

Insurance Committee  
July 13, 2007

A meeting of the Insurance Committee was held on July 13, 2007, at 8:00 a.m. in the Purchasing Office's conference room. The following people were in attendance: City: John Smith, Roald Erling, Glenn Klocko, and Tony Malavenda. Webster: Dom Perno. Not present: Fred Moreno, Ron Messier, Roger Spear, and Diane Ferguson.

Agenda item # 1 - The meeting was called to order at 8:05 am and Dom discussed the Claim Comparison report and pointed out that there are only 2 claims open for fiscal year 03-04, 9 for fiscal year 04-05, and 19 for fiscal year 05-06. For 06-07, there are still 104 open claims, with a total outstanding of \$507,469 and 10 claims with a total incurred greater than \$25,000. Fred recently attended two safety Committee meetings on May 22 and June 26. Fred will be meeting with Roger Spear on July 25th to set up the training schedule for fiscal year 07-08. Dom also mentioned that he presented the stewardship report to Glenn and Diane. Dom said that he could prepare an analysis of what the City has saved by changing to self-insured from fully insured over the last 4 fiscal years. John said he would like Dom to prepare this so we can share it with the Board. The City's lag time was also addressed as it changed from 7 to 2 to 3 days over the last three fiscal years. Dom said 3 days was still quite good and that it is an average so if there are a few claims that were reported late, it can skew the average.

Agenda Item # 2 - Robin said there are currently 16 non-City employees on the City's health plans. It appears that three outside agencies, Central CT Regional Planning Association, Bristol Resource Recovery and Bristol Municipal Employees Federal Credit Union have been on the City's health plan going back at least 20 years. Robin researched what each agency has paid in for the last 3 years and what claims have been paid by the City, since we are self-insured. The City has a small loss of approximately \$13,000 in total. Robin presented a fully insured quote that still provides the City's group rate as an alternative for these non-City employees. Both John and Roald felt that the City would allow these groups to continue their existing coverage, but that it would most likely end by June 30, 2008. This will be further discussed at the next meeting in September.

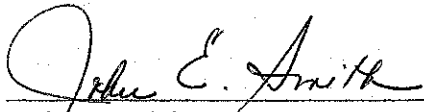
Agenda #3 - Three items:

1<sup>st</sup> item - Robin discussed the City's Standardized Insurance Requirements relating to the Rental or Leasing of School or City facilities. Currently, the City requires a minimum of \$1,000,000 while the Board of Education has a policy that requires \$1,000,000 per occurrence, \$2,000,000 aggregate. John suggested that we refer this matter to Fred Denote from Tracy Driscoll and also inquire about if we need to add the Board of Education as named additional insured on the policy.

2<sup>nd</sup> item – A Board of Education employee was a victim in an automobile accident in 2005. She was hit on her own time, and not driving a City owned vehicle. Her attorney is John Haymond and they are requesting the City waive its right to claim any lien and waive its right to a claim for subrogation and/or reimbursement with regard to this case. By statute Connecticut is a non-subrogation state, so Roald made a motion to “waive the City’s right to a claim for subrogation and/or reimbursement with regard to this case,” seconded by John.

3<sup>rd</sup> item- John wanted a brief overview of the Health Benefits Fund. Robin explained there is about \$4.5 million of idle funds that are currently being invested in TD Banknorth’s money market at 5.17%

The meeting adjourned at 8:40 am.

A handwritten signature in cursive script that reads "John E. Smith". The signature is written in black ink and is positioned above a horizontal line.

John Smith  
Insurance Committee Chairman