

BOARD OF PUBLIC WORKS
MINUTES
THURSDAY, MARCH 13, 2008 7:00 P.M.
1ST FLOOR MEETING ROOM, CITY HALL

MEMBERS PRESENT: Chairman Ward
Council Members: Rimcoski, McCauley
Commissioners: Padlo, Laviero, Stawski

STAFF PRESENT: W.E. Veselka, P.E., Director of Public Works

1. BOARD OF PUBLIC WORKS MINUTES OF FEBRUARY 21, 2008

MOTION: was made by Councilman Rimcoski to approve the Board of Public Works minutes of February 21, 2008 and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

2. EMPLOYEE RECOGNITION

None at this time.

3. CONCERNS & PETITIONS FROM THE PUBLIC

Paul D'Aprile, 126 Frederick St., explained to the Board that the patching done on his street was poorly done and felt that it should be looked at. Director Veselka noted that he would look into the matter.

4. COMMITTEE REPORTS

A. Street Committee Report

STREET COMMITTEE
REPORT
MARCH 3, 2008

4A.1 Request for sidewalk waiver on Hungerford Alley- Paula Ray

Mr. Barry Mariewicz representing the applicant stated there is minimal room within the existing right of way to install sidewalks and there are no sidewalks north of the property in question.

Motion made by Councilperson Minor to take the following action:

Recommend that the City Council waive the requirement to construct sidewalks along the frontage Hungerford Alley Lot 154 Map 23.

Motion passed unanimously.

4A.2 Street Acceptance of Valmore Road:

Motion made by Councilperson Minor to take the following action:

Postpone action pending the completion of public improvements by the applicant.

Motion passed unanimously.

4A.3 CL&P intent to install electric distribution facilities on the southern side of James P. Casey Rd. between Clark Ave. & Hill St.

Motion made by Councilperson Minor to take the following action:

Postpone action pending receipt of information from the City's Corporation Counsel associated with CL&P's authority to install overhead facilities within the right of way and City of Bristol's financial responsibility if any to fund underground installation.

Motion passed unanimously.

4A.4 Preliminary Road Maintenance List

Motion made by Councilperson Minor to take the following action:

Approve road maintenance list / program as submitted by City staff.

Motion passed unanimously.

4A.5 Soap Box Derby request to utilize City of Bristol streets

Mr. Anastasio represented the applicant and requested the use of Emmett St. south of Broderick Road, and Horizon Drive.

Motion made by Councilperson Minor to take the following action:

Approve staff recommendation to allow Soap Box Derby to use Emmett St (south of Broderick) and Horizon Dr. for races on the following dates:

- April 19&20, 2008
- May 11&12, 2008
- August 30&31, 2008
- September 27&28, 2008

Said approval shall be contingent on the submittal of the required insurance. In addition, said action authorizes the Director of Public Works to revoke approval if problems develop. If approval is revoked Director will advise the Mayor and Board of Public Works of the reason(s)

Motion passed unanimously.

4A.6 Street Acceptance-Margaret Way

Mr. Curt Carlson represented the developer.

Motion made by Councilperson Minor to take the following action:

Require developer to clean the existing swale located in the northeast corner of the Margaret Way subdivision. Said swale is located along Mrs. Carter's property (12 Briarwood Rd) and the property known as 18 Briarwood Rd., 23 Margaret Way & Lot 1A Margaret Way.

Permission must be obtained to work on the property of 23 Margaret Way and the City Engineering Department will obtain approval from the Conservation Commission to work within the conservation easement. The developer shall clean the swale to the existing drainage pipe inlet and remove the existing vines from the trees located within the conservation easement. Upon completion of work Public Works' shall forward recommendation to City Council to accept Margaret Way.

Motion passed unanimously.

4A.7 Other Business

4A.7a Snow Removal – Chippenwood Lane

Commissioner Laviero expressed concern associated with the snow removal within Chippenwood Lane cul-de-sac. Commissioner Laviero stated that all the snow from within the cul-de-sac was deposited in front of 120 Chippenwood Lane. Director Veselka stated that the driver of the snow plow route did not follow current procedures and will be advised accordingly.

MOTION: was made by Commissioner Laviero to approve the Street Committee Report as submitted exclusive of 4A.5 and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

Commissioner Laviero questioned if 4A.5 of the Street Committee concerning Soap Box Derby dates were set; it was noted that the dates were set in place.

MOTION: was made by Councilman McCauley to approve 4A.5 of the Street Committee and was seconded by Commissioner Padlo.

VOTE: The motion carried 6-0.

B. Sewer Committee Report

**SEWER COMMITTEE
REPORT**

MARCH 5, 2008

4B.1 Wilderness Way-Section II - Request to tie two homes to one sewer lateral

Discussion: The Committee reviewed the past applications submitted at their previous meeting. The cited references were substantially different than the situation on Wilderness Way. In the cited references, the properties had either no frontage on a sewer street, served multiple buildings on a single lot or avoided multiple private utilities run within the City's ROW. Three of the references denied the use of common service laterals. The property on Wilderness Way has access to sewers in the street and was provided a dedicated lateral by the developer of the subdivision.

MOTION: was made by Commissioner Stawski to:

Deny the request to grant a waiver to allow multiple connections to a common service lateral.

VOTE: The motion carried 3-0.

4B.2 Julia Road Sanitary Sewer - Draft Agreement between Town of Plainville and Bristol

MOTION: was made by Councilman McCauley to:

Authorize staff to send the draft agreement to the Town of Plainville for review and comment.

VOTE: The motion carried 3-0.

4B.3 Bartholomew St. Lots 235 and 235-1 – Mrs. Pio – Proposed connections to sanitary sewer.

Discussion: Lot 235-1 should connect to the existing sewer in Bartholomew Street in accordance with City Ordinance.

MOTION: was made by Councilman McCauley to:

Authorize the property owner to reconnect lot 235 to the sanitary sewer in Prospect Street through an easement across lot 234 Prospect Street, provided all necessary easements are recorded on the City Land Records. A copy of the easement must be submitted to the Sewer Inspector prior to issuance of a connection permit. The installation must be in compliance with State and Local regulations regarding the minimum separation between sanitary sewers, water service and storm water utility piping.

VOTE: The motion carried 3-0.

4A.6 Other Business

There was no other business.

MOTION: was made by Commissioner Padlo to approve the Sewer Committee Report as submitted and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

5. CORRESPONDENCE

A. 95 Cypress Street-Tree posted in error-Kathleen Marinella

MOTION: was made by Commissioner Padlo to accept and place on file and was seconded by Councilman McCauley.

VOTE: The motion carried 6-0.

B. 140 Sheffield Lane-Request for review of sewer usage fees-Dennis Guerard

MOTION: was made by Commissioner Padlo to refer the matter to the Sewer Committee and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

C. Farmington River Watershed Associates, Inc.-Proposal to participate in a Mutual Aid Agreement for waste water agencies

MOTION: was made by Commissioner Padlo to refer the matter to the Sewer Committee and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

6. ADDENDUM

- A. Request to Board of Finance for transfer of \$11,000

MOTION: was made by Commissioner Padlo to approve the request and was seconded by Councilman Rimcoski.

VOTE: The motion carried 6-0.

- B. Request to Board of Finance for transfer of \$24,003

MOTION: was made by Commissioner Padlo to approve the request and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

- C. Motion from the Real Estate Committee releasing a deed restriction for Cawley Street.

MOTION: was made by Councilman McCauley to refer the matter to the Street Committee and was seconded by Commissioner Laviero.

VOTE: The motion carried 6-0.

- D. 85 Henderson St.-Request for City to attach drain to the storm sewer-Raymond Raboin

Raymond Raboin, 85 Henderson St., explained to the Board that he is having a difficult time hiring a contractor to do the work needed and requested that the City do the work needed and would be willing to pay the City.

Director Veselka noted that the Engineering Dept. would give Mr. Raboin a list of contractors to work with.

7. **WRITTEN MONTHLY REPORTS**

- A. Administration Division Report

MOTION: was made by Commissioner Stawski to accept and place on file and was seconded by Commissioner Padlo.

VOTE: The motion carried 6-0.

B. Operations Division Summary Report

1. Building Maintenance Report
2. Solid Waste Division Report
3. Streets Division Report
4. Garage Division Report

MOTION: was made by Commissioner Stawski to accept and place on file and was seconded by Commissioner Padlo.

VOTE: The motion carried 6-0.

D. Engineering Division Report

MOTION: was made by Commissioner Stawski to accept and place on file and was seconded by Commissioner Padlo.

VOTE: The motion carried 6-0.

E. Land Use Division Report (Subdivision Status Report included)

MOTION: was made by Commissioner Stawski to accept and place on file and was seconded by Councilman Rimcoski.

VOTE: The motion carried 6-0.

F. Water Pollution Control Division Report

MOTION: was made by Commissioner Stawski to accept and place on file and was seconded by Commissioner Padlo.

VOTE: The motion carried 6-0.

G. Public Works Project List

MOTION: was made by Commissioner Padlo to accept and place on file and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

8. **DIRECTOR'S VERBAL REPORT**

Director Veselka reported the following:

7

- 5 sweepers have been out for the last two days
- asphalt plants open Monday March 24

- Spring leaf collection starting March 31, Mon
- Picking up curbing
- Had 3 Public Informational Meetings:
 - Main Street Culvert
 - Matthews Street reconstruction
 - North Main Street reconstruction-Bids will be going out in May and the projects will require road closure for 3 weeks
- Survey will be going out to residents concerning the Single Stream Program
- He stated that he went to the State Capital to the Environment Committee and explained to the Committee that Bristol is requesting funding for 4,000 recycling barrels.
- State received bids for East Road Project and will let Bristol know the outcome soon
- Opening bids have begun for paving
- We have contacted AT&T concerning their boxes throughout the City and we will try to reach some sort of agreement with AT&T

Councilman Rimcoski noted that he has received several calls concerning residents not recycling. In response, Director Veselka explained that Public Works is doing recycling audits to see who is not.

In response to a question from Commissioner Stawski, Director Veselka stated that we are not in a position to retire snowplows at this time because of potential snowfalls.

Also, in a response to a question from Commissioner Laviero, Director Veselka noted that the catch basin cleaner is out everyday.

9. **REVIEW OF THE PUBLIC WORKS BUDGET**

MOTION: was made by Councilman McCauley to accept the Public Works Budget as submitted and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

10. **UNFINISHED BUSINESS**

A. Transfer Station Access

MOTION: was made by Councilman McCauley to accept and place on file and was seconded by Commissioner Stawski.

8

VOTE: The motion carried 6-0.

Councilman Rimcoski was of the opinion that Public Works should do away with pink sheets to get into the Transfer Station since he feels that they are misused by people from other towns.

In response, Director Veselka explained, that, eventually we will have a new scale at the Transfer Station and our policy will be for people to be weighed which will cut down on misuse of the Transfer Station

11. **NEW BUSINESS**

A. Board Monthly Calendar

MOTION: was made by Councilman Rimcoski to accept and place on file and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

B. Request from the Comptroller/Board of Finance Chairman for the Board of Public Works to review permit fees and possibly recommend amending them to include administrative fees related to their review and issuance as appropriate

MOTION: was made by Commissioner Padlo to refer the matter to the Miscellaneous Matters Committee and was seconded by Councilman Rimcoski.

VOTE: The motion carried 6-0.

Director Veselka explained to the Board that he had a last minute item that the Board would need to act on. He noted that the item was a request from the Town of Burlington requesting sewer service for residents on Stafford Road.

MOTION: was made by Commissioner Padlo bring the item to the table and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

MOTION: was made by Commissioner Padlo to refer the matter to the Sewer Committee and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

Commissioner Stawski had a concern of streets being ruined after they have just been paved.

MOTION: was made by Commissioner Stawski to refer the matter to the Miscellaneous Matters Committee and was seconded by Councilman Rimcoski.

VOTE: The motion carried 6-0.

Councilman McCauley brought up an issue of property in Bristol which has become a blight problem at 62-63 Belmont St. and felt that the property should be cleaned up.

The Board then discussed an issue of a dumpster at Gridley and West St. and felt that it was not appropriately placed; in response Director Veselka noted that it is a Zoning issue.

MOTION: was made by Commissioner Padlo to adjourn and was seconded by Commissioner Stawski.

VOTE: The motion carried 6-0.

12. **ADJOURNMENT**

The meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Donald V. Padlo
Secretary