

Minutes of Regular Board of Public Works Meeting
Thursday January 21, 2010
6:00 PM 1st Floor Meeting Room – City Hall

Members Present: Councilmen Clifford Block and David Mills, Commissioners Donald Padlo and Frank Stawski and Director of Public Works, Walter E. Veselka

Absent: Mayor Arthur Ward, Councilman Kevin McCauley and Commissioner Morris Laviero

Councilman David Mills chaired the meeting

1) Board Of Public Works Minutes Of December 17, 2009

*Motion made by Councilman Block and seconded to accept and place on file.
Motion passed.*

2) Employee Recognition – Appreciation of efforts memo from Sheree Gorneault to John Neveu

Recognition of efforts memo from Walter Veselka to Bryan Austin

Motion made by Commissioner Padlo and seconded to accept recognitions and place on file. Motion passed.

3) Concerns & Petitions From The Public

Steve Donaghy of 94 Frederick Street was present and asked how far out the Frederick Street project was and was informed by Director Veselka that the project is under design by Milone and MacBroom and the start is up to DEP permitting. There is nothing planned that is greater than the 25 year storm. Part of the problem is that there is building in the 100 year flood plain. Director Veselka advised him to look at the project map located at the Bristol Public Library.

Paul D'Aprile of 126 Frederick Street was also present and is concerned with the amount of salt that is being used when plowing. Director Veselka said that he is addressing the issue.

4) Committee Reports

a) Street Committee Report

STREET COMMITTEE
REPORT
MONDAY, JANUARY 4, 2010
2:30 P.M. 1ST FLOOR MEETING ROOM, CITY HALL

Attendance: Commissioner Morris Laviero, Chairman
Councilperson Cliff Block
Staff: Walter Veselka, P.E. Director of Public Works
George Wallace, P.E. Assist. Director of Public Works-
Operations
Paul Strawderman, P.E. City Engineer
Raymond A. Rogozinski, P.E. Assist. City Engineer

4A.1 Request for sidewalk waiver at 24 Dell Manor Drive – Springfield Spring

Engineer Division staff indicated that there are no existing sidewalks in the area and recommended approval of the waiver.

Motion made by Councilperson Block to take the following action:

Recommend that the City Council waive the requirement to construct sidewalks along the frontage of 24 Dell Manor Drive contingent upon recording a sidewalk covenant on City land records. Said covenant shall indicate that if requested by the City of Bristol the owner shall be required to install sidewalks at his/her own expense within a period of one year.

Motion passed unanimously.

The meeting of January 4, 2008 adjourned at 2:55 P.M. on a motion by Councilperson Block. Motion passed unanimously.

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

b) Sewer Committee Report

SEWER COMMITTEE REGULAR MEETING MINUTES

January 6, 2010

ATTENDANCE:

Members Present: Commissioner Padlo, Chairman
Commissioner Stawski

Staff Present: Walter Veselka, P.E., Dir of Public Works
Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 5:00 p.m. January 6, 2010, in the Public Works Conference Room, on the ground floor of City Hall.

4B.1 Status report on the Forestville SSO Project

No change in status, Forcemain and Station renovation designs at 90%.

4B.2 Status report on the Infiltration & Inflow Project

Staff reviewing Phase 1 SSES Draft and proposed contract amendment to authorize work under Phase 2 to be performed in the spring of 2010.

4B.3 259 Hill Street – Craig Clark – Request to adjust sewer billing

MOTION: was made by Commissioner Stawski to:

Deny request based on existing billing policy. The applicant discharged large volumes of water for the majority of the previous billing year. The amount discharged far exceeded the amount billed. WPC Division is to notify applicant of action taken and further explain the basis for policy.

VOTE: The motion carried 2-0.

4B.4 Other Business - There was no other business.

The meeting was adjourned at 5:25 p.m.

Motion made by Commissioner Padlo and seconded accept and place on file.

Motion passed.

- c) Miscellaneous Matters Report – No December meeting

5) Correspondence

- a) Letter from Mayor Arthur J. Ward to David C. Lavado of the DOT concerning the relocation of CT RT 72

Director Veselka said that the drainage issue still has to be talked about.

Motion made by Commissioner Stawski and seconded to place on file. Motion passed.

- b) Letter from Walter Veselka to Donald D. Woolsey concerning driveway apron at 721 Jerome Avenue

Director Veselka said that water washes down one of the driveways and into the basin. This will be reviewed in the spring and a lip will be put on that meets the city's standards.

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

- c) Letter from Raymond Rogozinski to Milone and MacBroom Inc. concerning complaint from property owner at Lot 7 Cove Road

Director Veselka said that Milone and MacBroom is responsible and will take care of the property line switch and any lawyers fees. The city is acting as facilitator.

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

- d) Letter from Walter Veselka to Lori R. Price concerning snow removal & ice control concern

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

- e) Letter from Brian Fowkes to M & G Pizza concerning grease in the City's pipe at 90 Burlington Avenue

Director Veselka said that M & G Pizza is moving forward by installing specific grease handling equipment and implementing maintenance and disposal procedures.

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

- f) Letter from Brian Fowkes to McDonalds concerning grease in the City's pipe at 80 North Main Street and Riverside Avenue

Director Veselka said that McDonalds is complying by installing specific grease handling equipment and implementing maintenance and disposal procedures.

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

- g) Letter from Walter Veselka to Eastern Little League Center concerning reconstruction of Mix Street

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

- h) Letter from Walter Veselka to Bristol Fire Department concerning reconstruction of Mix Street

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

6) Written Monthly Reports

- a) Administration Division Report

Director Veselka said that there is no need to change the current yard waste fee for the following year.

Motion made by Commissioner Stawski and seconded to maintain the current yard waste fee for the following year. Motion passed.

Motion made by Commissioner Padlo and seconded to accept the Administration Division Report and place on file. Motion passed.

- b) Operations Division Summary Report

Commissioner Padlo said that only 8 trucks were used for plowing but the city has 16 mainline trucks. Half of the trucks could not be used partly because the fleet is getting old. He would like this information sent to the Board of Finance.

Director Veselka informed Councilman Mills that when they are called by the Police Department for snow removal, they have to respond and go out and clean the roads. If they know in advance that a storm is coming, the Director, Assistant Director and the two Street Supervisors plan ahead for snow removal.

Motion made by Commissioner Padlo and seconded to accept and place on file.

Motion passed.

1. Building Maintenance Report

Motion made by Commissioner Padlo and seconded to accept and place on file.

Motion passed.

2. Solid Waste Division Report

Commissioner Stawski would like to reevaluate the 2nd barrel policy. Director Veselka said that it will be put on the agenda to discuss at the Solid Waste Committee meeting.

3. Streets Division Report

4. Garage Division Report

Motion made by Commissioner Stawski and seconded to accept items 2 through 4 and place on file. Motion passed.

c) Engineering Division Report

Motion made by Commissioner Padlo and seconded to accept and place on file.

Motion passed.

d) Land Use Division Report

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

e) Water Pollution Control Division Report

Motion made by Commissioner Padlo and seconded to accept and place on file.

Motion passed.

7) Public Works' Project List

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

a) Memo from Raymond Rogozinski to Walter Veselka concerning Mix Street Reconstruction

Motion made by Commissioner Padlo and seconded to accept and place on file.

Motion passed.

b) Memo from Brian Fowkes to Walter Veselka concerning sewer usage metering – For the Team Laundromat

Motion made by Commissioner Padlo and seconded to forward to the Sewer Committee. Motion passed.

c) Memo from Raymond Rogozinski concerning Memorial Boulevard Pedestrian Bridge

Motion made by Commissioner Padlo and seconded to accept and place on file.

Motion passed.

- d) Memo from Darin Overton of Milone & MacBroom concerning Frederick Street Bridge Project

Motion made by Commissioner Padlo and seconded to accept and place on file.

Motion passed.

8) Director's Verbal Report

- All Divisions have shifted into winter projects and operations
- Snow removal and ice control – December storm and event count and January to date is on par with a normal winter. We are about 5" down in snowfall but have had events that required labor and materials for 1-2" of snow over a 24+ hour period. We are over on our materials budget but under in our other accounts. Presently we have expended about half of the appropriated funds. We have the salt dome filled with enough material to cover two large storms plus minor snow fall events. We are hoping this will carry us through the end of the winter season.
- The Street Maintenance Operations Division is patching potholes and pavement distress areas by cutting the pavement, replacing the base material and topping with a winter patch material. Although this takes more time we are not getting repeat calls on our repairs. The skim coat surface we put on Waterbury Road has also eliminated our calls related to pavement conditions on this road.
- The Street Maintenance Division is working on the York, Aldbourne, Treble underdrain installation that has been in the request system for several years. We are doing this work as a fill-in as resources allow but are keeping track of our expenditures of staff and equipment.
- Christmas tree collection has formally wrapped up but we continue to collect trees that appear at the roadside as part of our bulky waste and roadside dumping clean-up activities.
- Fleet Maintenance is holding their own on keeping trucks and equipment operational to meet our needs. We make headway getting trucks out the door but then have new items that fail and bring other trucks and equipment back in for repair.
- Mayor signed the contract for the Phosphorus Reduction Study with Wright-Pierce last week and Brian Fowkes has completed all the initial sampling and analysis needed for the study.
- Brian Fowkes continues to work with our design consultant on the Sanitary Sewer Overflow Reduction project.
- Transfer Station Permit sales are ongoing; on par with previous years. Have sold permits on Saturday at the Transfer Station for the past two Saturdays and plan to continue for four more unless the demand drops off.
- My staff and I are working on the Public Works budgets with the Board's Committee. The Board will be endorsing these budgets at their

9) Review of the Public Works Budgets

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

10) Unfinished Business

a) Board Monthly Calendar

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

11) New Business

a) Letter from Felisberto Brito concerning his sewer bill at 12 Conlon Street

Motion made by Commissioner Stawski and seconded to forward to the Sewer Committee. Motion passed

b) Councilman Block read the request for the Streetlight Sub-Committee

I move that the Board of Public Works respectfully requests the City Council task their Streetlight Sub-Committee to investigate the possibility of capping the City's Streetlight list at two-thirds the present level, number of lights, effective no later than July 1, 2010. In light of the current economic conditions and fiscal restraints the City is imposing to control expenditures the Streetlight budget and the City's standards for providing street lighting must be reviewed. This cap will remain in effect for the 2010-11 budget year with the exception of new streetlights added as part of development activity or requests for additional lighting approved by the City Council.

I further request that the Director of Public Works provide appropriate staff to investigate, develop a street lighting policy and work out a plan, as requested by the Streetlight Sub-Committee, for reducing the street lighting to achieve this goal.

Motion made by Councilman Block and seconded. Motion passed.

12) Addendum

13) Adjournment

Motion made by Councilman Block and seconded to adjourn. Motion passed.

Meeting adjourned at 6:45 p.m.

This meeting was taped

Respectfully submitted,

Walter Veselka P.E.

Director of Public Works