

**Mayor's Five-Year Capital Improvement Program  
Minutes of Special Meeting  
March 21, 2011**

Members Present: Mayor Arthur J. Ward, Councilman Kevin Fuller, Councilman Kevin McCauley, Councilman Dave Mills, Board of Finance Commissioner Richard Miecznikowski, Board of Finance Vice Commissioner John Smith and Glenn S. Klocko, Comptroller. Also Present: Councilman Cliff Block, Robin L. Manuele, Assistant Comptroller, David J. Bertnagel, Chief Accountant.

The meeting was called to order by Commissioner Mayor Ward in the Council Chambers, at 4:00 p.m.

**To review and approve the Capital Budget for 2011-2012 and to take any action as necessary.**

Mayor Ward asked Glenn to explain how the schools impact these projects. Glenn explained there is \$52 million in outstanding debt and \$15 million per school is being added on to that. \$25 million will be bonded this summer for the past three years worth of CIP projects. The market is very volatile and issuing debt as soon as possible should help the City receive a better interest rate. The first year payments will be level principal and interest, but the following year the \$1.1 million in interest almost doubles to around \$2.150 million. The effect on the 2011-2012 mill rate is a quarter of a mill increase, but the 2012-2013 has a .80 increase in the mill rate due to debt service payments. It is no longer business as usual, and the City can not afford to add \$5-7 million of debt each year. The bond rating will go down and the interest rates will go up.

Glenn briefly discussed the Governor's budget proposal and how it relates to Bristol. The loss of the manufacturing grant will hurt the City. The City will only gain approximately \$600,000 in the new taxes proposed by Malloy. There is a high level of uncertainty with the State budget. Mayor Ward questioned if these projects can be revisited and Glenn confirmed they could.

Glenn suggested the projects be prioritized; there are projects which are must haves and projects which are wants. Only \$200,000 will be retiring at the end of this year and all outstanding debt with an interest rate of 5.25% was just refinanced. There are also notes outstanding for the mall property.

Councilman Mills asked if there were any savings within the school projects. John Smith explained it was approximately \$9 million per school. 30% of that is Bristol's share and the other 70% is the State portion.

Ed Swicklas explained the projects in order of priority set by the Park Board. Rockwell Park Bathhouse Renovations, Casey Field Improvements, Pequabuck River Stabilization- Rockwell Park and Muzzy Field Improvements Phase I.

The Pequabuck River Stabilization project has to do with the flooding within Rockwell Park. The river goes from about 40 feet wide to 20 feet. \$7 million was spent to renovate the park and this project hope to alleviate flooding issues. The Bathhouse is the last project within Rockwell Park to complete the renovation. The future use of the building is still being decided, but it will contain classrooms on the bottom and potential park offices. The funding for Casey Field was split, \$210,000 was awarded last year to begin construction and this will finish up the project. The Rockwell Park road repairs project is to finish the road behind the park. The road is 65-70% complete, but the prices went up and the project was not able to be completed with the funding last year. The road will contact Terryville Ave to Steele Road. The Muzzy Field improvements have been on the back burner for several years, and since the City just

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purchased the final house in front of the field, the Park Board thought this project could move forward.

Mayor Ward questioned the LoCIP funding from the State. Dave Bertnagel confirmed it is remaining level.

Walter explained the priority of the projects by the Public Works Board in the following order: Single Stream Recycling, Church/Union/South Street Intersection Reconstruction, Willis Street- Phase II, Citywide Roadway Pavement Analysis, Everett Street Reconstruction, Frederick Street Bridge/Channel Improvements, Update of City Plan of Development, Transfer Station Recycling Storage Building, Major Road Maintenance/Roadway Reclamation and Hillside Place Intersection Reconstruction. The City Council Building Committee has one project for the Senior Center Infrastructure Upgrade along with one project from Walter Pollution Control, Redstone Hill Road Sanitary Sewer Replacement.

The recycling project is in phase two, a truck and barrels will be purchased. Phase one of the project was approved last year to purchase a truck and barrel. Glenn expressed his concerns with purchasing a truck by bonding, but since it was done last year it sets precedent.

The Church Street/Union Street/South Street Intersection Reconstruction is the City share of the construction money. Willis Street was delayed last year, but this is the upper portion of the road stretching to Wolcott which is in need of repair. The roadway pavement analysis was asked for last year as well, and has a lot of value for roadway maintenance. The Frederick Street Bridge design has been in the works for two years in collaboration with the DEP. The City's Plan of Development is being funded by LOCIP and has future costs. The Transfer Station recycling storage building is a new project, which came about because of the single stream recycling. The trucks bring the recyclable to the Transfer Station where containers are loaded to bring the materials to Berlin. The need for storage exists because of the recycling process. The major road maintenance project is to pave four miles of roads within the City. The Hillside Place intersection reconstruction project is because the Fire Department can not access the road with their truck.

Water Pollution Control's project deals with the capacity in the Redstone Hill Road area. The money is being funded from the Sinking Fund of Water Pollution Control.

The City Council Building Committee project supplements the \$2.2 million approved in last year's 5 Year CIP. Glenn questioned if this project could be broken down in phases. Walter explained the contractor will be opening up spaces and cutting into the ceiling. It is beneficial to do it all at once. Discussion was held on the use of the building. The building would need to be repaired whether or not the senior activities were there, other organizations also use the building.

Glenn went through the projects stating which he felt should be approved or delayed. Within the Parks & Recreation projects 12-01 delay, 12-02 approve, 12-03 delay, 12-04 approve, 12-05 delay. Within the Public Works projects Glenn stated 12-04 approve, 12-05 delay, 12-06 approve, 12-07 no opinion because the area is unfamiliar, 12-08 approve, 12-09 can not be afforded by the City, delay some, possibly break down in phases, 12-10 approve because funded by grant (LoCIP), 12-11 if it can be split into phases, 12-14 approve, 12-15 approve and 12-16 approve because the project needs to move forward.

Glenn suggested the Committee approve projects funded by LoCIP, cash, and WPC's Capital Non-Recurring Fund.

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Kevin McCauley made a motion seconded by John Smith "To approve the LoCIP projects 12-02 Rockwell Park Road Repairs, 12-10 Everett Street Reconstruction, 12-12 Update City Plan on Development, and 12-13 Transfer Station Recycling Storage Building." Motion approved.

Dave Mills made a motion seconded by John Smith "To approve the cash funded projects 12-06 Church/Union/South Street intersection reconstruction and 12-08 Roadway Pavement Analysis-Citywide." Motion approved.

John Smith made a motion seconded by Dave Mills "To approve project 12-17 Redstone Hill Road Sanitary Sewer Replacement." Motion approved.

Glenn recommended reviewing each bonding project to make a decision.

Kevin Fuller made a motion seconded by Dave Mills "To approve Project 12-16 Senior Center Infrastructure Upgrade Project." Motion approved.

It was mentioned to delay Muzzy Field improvements and Rockwell Park Bathhouse Renovations.

John Smith made a motion seconded by Kevin McCauley "to approve Project 12-07 Willis Street- Reconstruction- Phase II." Motion approved.

John Smith made a motion seconded by Dave Mills "To approve project 12-04 Casey Field Improvements." Motion approved.

**To review the 2012-2016 Five-Year Capital Improvement Program and to take any action as necessary.**

Glenn suggested the Committee review the out years of the 5 Year CIP. It was requested the Departments prioritize the projects they have on the plan. Glenn is looking at expanding the five year plan to a ten year plan.

**Adjournment.**

John Smith made a motion seconded by Rich Miecznikowski and VOTED UNANIMOUSLY to adjourn at 5:10 p.m.

Jodi A. McGrane  
Recording Secretary