

City of Bristol  
Board of Finance Meeting  
July 27, 2010

A meeting of the Board of Finance was held on Tuesday, July 27, 2010 at 6:30 p.m. in the City Hall, Council Chambers, 1<sup>st</sup> floor, 111 North Main Street, Bristol, Connecticut. The following Commissioners were in attendance: Chairman Miecznikowski, Mayor Ward, Commissioners Paul Tonon, Cheryl Thibeault, Robert Casar, Greg Fradette and Robert Vojtek. Lisa Casey and John Smith were absent. Also present from the Comptroller's Office: Glenn Klocko

July 20, 2010

Ladies and Gentlemen:

The Regular Board of Finance Meeting will be held on Tuesday, July 27, 2010 at 6:30 pm in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

Agenda

1. Chairman Miecznikowski to call the meeting to order.
2. Public Participation
3. Consent Agenda:
  - a. Approval of the minutes from the Regular Board of Finance Meeting June 22, 2010
  - b. Purchasing: Monthly update on the Local Bidding Preference- June 30, 2010
  - c. Youth Services: Additional appropriation of \$200 within Youth Services operating budget as of June 30, 2010
  - d. Public Works: Additional appropriation of \$90,950 within the Special Grants & Donations Fund
  - e. Town Clerk: Additional appropriation of \$6,000 funded by the Historic Documents Preservation Grant
  - f. Youth Services: Transfers totaling \$20,214.68 within the Interdistrict Cooperative grant as of June 30, 2010
  - g. Mayor/Personnel: Transfer of \$57,374 within the General Fund for Community Services wages
  - h. Police: Additional appropriation of \$22,350 funded by an insurance reimbursement
  - i. Education: Additional appropriation of \$31,110 within the Special Education Grant Fund as of June 30, 2010
4. Public Works: Request for a bid waiver to SNE Building Systems
5. Mayor's Office: Request for a bid waiver to Atlas PyroVision Productions, Inc.
6. Comptroller's Office:
  - a. Transfers totaling \$841,024 for the Fire contract settlement as of June 30, 2010
  - b. Transfers totaling \$901,394 within the General Fund as of June 30, 2010
  - c. Carryovers totaling \$1,761,537 within the General Fund from fiscal year 2009-10 to fiscal year 2010-11 as per the attached listing

- d. Carryovers totaling \$132,000 within the Sewer Operating and Assessment Fund from fiscal year 2009-10 to fiscal year 2010-11 as per the attached listing
7. New Business:
8. Old Business:
  - a. Monthly Update on Code Enforcement
  - b. Monthly Update on General Fund
  - c. Monthly Update on Centre Mall
  - d. Monthly Update on Downtown Development Fund
9. Any other matter to come before said meeting
10. Adjournment

**PER ORDER OF THE CHAIRMAN**

**Richard Miecznikowski**

**Glenn S. Klocko**

**Board of Finance Clerk**

1. Chairman Miecznikowski to call the meeting to order.

Chairman Miecznikowski called the meeting to order at 6:30 p.m.

2. Public Participation

3. Consent Agenda:

- a. Approval of the minutes from the Regular Board of Finance Meeting June 22, 2010
- b. Purchasing: Monthly update on the Local Bidding Preference- June 30, 2010
- c. Youth Services: Additional appropriation of \$200 within Youth Services operating budget as of June 30, 2010
- d. Public Works: Additional appropriation of \$90,950 within the Special Grants & Donations Fund
- e. Town Clerk: Additional appropriation of \$6,000 funded by the Historic Documents Preservation Grant
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- g. Mayor/Personnel: Transfer of \$57,374 within the General Fund for Community Services wages
- h. Police: Additional appropriation of \$22,350 funded by an insurance reimbursement
- i. Education: Additional appropriation of \$31,110 within the Special Education Grant Fund as of June 30, 2010

Commissioner Thibeault made a motion seconded by Commissioner Casar.

"To approve the consent agenda and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Commissioner Thibeault questioned item 3f. Eileen McNulty explained this was for the Interdistrict Cooperative grant and the money is being moved around within the grant along with cents to balance it to the penny.

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

**4. Public Works: Request for a bid waiver to SNE Building Systems**

Commissioner Tonon made a motion seconded by Commissioner Casar.

"To approve the request for a bid waiver to SNE Building Systems for the City Hall Penthouse Return Air Cross Connection project."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

**5. Mayor's Office: Request for a bid waiver to Atlas PyroVision Productions, Inc.**

Mayor Ward made a motion seconded by Commissioner Tonon.

"To approve the request for a bid waiver to Atlas PyroVision Productions, Inc. for the City of Bristol's 225<sup>th</sup> Anniversary fireworks."

Mayor Ward explained this is for the 225<sup>th</sup> anniversary fireworks on August 15<sup>th</sup> being held on the property of Whit Betts. The property overlooks the City and no one will be allowed on their property except emergency personnel. Chippens Hill Middle School will be used as a viewing site. The cost is \$12,000 and \$8,000 has been raised so far through donations. The Mayor has agreed to pay \$4,000 from the Community Promotions account if enough donations are not raised. The in-kind services by the City will be minimal because of the location, the Fire Department will be on scene and very minimal police will be necessary to block to roads.

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

**6. Comptroller's Office:**

**a. Transfers totaling \$841,024 for the Fire contract settlement as of June 30, 2010**

Commissioner Casar made a motion seconded by Commissioner Tonon.

"To transfer \$841,024 within the General Fund as of June 30, 2010 for the settlement of the Fire contract and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

**b. Transfers totaling \$901,394 within the General Fund as of June 30, 2010**

Glenn noted the amount of \$901,394 on the agenda has been revised to \$898,396.

Commissioner Thibeault made a motion seconded by Mayor Ward.

"To make interdepartmental transfers totaling \$898,396 within the General Fund as of June 30, 2010 and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

**c. Carryovers totaling \$1,761,537 within the General Fund from fiscal year 2009-10 to fiscal year 2010-11 as per the attached listing**

Commissioner Fradette made a motion seconded by Commissioner Tonon.

"To carryover \$1,761,537 within the General Fund from fiscal year 2009-2010 to fiscal year 2010-2011 as per attached listing and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

**d. Carryovers totaling \$89,395 within the Sewer Operating and Assessment Fund from fiscal year 2009-10 to fiscal year 2010-11 as per the attached listing**

Glenn noted the amount of \$132,000 on the agenda was last year's amount, the request before the Board is for \$89,395.

Commissioner Tonon made a motion seconded by Commissioner Casar.

"To carryover \$89,395 within the Sewer Operating and Assessment Fund from fiscal year 2009-2010 to fiscal year 2010-2011 as per attached listing and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

**7. New Business:**

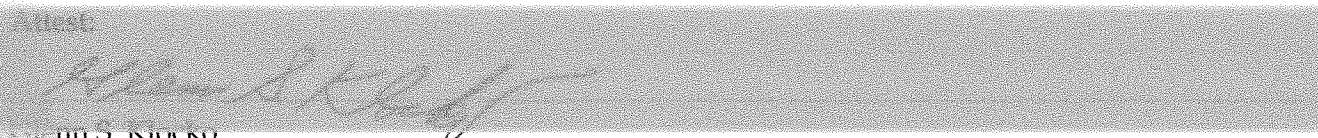
Mayor Ward updated the Board on the damage of last week's tornado. Bristol was hit the hardest of the surrounding towns. The people of the City and City employees stepped up and worked together. The National Weather service confirmed it was a tornado. The City is in the process of gathering cost estimates and will request the Governor to seek federal reimbursement. Mary is in the process of generating a form with residents name, address, damage and insurance reimbursement. The City was very fortunate there were no injuries or fatalities. The transfer station hours have been extended to allow residents to dispose of the debris. The City will continue working on the clean up.

8. **Old Business:**
  - a. **Monthly Update on Code Enforcement**
  - b. **Monthly Update on General Fund**
  - c. **Monthly Update on Centre Mall**
  - d. **Monthly Update on Downtown Development Fund**
9. **Any other matter to come before said meeting**
10. **Adjournment**

Mayor Ward made a motion seconded by Commissioner Tonon.

"to adjourn at 6:48 p.m."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.



Michael S. Klocko  
Board of Finance Clerk

