

**BOARD OF PUBLIC WORKS**  
**MINUTES**  
**7:00 P.M., THURSDAY, JUNE 19, 2008**  
**1<sup>ST</sup> FLOOR MEETING ROOM, CITY HALL**

**MEMBER PRESENT:** Chairman Ward  
Council Members: Rimcoski, McCauley, Minor  
Commissioners: Padlo, Laviero, Stawski

**STAFF PRESENT:** W.E. Veselka, P.E., Director of Public Works  
Roald Erling, P.W. Liaison

**1. BOARD OF PUBLIC WORKS MINUTES OF MAY 15, 2008**

**MOTION:** was made by Councilman McCauley to approve the Board of Public Works minutes of May 15, 2008 and was seconded by Commissioner Stawski.

**VOTE:** The motion carried 7-0.

**2. EMPLOYEE RECOGNITION**

A. National Public Works Week-Employee Recognition Committee

**MOTION:** was made by Councilman Minor to accept and place on file and was seconded by Commissioner Stawski.

**VOTE:** The motion carried 7-0.

B. Career Day thank you from Director

**MOTION:** was made by Councilman Minor to accept and place on file and was seconded by Commissioner Stawski.

**VOTE:** The motion carried 7-0.

C. Touch-A-Truck Event thank you from Director

**MOTION:** was made by Councilman Minor to accept and place on file and was seconded by Commissioner Stawski.

**VOTE:** The motion carried 7-0.

**3. CONCERNS & PETIONS FROM THE PUBLIC**

**MOTION:** was made by Councilman McCauley to bring Item A of the Addendum to the table and was seconded by Councilman Minor.

**VOTE:** The motion carried 7-0.

A - 920 Burlington Ave.-Request a waiver to connect to sanitary sewers-  
Loukas Diakolambrianos

**MOTION:** was made by Commissioner Padlo to refer the matter to the Sewer Committee and was seconded by Councilman Minor.

**VOTE:** The motion carried 7-0.

**4. COMMITTEE REPORTS**

A. Street Committee

**STREET COMMITTEE REPORT**  
**MONDAY JUNE 2, 2008,**

**A.1 Request to grade onto City of Bristol property at Terminus of Malone Avenue (currently unconstructed street)**

**4A.2 Construction of Pierce St. ext. off Newell Ave. & Malone Ave.-Request for sidewalk waiver**

Attorney Mark Malley explained his client's proposal to construct Malone Avenue, an existing paper street, and develop the property with single family homes. The property has areas of wetlands and some steep grades. Attorney Malley said that eliminating the sidewalks would reduce impact to the wetlands. The paper street dead-ends at the applicant's property line, and the grading rights would be required to construct a cul-de-sac.

The Committee members expressed concern about waiving the sidewalks, except for at the area of the wetlands crossing. Councilman Minor felt that the neighborhood should have some sidewalks.

**Motion** was made by Councilman Rimcoski and seconded by Councilman Minor to approve the request to grade on City property in accordance with the plan submitted. Mr. Rogozinski indicated that the proposed 2:1 slope and associated drainage were of concern to staff. Councilman Minor asked if the cul-de-sac could be shortened and some lots combined to reduce the amount of grading. Mr. Donald Lamy, the property owner, said that it may be possible and that he had already combined some lots.

Councilman Minor also asked if Mr. Lamy was offering the City anything in return for the sloping rights, and Mr. Lamy said that he was not.

Councilman Rimcoski withdrew his motion, and Councilman Minor withdrew his second. **Motion** was made by Councilman Rimcoski and seconded by Councilman Minor to table the request to allow staff and the applicant to investigate alternatives to address the Committee's concerns. Motion passed 3-0.

**Motion** was made by Councilman Rimcoski and seconded by Councilman Minor to require construction of sidewalks on the entire length of the street. Motion passed 2-1, Councilman Minor voting no.

**4A.2 CL&P intent to install electric distribution facilities on the southern side of James P. Casey Rd. between Clark Ave. & Hill St.**

Attorney Lacey reviewed the previous discussions on this issue and indicated that no new information has been received from CL&P. He said that he and the City Surveyor had found records indicating that the City paid CL&P for underground service at the time that this section of James P. Casey Road was built. The Committee felt that, based on this, the City should be entitled to keep underground service. Attorney Lacey said he had not yet found anything to substantiate CL&P's claim that the City would be responsible for the cost differential between overhead and underground service.

**Motion** was made by Councilman Minor and seconded by Councilman Rimcoski to recommend to the City Council that CL&P's request for installation of an overhead transmission line on James P. Casey Road be denied unless it can be determined that the City is legally liable for any cost differential between overhead and underground service. Motion passed 3-0.

**MOTION:** was made by Commissioner Laviero to approve the Street Committee Report as submitted and seconded by Commissioner Stawski.

**VOTE:** The motion carried 7-0.

B. Sewer Committee

**SEWER COMMITTEE REPORT**

**JUNE 4, 2008**

4B.1 **Christian Fellowship Center** - Request to waive sewer fee

**MOTION:** was made by Commissioner Stawski to:

Authorize a one time adjustment to the applicant's sewer usage billing for the February and May, 2008 billing quarters. The adjusted bill will be based on the average usage of the four prior billing quarters.

**VOTE:** The motion carried 3-0.

- 4B.2 **Crowley RV Center #9 Barber & Emmett St.** - Relocation of existing sanitary manhole in Emmett St.- Request to waive permanent patch fee

**MOTION:** was made by Commissioner Stawski to:

The applicant shall be required to pay the standard permanent patch fee. The City will inspect the temporary patch and determine if the patch maintains its integrity long enough to allow the State DOT to perform its intended reconstruction of Emmett Street. If the patch requires repaving prior to the DOT's work, the permanent patch will be installed under the permanent patch program utilizing the permanent patch fees. If the temporary patch remains in place until the DOT performs its work, the permanent patch fee will be refunded to the applicant.

**VOTE:** The motion carried 3-0.

- 4B.3 **Sewer Service Area** - Schedule Public Hearing

**MOTION:** was made by Commissioner Stawski to:

Schedule a public hearing regarding the proposed delineation of the City wide sanitary sewer service area. The hearing is to be held at 6:15 pm on Thursday, July 17, 2008 in the City Hall first floor meeting room.

**VOTE:** The motion carried 3-0.

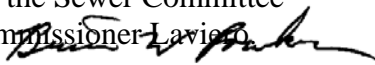
- 4B.4 **Allentown Road Sanitary assessment of benefits** - Schedule Public Hearing

**MOTION:** was made by Commissioner Stawski to:

Schedule a public hearing regarding the assessment of benefits for the sanitary sewers in Allentown Road from House number 124 to the sewers new terminus at house number 209. The Hearing is to be held at 6:30 pm on Thursday, July 17, 2008 in the City Hall first floor meeting room.

**VOTE:** The motion carried 3-0.

- 4B.3 **Other Business** - There was no other business

**MOTION:** was made by Commissioner Padlo to approve the Sewer Committee Report as submitted and was seconded by Commissioner Lavie 

**VOTE:** The motion carried 7-0.

C. Miscellaneous Matters

**MISCELLANEOUS MATTERS COMMITTEE**

**REPORT**

**MONDAY, JUNE 2, 2008**

**4:30 P.M. PUBLIC WORKS CONFERENCE ROOM**

- 4C.1 **Request to waive the 2008 yearly fee for Yardwaste-Jamie Cote**

Ms. Cote told the committee that she was under the impression that the yearly yard waste fee was for one calendar year from date of application, although the application states that it is for the pickup period of April through November. Since she applied in October 2007, she only got one pickup before the season ended. The committee members felt that the application form is potentially misleading and asked the staff to revise the wording to eliminate any confusion.

Motion was made by Commissioner Stawski and seconded by Councilman Minor to approve the applicant's request for a waiver of the fee for her 2008 yard waste service. Motion passed 2-1, Councilman Minor voting against.

#### **4C.2 Fee Comparisons**

The committee reviewed the table of fees charged for various services in Bristol and other communities. Mr. Strawderman explained that the staff had provided estimates of the cost to the City to provide the services and indicated that some of the fees had been inadvertently left off the table. The committee asked that staff complete the table and prepare recommendations so that any fee changes could be adopted for July 1. The Mayor said that once the staff has completed its work he will schedule a special meeting of the Miscellaneous Matters committee before the June Public Works Board meeting.

**MOTION:** was made by Commissioner Stawski to approve the Miscellaneous Matters Report as submitted and was seconded by Commissioner Laviero.

**VOTE:** The motion carried 7-0.

#### **5. CORRESPONDENCE**

A. Incident at Transfer Station-Robert Bailey

**MOTION:** was made by Commissioner Stawski to accept and place on file and was seconded by Councilman Minor.

**VOTE:** The motion carried 7-0.

B. 93 South St.-Hazardous dead tree on private property

**MOTION:** was made by Commissioner Stawski to accept and place on file and was seconded by Commissioner Padlo.

**VOTE:** The motion carried 7-0.

#### **6. WRITTEN MONTHLY REPORTS**

A. Administration Division Report

**MOTION:** was made by Commissioner Padlo to approve Reports A through F and was seconded by Councilman Minor.

**VOTE:** The motion carried 7-0.

B. Operations Division Summary Report

1. Building Maintenance Report
2. Solid Waste Division Report
3. Streets Division Report
4. Garage Division Report

C. Engineering Division Report

D. Land Use Division Report (Subdivision Status Report included)

E. Water Pollution Control Division Report

F. Public Works Project List

7. **DIRECTOR'S VERBAL REPORT**

Director Veselka reported the following:

Has been another busy month for the Department as we shift gears into summer maintenance, major road maintenance, and contracted project work.

The Street Division is moving toward completion of our spring sweeping. Working on Wednesday solid waste routes, presently Wed 6; these are the last routes, we started with Thursday routes. After we complete the final streets we will be going back into areas to do spot cleanup of debris from the recent wind and rain events.

Crews are out cleaning up road sides, mowing and trimming as well as our "Downtown Clean-up Crew". Have completed apron repairs from winter damage, have picked up most of the damaged curbing and a crew is well on their way to completing curbing repairs. We are also addressing several areas of low reveal curbing as part of our work.

Solid waste and recycling collection has been a challenge this month because with the number of yard-waste customers and the semi-automated recycling collection we need all nine trucks three out of the five days of the week and we have not been able to meet the service needs. Also have had recycling trucks out, predominantly related to broken springs, and we have needed to cover the service needs with conventional packer trucks.

Have utilized limited Fleet Maintenance overtime and believe we are rounding the corner regarding bringing more trucks and equipment back on line than what we have going down for repairs each day.

Administration has been working to develop an on-line “web-based” service request entry application. Have it in beta testing mode right now as we build the final front end screens.

The CT Rt. 72 relocation construction is moving along. Central Street was reopened to traffic on June 11<sup>th</sup> and the contractor was working this week to replace the sewer force main in the new commuter parking lot off Lake Ave.

We will be working with Corporation Counsel to propose some revisions to the Storm Water Trust Ordinance to reflect the practice the City is actually following.

The West End Neighborhood Study is moving along; held their second workshop earlier this month the evening of June 12<sup>th</sup>. Very good citizen interaction with staff and consultant.

Major road maintenance has begun. Have contractors working on storm drainage and concrete curbing. A section of Lake Ave. has been paved. Will begin work on Willis Street next Monday. Contractors also coming in to begin milling gutters in preparation for paving work on Summer St., Prospect Place, Haig Ave. Hoover Ave. and West Washington St. Have concrete curbing work beginning on Summer St. and Prospect St.

Will begin second phase of work in July which will include both mill and overlay work and NOVA chip work.

Have issued first Work Orders for sidewalk replacement work. Have not exhausted backlog sending two letters out to residents on the list letting them know funding was available. Will be putting a notice on the web and in the papers next week in an effort to educate residents that the program exists and there are funds available to service them this year.

Mayor has signed contracts for several projects over the last month. Several of the projects are beginning or will begin shortly including Main Street culvert, Willis Street and Mix Street. Have several bid openings coming up this month including Jennings Terrace next week.

Held a very good public information meeting on the Sonstrom Road Drainage project on June 12<sup>th</sup> on site in the neighborhood. Councilman Rimcoski attended. I believe we have agreement from all those involved to sign the necessary waivers to allow work in their back yards.

Brian Fowkes will be meeting with both CDM and the Maguire Group over the next two weeks regarding their study work and will update the Sewer Committee on both of these projects at their July meeting.

Held interviews for the position of Asst. Superintendent of Street Maintenance Operations over the past two weeks. Selected a candidate and offered the position. Joe Mone, presently a Street Maintenance Crew Leader, will assume the position on Tuesday, July 1<sup>st</sup>.

In closing the director thanked Priscilla for her assistance in preparing for and completing the work generated by the Board over the past 4-1/2 years and wish her the best as she transitions into retirement.

Commissioner Laviero brought up the fact that he has received complaints from residents concerning the amount of time spent on sweeping streets. In response, Director Veselka explained that typically we end up making five sweeps per street which is the norm.

In response to a question from Commissioner Laviero, Director Veselka noted that a cleaning crew has gone out throughout the City for a total of 18 days a month with a crew of two to three people.

In response to a question from Chairman Ward, Director Veselka noted that the fencing surrounding the former mall across the street from City Hall has been taken down. The mall site has been basically cleaned up and we did our best to save any shrubbery by planting some at our Peacedale site and shrubs were planted down the yard.

**MOTION:** was made by Commissioner Stawski to accept Director Veselka's report and was seconded by Councilman Minor.

**VOTE:** The motion carried 7-0.

## **8. REVIEW OF THE PUBLIC WORKS BUDGET**

**MOTION:** was made by Commissioner Stawski to accept and place on file and was seconded by Councilman Minor.

**VOTE:** The motion carried 7-0.

## **9. UNFINISHED BUSINESS**

### A. Role of the Board of Public Works

**MOTION:** was made by Commissioner Laviero to accept and place on file and was seconded by Councilman Rimcoski.

**VOTE:** The motion carried 7-0.

### B. Schedule Presentation by City Yard Study Consultant

Director Veselka suggested the Board have a workshop with Quisenberry Arcari Architects who are the consultants for the above project.

The Board noted that it would consider several dates and schedule a meeting as soon as possible.

**MOTION:** was made by Councilman Rimcoski to schedule a meeting date as soon as possible and was seconded by Commissioner Laviero.

**VOTE:** The motion carried 7-0.

“Stretch” Norton thanked the City for taking over the Lake Avenue cemetery. He also requested that the City realign the entrances into the Lake Avenue cemetery. For the record, he also noted that he is opposed to the Route 72 Project.

**10. NEW BUSINESS**

A. Board Monthly Calendar

**MOTION:** was made by Councilman Rimcoski to accept and place on file and was seconded by Commissioner Stawski.

**VOTE:** The motion carried 7-0.

B. Topics for Board of Finance Discussion

**11. ADDENDUM**

920 Burlington Ave.-Request a waiver to connect to sanitary sewers-Loukas Diakolambrianos

Done, see page 2.

**12. ADJOURNMENT**

The meeting was adjourned at 7:44

Respectfully submitted,

Donald V. Padlo  
Secretary