

**City of Bristol, Connecticut
Insurance Committee Meeting
June 30, 2011**

A meeting of the Insurance Committee of the Board of Finance was held on June 30, 2011 in the Purchasing Conference Room, 2nd Floor of City Hall. The following were in attendance: Committee Members: John Smith and Greg Fradette City: Glenn Klocko, Robin Manuele, Diane Ferguson, Dennis Bieu. Bob Casar was absent. PMA: Dom Perno & Fred Moreno Tracy Driscoll: Fred DeNote and Mike Rivers.

The meeting was called to order at 8:40 a.m.

1. Meet with PMA Management Corp. to discuss the City's Self Insured Workers' Compensation Plan and to take any action as necessary.

Fred went over the Annual Stewardship report. Discussion was held on the contents of the report. The report reviewed claims and training for the past year, as well as comparison to other years. Ergonomic surveys were completed at the City and BOE. Safety surveys were completed for Public Works, Parks and Water Departments. The Water Department confined space issue was discussed with all water valve pits identified, labeled and training was provided. OSHA mandated safety training such as Confined Space Entry, Blood Borne Pathogens, Hazard Communication, Respiratory Protection, Body Mechanics and other training was provided. In July, another electrical safety training session will be held in conjunction with CL&P. A defensive driving course is mandatory for Public Works and open to all employees. John Smith questioned the training for Police. Dom explained Police Officers receive the training at the police academy. However, it could be offered to supplement their training. John asked for a breakdown of positions in which injuries occur. Most injuries in Public Works are within the Streets Departments, and it should be noted the Fire Department claims have dropped dramatically. There are several long term back injuries at the Police Department. Discussion was held on specific doctors employees contact and are out extended periods or have surgery.

red stated Police could be using ice studs prevent injury in the winter. Public Works strictly enforces the use of safety equipment including glasses, vests and hard hats. Disciplinary action is taken on those who do not comply. Diane discussed having conference calls with Ann Bosticc from PMA and Roger Spear. The information is sent quarterly to the departments, the Department Heads need to get more involved. Dom discussed excess workers compensation and the City's position.

Dom and Fred left the meeting at 9:25 am. Mike Rivers and Fred DeNote from Tracy Driscoll entered.

2. Consideration of a request from HD Segur to extend the current insurance agent contract for two additional fiscal years from July 1, 2012-June 30, 2014.

Fred explained he did not know there was going to be such a large increase, he was not notified by HD Segur. Fred explained there are two options the City has. The first one is to go with \$600,000 per occurrence with a \$201,000

premium. The other option is \$750,000 retention with a \$110,000 premium. Each option was discussed. It's up to the City if they should roll the dice or play it conservative. Glenn stated he thinks the City should go the conservative route. Robin stated she felt more comfortable with the \$600,000 across the board option.

3. To discuss the City's Wellness Program and to take any action as necessary.

Diane and Dennis have met with the union leadership and the next step is to meet with Cigna again, AON would like to be a part of the meeting. Diane went to Meriden to participate in a wellness activity with Interactive Health Solutions. Some of the concepts used in Meriden can be modeled into the City's plan. It was agreed the Committee will meet with Cigna in late July or early August.

2. Adjournment.

Commissioner Fradette made a motion to adjourn at 9:45 a.m.

Respectfully Submitted,

John Smith/jam

John Smith, Chairman