

Minutes of Regular Board of Public Works Meeting
Thursday October 16, 2008
7:00 PM 1st Floor Meeting Room – City Hall

Members Present: Mayor Arthur Ward, Councilmen Kevin McCauley, Craig Minor and Michael Rimcoski, Commissioners Morris Laviero, Donald Padlo and Frank Stawski and Director of Public Works Walter E. Veselka P.E.

- 1) **Board Of Public Works Minutes Of September 18, 2008**
Motion made by Commissioner Padlo and seconded to accept and place on file
- 2) **Employee Recognition – George Wallace & Kyle Kasparian**
Motion made by Commissioner Laviero and seconded to accept and place on file
- 3) **Concerns & Petitions From The Public**
Tom Daly of 24 Edwards Street was informed that the Public Works Department is working on a design for a retaining wall at 43 Richmond Place.
- 4) **Committee Reports**
 - a) Street Committee Report - No September Meeting
 - b) Sewer Committee Report

SEWER COMMITTEE REGULAR MEETING MINUTES
October 1, 2008

ATTENDANCE:

Members Present: Commissioner Padlo, Councilman McCauley

Staff Present: Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 5:00 p.m. October 1, 2008, in the Public Works Conference Room, on the ground floor of City Hall.

4B.1 416 South Street – Anthony Macchio - request for adjustment to sewer usage

MOTION: was made by Councilman McCauley to:

Table pending further review.

VOTE: The motion carried 2-0.

4B.2 66 Lynn Road – Polly Anderson - request for adjustment to sewer usage

MOTION: was made by Councilman McCauley to:

Deny request for an adjustment to the sewer billing based on

existing billing policy. The City can not inspect or verify occupancy of residential customers throughout the year.

VOTE: The motion carried 2-0.

4B.3 Other Business

4B.3a Main Street Culvert Replacement – General Permit to discharge remediated groundwater.

MOTION: was made by Councilman McCauley to:

Approve the temporary discharge of excavation dewatering to the sanitary sewer system provide the water is within the required quality standard established by the State DEP for discharge of remediated groundwater to a sanitary sewer. Authorize the staff to sign the General Permit application on behalf of the Sewer Authority.

VOTE: The motion carried 2-0.

The meeting was adjourned at 5:30 p.m.

Motion made by Commissioner Padlo and seconded to approve the Sewer Committee report as submitted

c) Miscellaneous Matters Report

Miscellaneous Matters Committee Minutes
Monday, September 29, 2008
4:00 P.M. Public Works Conference Room

Attendance: Mayor Arthur Ward, Chairman
Councilperson Craig Minor

Staff in attendance: Sheree Gorneault, Public Works Analyst

Meeting was called to order at 4:04 p.m. by Chairman Ward.

4C.1 Annual review of City of Bristol Public Works Policies.

- 23.16 Residential sidewalk repair program policy
- 6.3 Media relations
- 19.5 Household hazardous waste policy
- 6.2 Communication with the public

Motion made by Councilperson Minor to approve as submitted. Motion passed.

Old Business

1. Recycling for Boys & Girls Club
Item withdrawn by requestor.
2. Tractor Trailers parking at Depot Square

Motion made by Mayor Ward to forward draft policy to Corporate Counsel with copies to the Police Department Traffic Division and the Real Estate Committee.
Motion passed.

Meeting adjourned at 4:07 p.m.

*Motion made by Commissioner Stawski and seconded to approve the
Miscellaneous Matters Report as submitted*

5) Correspondence

- a) Condition Of Jamaica and Misset Streets
*Motion by Commissioner Stawski and seconded to refer to Street
Committee*
- b) Hazardous Dead Tree on Private Property 56 Hull Street
*Motion made by Commissioner Padlo and seconded to accept and place on
file*
- c) Condition of 317 Fern Hill Road
*Motion made by Commissioner Stawski and seconded to refer to Street
Committee*
- d) Sewer Charges for 25 Hidden Brook Drive
*Motion made by Commissioner Stawski and seconded to refer to Sewer
Committee*
- e) Sewer Connection at the Corner of Route 6 and Eaton Road
*Motion made by Commissioner Stawski and seconded to refer to Sewer
Committee*
- f) Letter from Director Veselka To Tilcon, Inc. Concerning the Overlay
Pavement Program
*Motion made by Commissioner Stawski and seconded to accept and place
on file*
- g) Letter from Director Veselka To Explorer Advisor, Officer Eury A. Torres
Concerning the Volunteers at Bristol's Household Hazardous Waste
Collection
*Motion made by Commissioner Padlo and seconded to accept and place on
file*
- h) Letter from Mark Austin to Jason Gorneault Concerning the Extension of
Shagbark Drive
*Motion made by Commissioner Laviero and seconded to accept and place
on file*

- i) Fuel Usage and Documentation
Motion made by Commissioner Stawski and seconded to accept and place on file

- 6) Written Monthly Reports
 - a) Administration Division Report
Motion made by Commissioner Stawski and seconded to accept and place on file
 - b) Operations Division Summary Report
 - 1. Building Maintenance Report
 - 2. Solid Waste Division Report
 - 3. Streets Division Report
 - 4. Garage Division Report
Motion made by Commissioner Padlo and seconded to accept and place on file
 - c) Engineering Division Report
Motion made by Commissioner Stawski and seconded to accept and place on file
 - d) Land Use Division Report
Motion made by Commissioner Stawski and seconded to accept and place on file
 - e) Water Pollution Control Division Report
Motion made by Commissioner Padlo and seconded to accept and place on file
 - f) Public Works Project List
Motion made by Commissioner Stawski and seconded to accept and place on file

- 7) Director's Verbal Report
Motion made by Councilman Rimcoski and seconded to file a formal complaint with the DPUC concerning double utility poles.

- 8) Review of the Public Works Budget
Motion made by Commissioner Padlo and seconded to accept and place on file

- 9) Unfinished Business
 - a) Board Monthly Calendar
Motion made by Commissioner Stawski and seconded to accept and place on file
 - b) Beecher Road CL&P Easement
Motion made by Commissioner Stawski and seconded to accept and place on file
 - c) Treated salt for winter operation
Motion made by Commissioner Stawski and seconded to approve the

adjustment of the winter operations as recommended by the Director to use a sand/salt mixture in areas of the City serviced out of the James P. Casey dome and to use treated salt and no abrasive in areas serviced out of the Vincent P. Kelly dome.

10) New Business

- d) Board Of Finance Request To Transfer Funds Within The Public Buildings Account To Pay For Overtime Expenses Incurred From Building Repairs and Maintenance

Motion made by Commissioner Stawski and seconded to recommend approval of overtime transfer

10) Addendum

None

12) Adjournment

- a) *Motion made by Commissioner Laviero and seconded to adjourn*

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Walter Veselka P.E.
Director of Public Works