

Minutes of Regular Board of Public Works Meeting
Thursday December 11, 2008
7:00 PM 1st Floor Meeting Room – City Hall

Members Present: Mayor Arthur Ward, Councilmen Kevin McCauley, Craig Minor and Michael Rimcoski, Commissioners Donald Padlo and Frank Stawski and Assistant Director of Public Works George Wallace

Absent: Commissioner Laviero

- 1) Board Of Public Works Minutes Of November 20, 2008
Motion made by Commissioner Padlo and seconded to accept and place on file
- 2) Employee Recognition
None
- 3) Concerns & Petitions From The Public
Bob O'Donnell of 62 El Toro Drive was present and stated his concerns about the snowplowing process for contractors.
- 4) Committee Reports
 - a) Street Committee Report

STREET COMMITTEE REPORT
MONDAY DECEMBER 1, 2008

Attendance: Councilman Craig Minor
Councilman Michael Rimcoski
Commissioner Morris Laviero, Chairman

Staff in attendance: Walter Veselka, P.E., Director of Public Works
Paul Strawderman, P.E., City Engineer
Raymond Rogozinski, P.E., Asst. City Engineer
George Wallace, Asst. P.E., Director of Public Works

Meeting was called to order at 2:30 PM.

4A.1 Edward Street, Kathy Ciccio

Request to review the condition of Edward Street

Mrs. Ciccio stated that her concern was not the overall condition of the road; rather she requested that the city install a catch basin in front of 14 Edward Street in order to allow a connection from the private property into the City's drainage system to address an existing runoff and icing problem.

Motion was made by Councilmen Rimcoski and seconded by Councilman Minor to: **Direct Public Work to investigate the need to install the requested catch basin and report back to the Committee regarding any recommended action.**

Motion passed 3-0

4A.2 94 Frederick Street, Steve Donaghy

Request to continue the wall in front of the property at 94 Frederick Street

Mr. Donaghy requested that the existing stone wall located adjacent to the Frederick Street Bridge be extended across his property frontage to provide protection from vehicles. He stated that there are existing City trees in the area that currently protect his house, however the trees are not healthy and are scheduled to be removed by Public Works. He also stated that he did not want a guard rail-type barrier across his property due to the appearance.

Ray Rogozinski stated that the wall would have to be extended approximately 180 LF. He also stated that extension of the wall would be considered a road hazard and therefore would not be recommended by the Engineering Division. He further stated that based on an evaluation of roadway geometry that installation of a roadside barrier did not meet AASHTO warrant requirements.

Mr. Veselka confirmed removal of the trees and recommended that a portion of the stumps will remain through the winter to act as a barrier. Mr. Veselka also recommended that 8 inch concrete curbing be installed in the spring, from the Frederick Bridge across the property frontage, to act as a vehicle barrier. The stumps would be fully removed after the curbing installation, and replacement street trees will be planted.

Motion by Councilman Minor seconded by Councilman Rimcoski to: **Recommend the Board of Public Works direct Public Works staff to install 8 inch slip form concrete curbing from the Frederick Street Bridge to the driveway of 94 Frederick Street as part of the spring 2009 work. Existing trees are to be cut down to a height approximately 3 ft above the ground surface with the stumps left in place until the curbing is installed. After the removal of the stumps Pubic Works will provide appropriate replacement trees in the area of the tree removals.**

Motion passed 3-0

4A.3 574 Willis Street, Mark A. Laretti

Request to modify the existing approved site plan for 574 Willis Street also known as Beecher Road

Mark Lauretti representing the owner of 574 Willis Street requested permission to pave the existing gravel drive accessing the referenced property. Mr. Lauretti stated that the referenced driveway is located within the city paper street known as Beecher Road.

Mr. Rogozinski reviewed the history of the driveway with the committee and stated that the Board of Public Works had previously approved the use of a common drive to access both 574 Willis Street and 544 Beecher Road. The house at 544 Beecher Road is currently under construction and the property owner of 544 Beecher Road is currently requesting a modification to the plan previously approved by the Engineering Division. The new plan would provide separate driveways within the paper street with a common driveway apron at Willis Street. Mr. Rogozinski stated that the revised plan was an improvement to the original plan, however recommended that the driveway apron be widened to accommodate separate entrances.

Mr. Coiner also reviewed the project history with the committee and stated that he did not feel it was his responsibility to pay for a modified driveway entrance.

Mr. Coiner also request approval to pave the driveway prior to action by the full Board of Public Works. The Committee explained that approval of his request was not possible.

Motion by Councilman Minor seconded by Councilman Rimcoski to: **Recommend the Board of Public Works approve a modification to the previously approved use of the Beecher Road right-of-way (Board of Public Works action December 10, 1998) to allow two separate driveways having a common apron. Approval includes allowing the paving of the driveway by the property owner of 574 Willis Street within the right-of-way and modification of the proposed driveway accessing 544 Beecher Road. Common shared apron shall provide a wider (min 30 ft) opening at Willis Street.**

Motion passed 3-0

4A.4 131 Burlington Avenue, Karl Seward

Request to look into the drainage problem at 131 Burlington Avenue

Mr. Seward discussed the history of his drainage problem at the referenced address and requested assistance from the City.

Mr. Rogozinski stated that a City storm drainage system is functioning property, however the private drainage system and Pan-Am Railway's drainage system is in need of maintenance.

Mr. Veselka recommended that the City contact Pan-Am Railway to request that the clean the swale located on the north side of the rail road.

Motion by Councilman Rimcoski seconded by Councilman Minor to: **Direct Public Works to contact the maintenance section of Pan-Am Railway and request that they clean the swale in the area of 131 Burlington Ave.**

Motion passed 3-0.

4A.5 South Street / Mountain Road, City of Bristol

Request to have the City’s traffic consultant, Tighe & Bond Engineering, Inc. present their findings and receive comments pertinent to traffic issues

Howard Weissberg of Tighe & Bond reviewed the preliminary findings of the South Street/Mountain Road traffic study.

Motion by Councilman Minor seconded by Commissioner Laviero to: **Recommend the Board of Public Works accept preliminary findings.**

Motion made by Commissioner Stawski and seconded to accept and place on file

b) Sewer Committee Report

SEWER COMMITTEE REGULAR MEETING MINUTES

December 10, 2008

ATTENDANCE:

Members Present: Commissioner Padlo, Chairman
Commissioner Stawski

Staff Present: Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 5:00 p.m. December 10, 2008, in the Public Works Conference Room, on the ground floor of City Hall.

4B.1 Forestville SSO Project Design Consultant Contract – Camp Dresser and McKee, Inc.

Discussion: The Committee noted the project is essential to protecting the City from future sewer overflow and associated health risks and property damage. Additionally, completing the design will keep the project on track for consideration under any potential infrastructure stimulus package.

MOTION: was made by Commissioner Stawski to:

Forward a recommendation to the City Council to award the contract for the design of the component projects of the Forestville Sanitary Sewer Overflow

December 11, 2008

Reduction Project to Camp Dresser and McKee, Inc. in the amount of \$749,000 and to authorize the Mayor or acting Mayor to sign the contract and any and all documents necessary.

VOTE: The motion carried 2-0.

4A.2 Other Business

There was no other business.

Motion made by Commissioner Padlo and seconded to accept and place on file and also forward the approval of Camp Dresser and McKee as Design Consultants for the Forestville SSO Project to the City Council

- c) Miscellaneous Matters Report
No December meeting

5) Correspondence

- a) Guaranteed Tonnages For Contract Year 2020
Motion by Commissioner Stawski and seconded to place on file
- b) Snow Plowing Contract for 2008-2009 Snow Year
Motion made by Commissioner Stawski and seconded to refer to the Street Committee
- c) Drainage problem at 30 Edgewood Street
Motion made by Commissioner Padlo and seconded to refer to the Street Committee

6) Written Monthly Reports

- a) Administration Division Report
Motion made by Commissioner Padlo and seconded to accept and place on file
- b) Operations Division Summary Report
 - 1. Building Maintenance Report
Motion made by Commissioner Stawski and seconded to accept and place on file
 - 2. Solid Waste Division Report
Motion made by Commissioner Stawski and seconded to accept and place on file
 - 3. Streets Division Report
Motion made by Commissioner Padlo and seconded to accept and place on file
- c) Engineering Division Report
Motion made by Commissioner Stawski and seconded to accept and place on file
- d) Land Use Division Report
Motion made by Councilman Rimcoski and seconded to accept and place on file

Minutes

December 11, 2008

- e) Water Pollution Control Division Report
Motion made by Commissioner Stawski and seconded to accept and place on file
- f) Public Works Project List
Motion made by Commissioner Stawski and seconded to accept and place on file

- 7) Director's Verbal Report
Director Veselka absent

- 8) Review of the Public Works Budget
Motion made by Commissioner Stawski and seconded to accept and place on file

- 9) Unfinished Business
 - a) Board Monthly Calendar
Motion made by Commissioner Padlo and seconded to accept and place on file

- 10) New Business
 - a) Waste Delivery Schedule 4/Member Survey Request With Schedule 4's
Motion made by Councilman McCauley and seconded to place on file

- 11) Addendum
None

- 12) Adjournment
Motion made by Councilman Rimcoski and seconded to adjourn

Meeting adjourned at 7:43 p.m.

Respectfully submitted,

Walter Veselka P.E.
Director of Public Works