



**City of Bristol
Board of Finance Meeting
September 22, 2009**

A meeting of the Board of Finance was held on Tuesday, September 22, 2009 at 6:30 p.m. in the City Hall, Council Chambers, 1st floor, 111 North Main Street, Bristol, Connecticut. The following Commissioners were in attendance: Chairman Miecznikowski, Vice Chairman Roald Erling, Commissioners Paul Tonon, Cheryl Thibeault, John Smith, Janet Moylan, Mark Peterson, Greg Fradette and Mayor Ward. Also present from the Comptroller's Office: Glenn Klocko and Robin Manuele.

September 15, 2009

Ladies and Gentlemen:

The Regular Board of Finance Meeting will be held on Tuesday, September 22, 2009 at 6:30 pm in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

Agenda

1. Chairman Miecznikowski to call the meeting to order.
2. Public Participation
3. Consent Agenda:
 - a. Approval of the minutes from the Regular Board of Finance Meeting August 25, 2009
 - b. Police Department:
 1. Transfer of \$2 within the Police Department's operating budget
 2. Additional appropriation of \$40,237 for the Edward Byrne Memorial Justice Assistance Grant: Local Solicitation
 - c. Building Department: Transfer of \$678 within the Building Department's operating budget
 - d. Public Works: Transfer of \$25,000 within the WPC's operating budget
 - e. Emergency Management:
 1. Additional appropriation of \$2,279 for the Emergency Management Performance Grant
 2. Additional appropriation of \$4,386 for the Emergency Management Performance Grant
 3. Refer the 2010 Emergency Management Performance Grant to Miscellaneous Matters Committee
 - f. Education:
 1. Additional appropriation of \$25,000 within the Special Education Grant Fund
 2. Additional appropriation of \$120,000 within the Special Education Grant Fund

3. Transfers totaling \$7,769 within the AT&T High School Success Grant

4. **Bristol Development Authority:**
 - a. **Additional appropriation of \$145,033 funded by grant revenue**
 - b. **Additional appropriation of \$468,047 funded by a transfer from Contingency of \$268,047 and \$200,000 in grant revenue**
5. **Comptroller's Office: Carryovers totaling \$1,499,270 within the General Fund from fiscal year 2008-09 to fiscal year 2009-10 as per the attached listing**
6. **New Business:**
7. **Old Business:**
 - a. **Monthly Update on Code Enforcement**
 - b. **Monthly Update on General Fund**
 - c. **Monthly Update on Centre Mall**
 - d. **Monthly Update on Downtown Development Fund**
 - e. **2010-2011 Budget Discussion**
8. **Any other matter to come before said meeting**
9. **Adjournment**

PER ORDER OF THE CHAIRMAN
Richard Miecznikowski

Glenn S. Klocko
Board of Finance Clerk

1. **Chairman Miecznikowski to call the meeting to order.**

Chairman Miecznikowski called the meeting to order at 6:30 p.m.

2. **Public Participation**

Comptroller Klocko addressed the board stating that he would like a motion to discuss an approval of a surety bond for the new assistant treasurer. A motion was made by Commissioner Smith seconded by Commissioner Tonon.

"To address a surety bond for new assistant treasurer"

Discussion followed. Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Comptroller Klocko stated that a surety bond needs to be approved insuring the new assistant treasurer in the amount of \$1,000,000 dollars.

Commissioner Moylan seconded by Commissioner Smith.

“To approve the surety bond of \$1,000,000.00 dollars to insure the new assistant treasurer”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

3. Consent Agenda:

- a. **Approval of the minutes from the Regular Board of Finance Meeting August 25, 2009**
- b. **Police Department:**
 - a. **Transfer of \$2 within the Police Department’s operating budget**
 - b. **Additional appropriation of \$40,237 for the Edward Byrne Memorial Justice Assistance Grant: Local Solicitation**
- c. **Building Department: Transfer of \$678 within the Building Department’s operating budget**
- d. **Public Works: Transfer of \$25,000 within the WPC’s operating budget**
- e. **Emergency Management:**
 - a. **Additional appropriation of \$2,279 for the Emergency Management Performance Grant**
 - b. **Additional appropriation of \$4,386 for the Emergency Management Performance Grant**
 - c. **Refer the 2010 Emergency Management Performance Grant to Miscellaneous Matters Committee**
- f. **Education:**
 - a. **Additional appropriation of \$25,000 within the Special Education Grant Fund**
 - b. **Additional appropriation of \$120,000 within the Special Education Grant Fund**
 - c. **Transfers totaling \$7,769 within the AT&T High School Success Grant**

Commissioner Moylan made a motion seconded by Commissioner Smith.

“To approve the consent agenda without Item 3bii. and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Commissioner Moylan made a motion seconded by Commissioner Smith to:

“to approve the consent agenda item 3bii and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance”

Commissioner Moylan asked Chief Divenere to explain. A brief discussion followed. Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

4. Bristol Development Authority:

a. Additional appropriation of \$145,033 funded by grant revenue

Commissioner Smith made a motion seconded by Commissioner Moylan.

"To make an additional appropriation of \$145,033 within the Special Grants & Donations Fund funded by grant revenue for the environmental remediation of the former HJ Mills property and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Following a voice vote in which Commissioner Peterson and Commissioner Erling voted no, the Chairman declared the motion carried.

b. Additional appropriation of \$468,047 funded by a transfer from Contingency of \$268,047 and \$200,000 in grant revenue

Commissioner Thibeault made a motion seconded by Mayor Ward.

"To make an additional appropriation of \$468,047 within the Special Grants & Donations Fund funded by \$200,000 in grant revenue and a transfer of \$268,047 from the General Fund contingency account for the environmental remediation of the former HJ Mills property and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Robin Bugbee, Grant Administrator explained the plan for the HJ Mills property. She stated that the plan is to remediate the property and build a parking lot of 50 to 75 parking spaces that would accommodate the Imagination Museum and the Board of Education.

Following a voice vote in which Commissioner Peterson and Commissioner Erling voted no, the Chairman declared the motion carried.

5. Comptroller's Office: Carryovers totaling \$1,499,270 within the General Fund from fiscal year 2008-09 to fiscal year 2009-10 as per the attached listing

Commissioner Thibeault stated she had a problem with some of the requests. She had a problem with Police-furniture \$2,164, PW-Solid Waste 18 Gallon Recycle Bins \$11,216,

PW

Fleet Maintenance Siding \$1,080, PW Composting-Rents & Leases \$15,539, PW Automated

Barrell Replacement \$70,040. Discussion followed in which Chief Divenere explained the furniture request. PW Director Walter Veselka explained to the commissioners why he is making his requests.

Commissioner Thibeault made a motion seconded by Commissioner Smith.

"To eliminate PW Solid Waste 18 Gallon Recycle Bins - \$11,216"

Following a voice vote in which Commissioners Smith, Fradette, Moylan, Tonon, and Mayor Ward voted no and Commissioners Peterson, Vice Chairman Erling, and Commissioner Thibeault voted yes, the Chairman declared the motion defeated.

Commissioner Thibeault made a motion seconded by Commissioner Smith.

“To eliminate PW Fleet Maintenance Siding - \$1,080”

Following a voice vote in which Commissioners Smith, Fradette, Moylan, Tonon and Mayor Ward, and Commissioner Thibeault voted yes and Commissioners Peterson and Vice Chairman Erling voted no, the Chairman declared the motion carried.

Commissioner Thibeault made a motion seconded by Commissioner Smith:

“To eliminate PW Automated Barrel Replacement - \$70,040”

Following a voice vote in which Commissioners Smith, Fradette, Moylan, Tonon, Mayor Ward and Commissioner Erling voted no and Commissioners Peterson and Thibeault voted yes, the Chairman declared the motion was defeated.

Commissioner Tonon made a motion seconded by Commissioner Smith.

“To carryover everything except PW Fleet Maintenance Siding -\$1,080 within the General Fund from fiscal year 2008-2009 to fiscal year 2009-2010 as per attached listing and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

6. New Business

7. Old Business:

- a. Monthly Update on Code Enforcement
- b. Monthly Update on General Fund
- c. Monthly Update on Centre Mall
- d. Monthly Update on Downtown Development Fund
- e. 2010-2011 Budget Discussion

8. Any other matter to come before said meeting.

9. Adjournment

Mayor Ward made a motion seconded by Commissioner Smith.

“to adjourn at 7:45 p.m.”

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Attest:

Glenn S. Klocko
Board of Finance Clerk

DRAFT- NOT APPROVED