by Commissioner Smith.

“To approve item 08-15- North Creek Conduit Repairs”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-16 Lexington Avenue Storm Drainage.

This project would repair the storm drainage on Lexington as well as the intersecting streets. The State DOT is working on replacing storm drainages in the area on Route 6. Commissioner Smith asked if it was Lexington Street or Avenue. The proper name is Street.

Commissioner Erling made a motion seconded by Commissioner Capers.

“To approve item 08-16 Lexington Avenue Storm Drainage”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-24 West End Neighborhood Planning Study.

City Planner Alan Weiner approached the Board of Finance during the year and the Board recommended this project be put in the Capital Improvement Plan. The proposal is from the Planning Commission to look at the West End neighborhood from a planning, land use, zoning,

public safety, recreation and overall quality of life point of view to improve the neighborhood. Chairman Miecznikowski asked if there would be any crossovers from a Board of Education study in the area due to the proposed school. Al said no.

Commissioner Soucy made a motion seconded by Commissioner Smith.

“To approve item 08-24 West End Neighborhood Planning Study”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-17 Willis Street- Phase II Storm Drains

This is a continuation of an ongoing project on Willis Street. The first phase replaced existing and deteriorated storm drains. This phase would expand on the first phase and go further up on Willis Street.

Commissioner Erling made a motion seconded by Commissioner Capers.

“To approve item 08-17 Willis Street- Phase II Storm Drains”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-18- Sedimentation Structures- Pequabuck River

Commissioner Smith made a motion seconded by Commissioner Soucy.

“To approve item 08-18- Sedimentation Structures- Pequabuck River”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

08-19 WPC- Broad Street I/I Study- Phase 2

08-20 WPC- Plant Auxiliary Pump Station

08-21 WPC- Route 72 Broad Street Force Main Replacement

08-22 WPC- Route 72 Gravity Sewer Replacement at Pine Lake

Commissioner Smith made a motion seconded by Commissioner Erling.

“To approve items 08-19 WPC- Broad Street I/I Study- Phase 2, 08-20 WPC- Plant Auxiliary Pump Station, 08-21 WPC- Route 72 Broad Street Force Main Replacement and 08-22 WPC- Route 72 Gravity Sewer Replacement at Pine Lake”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Chief Pose requested to discuss his project which was cut at the Committee level.

08-26- Fire Department Architectural Study (E2, E3, E4, E5)

Chief Pose explained the initial request was for architectural drawings for all four stations, but the Fire Department is willing to move forward with a scaled back project. The Chief is open to any options to get the project off the ground. The proposed schedule was to do the architectural drawing in 07-08, to renovate two houses in 08-09, and then one house in each of the years 09-10 and 10-11. Chief Pose suggested to start with Engine 4, the training facility, because it has the greatest leeway for expansion and could take care of problems at other firehouse in regards to storage and equipment needs. The estimated cost of these renovations would be \$4 million; therefore an estimate for architectural drawings would be \$400,000. Councilman Ward explained this initiative was undertaken due to the fact there is a window of approximately five years where there is not any equipment scheduled for replacement. Headquarters is covered under a different study and is not included in the scope of this project. All the firehouses in the City were built in the 1960's around the same time. Engine 4 will give the City the most bang for the buck. The Fire Department is willing to work with the Board to do whatever they can to get this project underway. Discussion continued on what possible renovations could be done to each house and the benefits to the City.

Commissioner Erling made a motion seconded by Commissioner Smith.

“To appropriate \$400,000 for item 08-26- Fire Department Architectural Study”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

The Public Works Department requested to readdress the Board.

Walter Veselka asked the Board to reconsider item 08-11. Public Works was under the impression this project moved forward from Committee.

08-11- Reconstruction of Camp Street

Ray Rogozinski explained Public Works requested \$400,000 and it was defeated in the CIP Committee. The portion of the road the City is responsible for, but Plainville and Farmington have already completed their portions of the road. The Mayor's CIP Committee felt the road could be postponed until next year to be repaired. Commissioner Smith asked if there would be a cost difference in repairing the road this year as opposed to next year. Walter stated if the road deteriorates anymore another method of repairing the road would have to be used, which would cost the City more. Walter stated he respects the decision the Board makes.

Commissioner Messier made a motion seconded by Commissioner Smith.

“To approve item 08-11- Reconstruction of Camp Street”

Commissioner Messier	Yes	Commissioner Capers	Yes
Commissioner Smith	Yes	Commissioner Erling	Yes
Commissioner Soucy	Yes	Chairman Miecznikowski	Yes

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Commissioner Capers made a motion seconded by Commissioner Smith.

“To adopt the Capital Budget for fiscal year 2007-2008 totaling \$ 13,569,880 and recommend approval of this action to the Planning Commission and a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 21, 2007.”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

3. Adjournment.

Commissioner Messier made a motion seconded by Commissioner Smith.

“to adjourn at 7:30 p.m.”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Attest:



Glenn S. Klocko
Board of Finance Clerk