

**Mayor's Five-Year Capital Improvement Program
Minutes of Special Meeting
April 25, 2007**

Members Present: Chairman Mayor William T. Stortz
Councilman Mike Rimcoski
Councilman Kevin McCauley
Board of Finance Chairman Richard Miecznikowski
Board of Finance Vice Chairman Roald Erling

Also Present from the City: Councilwoman Ellen Zoppo
Councilman Craig Minor
Therese Pac, Town and City Clerk
Glenn S. Klocko, Comptroller
Robin L. Manuele, Assistant Comptroller
Jodi A. McGrane, Recording Secretary
David J. Bernagel, Chief Accountant
Ray Rogozinski, Engineering
Ed Swicklas, Parks & Recreation
Jonathan Rosenthal, BDA
Scott Smith, MIS

The meeting was called to order by Chairman Mayor Stortz in the Mayor's Conference Room, at 4:05 p.m.

Comptroller Glenn Klocko familiarized everyone with the past practices of the Committee and task at hand. The proposed projects submitted by the individual departments are listed and in the past the Committee has gone line by line with discussion on each item, approving or rejecting the project. In the 5 Year Capital Improvement Plan (CIP), the City is legally committed to the first year of funding. If subsequent years of funding are requested the Committee is not obligated to fund those pending future circumstances. There are different funding sources for the projects: Bonding, General Fund cash, General Fund reserves, LoCIP and WPC Capital NonRecurring Fund. The Board of Finance approved their budget last night with \$500,000 in General Fund Cash set aside for a transfer to Capital Projects. In this year's budget \$2.984 million equals 1 mill, so approximately \$300,000 is one tenth of a mill. Mike Nicastro asked how the funding of the project is chosen. Glenn continued to explain the Comptroller's Office receives the request from the Department once their Board has approved the item. There are a few stand alone items, which does not have or need a Board's approval. Once a list is compiled of all the requests, the funding sources are reasoned through taking into consideration prior/future funding or the department can also suggest the funding source. The City also has an informal policy of bonding every other year, and 2007 was a bonding year.

To review and approve the Capital Budget for 2007-2008 and to take any action as necessary.

The Committee decided to discuss the items which would be funded by General Fund cash.

08-02- This project has previous funding in place.

It was MOVED by Councilman McCauley and seconded by Roald Erling and VOTED UNANIMOUSLY to approve Project 08-02 Realignment Union, South, Church Streets.

08-31- This project has no previous or future funding.

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Scott Smith explained equipment has been purchased already and a RFP is ready to go. Last year this project did not receive funding so there has been a delay in the construction phase. There is an 11 year return on investment for this project. The fiber optic lines will be replacing digital lines we pay for.

It was MOVED by Roald Erling and seconded by Councilman McCauley and VOTED UNANIMOUSLY to approve Project 08-31 Memorial Boulevard Crosswalk Improvement.

08-34- The project has previous funding in place.

It was MOVED by Councilman McCauley and seconded by Roald Erling and VOTED UNANIMOUSLY to approve Project 08-34 Fiberoptic Connections to City Buildings.

The Committee decided to discuss the items which would be funded by LoCIP.

08-06- The project has previous funding in place with a \$170,000 balance.

Ray Rogozinski explained Public Work has a new policy in the works to make the sidewalk program easier for Public Works and residents. The resident would hire a contractor and seek reimbursement from the City. Under the current policy the City hires the contractors and the resident is billed for their portion of the sidewalk. Ray believes participation in the program will be increased once the administrative process is streamlined, there already is a high demand, with a back log.

It was MOVED by Rich Miecznikowski and seconded by Mike Nicastro and VOTED to approve Project 08-06 Sidewalk Replacement Program (Residential). Councilman Rimcoski voted No.

08-09

Ray explained the project is too much for the residents to repair themselves. The City is going to have to obtain easements to proceed with the work planned. This is a much needed project on Sonstrom Road.

It was MOVED by Councilman Rimcoski and seconded by Rich Miecznikowski and VOTED UNANIMOUSLY to approve Project 08-09 Storm Drainage Sonstrom Road #150 to 340.

08-14

Due to recent flooding issues a study of the Coppermine Brook Storm Drainage is necessary for the City to prevent further issues and flooding. The study would cover the brook from Frederick Street to the Burlington town line.

It was MOVED by Rich Miecznikowski and seconded by Councilman Rimcoski and VOTED UNANIMOUSLY to approve Project 08-14 Coppermine Brook- Storm Drainage Study.

08-16

Ray described the area covered by this project would be around Lexington Avenue, not just the street alone. The Department of Transportation will be doing work in conjunction on the railroad in this area.

It was MOVED by Rich Miecznikowski and seconded by Councilman Rimcoski and VOTED UNANIMOUSLY to approve Project 08-16 Lexington Avenue Storm Drainage.

08-17 The previous appropriation for Willis Street Phase I is in the process of going out to bid right now.

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08-17 The previous appropriation for Willis Street Phase I is in the process of going out to bid right now.

This project would be for Phase II. Councilman McCauley attested this was a much needed project because of icing issues at the top of Willis Street in the winter.

It was MOVED by Councilman McCauley and seconded by Rich Miecznikowski and VOTED UNANIMOUSLY to approve Project 08-17 Willis Street- Phase II Storm Drains.

08-24 This project was presented to the Board of Finance after the current year's budget adoption and was suggested to be part of the Capital Plan. Councilwoman Zoppo discussed the study and different areas it would cover. The City has spend a lot of money investing in their properties, especially the parks in this area. The study would produce data on how to improve the neighborhood. Councilman Rimcoski expressed his concerns about what the school board is planning and the possibility of a school being put in the neighborhood. Mayor Stortz clarified there could be possible zoning changes based on the results of the study.

It was MOVED by Rich Miecznikowski and seconded by Councilman McCauley and VOTED UNANIMOUSLY to approve Project 08-24 West End Neighborhood Planning Study.

08-29 This project has no previous or future funding.

Ed Swicklas explained the security is for Memorial Boulevard and Brackett Park. Scott Smith commented Wifi cameras would be installed similar to those at some schools to record motion and playback when necessary. Councilman Rimcoski asked how many cameras the \$75,000 is buying. Scott explained about 8 cameras were going to be purchased, three for Brackett Park and four to five for the Boulevard. The parks should be fully covered with these cameras.

It was MOVED by Councilman McCauley and seconded by Roald Erling and VOTED UNANIMOUSLY to approve Project 08-29 Park Security Improvements.

08-25 There is a previous appropriation of \$100,000 for this project.

Glenn discussed this project is to update all the city traffic controls signals which are very outdated. Last year it cost a large sum of money to fix the light on North Main Street because parts have become scarce. This project would modernize the signals and repairs would be more cost effective.

It was MOVED by Rich Miecznikowski and seconded by Mike Nicastro and VOTED UNANIMOUSLY to approve Project 08-25 City Traffic Control Signals.

08-28 This project was brought before the Board of Finance with matching monies being taken from the General Fund Contingency account. Rich Miecznikowski asked what this grant entailed. Ed Swicklas explained \$40,000 is for architectural. Mayor Stortz asked about the recent news stories concerning moving the Park offices to Rockwell Park. Ed Swicklas explained this idea was discussed but this does not have anything to do with this grant and renovations at the Park. Councilwoman Zoppo explained Rockwell Park is on the National Historical places registry and must be kept up to code. The money will not fix everything in the Park, it is specifically to fix the stone structures, so the City does not get cited for neglect. The historical structures include the bathhouse, restrooms, bell tower, columns and pavilion.

It was MOVED by Roald Erling and seconded by Councilman McCauley and VOTED UNANIMOUSLY to approve Project 08-28 Rockwell Park Matching State Grant (Historical Buildings) noting the money should only be used to restore stone structures back to the original structure standards required on a federal level.

08-33

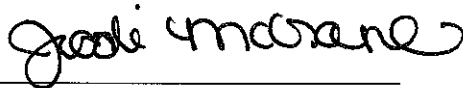
Scott Smith explained this appropriation would be to start a GIS system for the City. This would include purchasing the software and getting the parcel maps rectified. A working system would be in place. Each additional appropriation here on out would be to build on this system. Mayor Stortz questioned if another position is going to be needed in Public Works to coordinate the system. Ray replied the Records Technician position was recently filled with someone who has experience working with GIS and would most likely handle the system. This is a project Public Works feels very strongly about. Scott commented the GIS system will integrate with other software programs the City currently uses. Councilman McCauley expressed his support for the system, he feels the City needs to move into the 21st Century because we are one of the few who do not have a system in place.

It was MOVED by Rich Miecznikowski and seconded by Councilman McCauley and VOTED UNANIMOUSLY to approve Project 08-33 GIS System.

Adjournment.

It was agreed the Committee would reconvene next week to continue the Agenda.

Roald Erling made a motion to adjourn and seconded by Rich Miecznikowski and VOTED UNANIMOUSLY to adjourn at 5:43 p.m.



Jodi A. McGrane
Recording Secretary