



**City of Bristol  
Board of Finance Meeting  
March 4, 2010**

A meeting of the Board of Finance was held on Thursday, March 4, 2010 at 5:30 p.m. in the City Hall, Council Chambers, 1<sup>st</sup> floor, 111 North Main Street, Bristol, Connecticut. The following Commissioners were in attendance: Chairman Miecznikowski, Mayor Ward, Commissioners Paul Tonon, Cheryl Thibeault, John Smith, Robert Casar and Greg Fradette. Janet Moylan and Mark Peterson were absent. Also present from the Comptroller's Office: Glenn Klocko and Robin Manuele.

**March 1, 2010**

**Ladies and Gentlemen:**

There will be a Special Meeting of the Board of Finance on Thursday, March 4, 2010 at 5:30 pm in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

**Agenda**

1. **Chairman Miecznikowski to call the meeting to order.**
2. **Committee Reports- Insurance Committee and to take any action as necessary.**
3. **Discuss and take any action as necessary on the City and Board of Education's health and dental insurance.**
4. **Adjournment.**

**PER ORDER OF THE CHAIRMAN  
Richard Miecznikowski**

**Glenn S. Klocko  
Board of Finance Clerk**

1. **Chairman Miecznikowski to call the meeting to order.**

Chairman Miecznikowski called the meeting to order at 5:33 p.m.

Chairman Miecznikowski stated this is a special meeting, there is no public participation. However, in lieu of public participation there will be more in depth meetings with the Unions.

2. **Committee Reports- Insurance Committee and to take any action as necessary.**

The process of reviewing administrative responsibilities for the City of Bristol's employee insurance benefit programs was initiated by the Insurance Committee during the spring of 2009. This was part of the Committee's continuing efforts to monitor administrative performance of all the City's insurance programs. In 2002 we recommended an

administrative change in the workers compensation program and have achieved not only significant cost avoidance but also created a safer work environment for employees. More recently, in 2009, administrative responsibilities for the life insurance and disability program were modified which have resulted in a significant savings.

Employee medical, pharmacy and dental benefit programs are the most complex in most organizations. They are also the most expensive and the administration of same is critical not only to the employee, but also to the employer. In that light, the sole option of the committee was to deal with the administrative side of the program, as the benefit side is controlled through contractual agreements with the several employee organizations in both the City and the Board of Education.

The process utilized in making our recommendation was extremely thorough and included proposals from several companies, data set comparisons, network comparisons, an interview process and securing references from existing clients. The recommendation resulting from the process is as follows:

Employee Medical Program to be administered by CIGNA.

CIGNA has extensive experience in the administration of medical benefit programs in both the public and private sectors. In the immediate area CIGNA provides services to ESPN, Yarde Metals, the Towns of Avon, Farmington and Simsbury.

Employee Pharmacy Program to be administered by MEDCO. MEDCO's sole business is the administration of pharmacy programs. It presently services several municipalities in the State and has formed a coalition of Connecticut communities to deal with issues regarding pharmacy programs. Coalition members include a mix of large and small cities and towns such as Bridgeport, Stamford, Manchester, East Hartford, Norwalk, Bethel and New Milford. MEDCO also serves a significant number of private sector companies. It has a broad dispensing network including the largest mail order program in the country.

Employee Dental Program to be administered by MetLife which has a broad-based network and efficient claims management. In this area MetLife services the municipalities of Avon and Simsbury as well as Barnes Group, Bristol Hospital, Saint Francis Hospital and Connecticut Children's Medical Center.

The committee recommendation includes July 1, 2010 as an effective date for these administrative changes. It is estimated that savings in the first year may exceed \$1,000,000.

Additionally, the committee is well aware that even though the recommended changes deal solely with the administration of the programs, both Municipal and Board of

Education employees will have several questions and concerns regarding benefit parameters. The new plan administrators will schedule several meeting with employees to address those questions and concerns.

**3. Discuss and take any action as necessary on the City and Board of Education's health and dental insurance.**

Mayor Ward made a motion seconded by Commissioner Tonon.  
"To accept the Insurance Committee report and place it on file"

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Commissioner Fradette made a motion seconded by Commissioner Tonon.  
"To accept the bid proposal from Cigna and name them as the City of Bristol's Health Insurance provider effective July 1, 2010."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Commissioner Fradette made a motion seconded by Commissioner Tonon.  
"To accept the bid proposal from MetLife and name them as the City of Bristol's Dental Insurance provider effective July 1, 2010."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Commissioner Fradette made a motion seconded by Commissioner Tonon.  
"To accept the bid proposal from MedCo and name them as the City of Bristol's pharmacy provider effective July 1, 2010."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

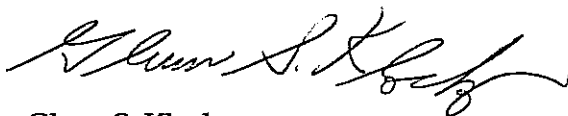
**4. Adjournment**

Mayor Ward made a motion seconded by Commissioner Smith.

"to adjourn at 5:40 p.m."

Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

Attest:



Glenn S. Klocko  
Board of Finance Clerk