

BOARD OF PUBLIC WORKS AGENDA
THURSDAY, DECEMBER 16, 2010
6:00 P.M. 1ST FLOOR MEETING ROOM, CITY HALL

- 1) **BD OF PUBLIC WORKS MINUTES OF NOVEMBER 18, 2010**
- 2) **EMPLOYEE RECOGNITION**
- 3) **CONCERNS & PETITIONS FROM THE PUBLIC**
- 4) **COMMITTEE REPORTS**
 - a) Street Committee Report
 - b) Sewer Committee Report
 - c) Miscellaneous Matters Report – No December meeting
 - d) Solid Waste Committee Report
- 5) **CORRESPONDENCE**
 - a) Letter from David Japonis to the Board concerning fee for additional trash barrel
 - b) Letter from Walter Veselka to Michael Monahan of Plymouth concerning solid waste services to border properties
 - c) Guaranteed Tonnages for contract year 2012
 - d) Memo to Glenn Klocko from Walter Veselka concerning Public Works Division Budgets
 - e) Memo to Glenn Klocko from Walter Veselka concerning Fleet Capital Purchases and Public Building Projects
- 6) **WRITTEN MONTHLY REPORTS**
 - a) Administration Division Report
 - b) Facilities and Fleet Manager Reports
 1. Building Maintenance Report
 2. Garage Division Report
 - c) Engineering Division Report
 - d) Land Use Division Report
 - e) Street Maintenance Division Report
 - f) Solid Waste Division Report
 - g) Water Pollution Control Division Report
- 7) **PUBLIC WORKS' PROJECT LIST**
- 8) **DIRECTOR'S VERBAL REPORT**
- 9) **REVIEW OF THE PUBLIC WORKS BUDGETS**

10) UNFINISHED BUSINESS

- a) Board Monthly Calendar
- b) Letter from Marcia Stemm of Mobilehome Parks, Inc. to Walter Veselka concerning municipal service to Mobilehome parks

11) NEW BUSINESS

- a) Board of Finance request to transfer \$17,200 from the maintenance motor vehicle service and repair account to the fleet maintenance rents and leases account
- b) Waste Delivery Schedule 4/Member Survey Request with Schedule 4's

12) ADDENDUM

13) ADJOURNMENT