

Minutes of Regular Board of Public Works Meeting
Thursday September 17, 2009
7:00 PM 1st Floor Meeting Room – City Hall

Members Present: Mayor Arthur Ward, Councilman Craig Minor, Commissioners Donald Padlo, Morris Laviero and Frank Stawski, Assistant Director of Public Works George Wallace and City Engineer Paul Strawderman

Absent: Councilmen Kevin McCauley and Michael Rimcoski

1) Board Of Public Works Minutes Of August 20, 2009

*Motion made by Commissioner Padlo and seconded to accept and place on file.
Motion passed 4-1. Councilman Minor abstained.*

2) Employee Recognition – Kevin Artibani

*Motion made by Commissioner Padlo and seconded to accept and place on file.
Motion passed.*

3) Concerns & Petitions From The Public

Paul D'Aprile of 126 Frederick Street was present and stated that the curbing done on Frederick Street looks good.

Mauro Lopiano owns a business alongside his residence at 130 School Street. He would like the sidewalk in front of his property repaired. He said it was approved to finish off the sidewalk in 1994 but the work was never done. Mr. Wallace said that there was a 50-50 program for sidewalk replacement in 1996-1997 but was only residential. Mr. Strawderman said that he now has a rough estimate of \$3,000 to replace and \$2,000 of that would be eligible for 50-50 cost share. The Commission will do another reevaluation.

Motion made by Commissioner Stawski and seconded to refer to the Street Committee. Motion passed.

Phil Saglimbeni of 50 Peck Lane stated that he is here tonight to do a report after attending a political meeting for a college course he is taking.

4) Committee Reports

- a) Street Committee Report - No August meeting
- b) Sewer Committee Report

SEWER COMMITTEE REGULAR MEETING MINUTES

September 2, 2009

ATTENDANCE:

Members Present: Commissioner Padlo, Chairman
Commissioner Stawski

Staff Present: Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 5:00 p.m. September 2, 2009, in the Public Works Conference Room, on the ground floor of City Hall.

4B.1 Status report on the Forestville SSO Project

Information only, both forcemain and pump station design are at 60% completion.

4B.2 Status report on the Infiltration & Inflow Project

Discussion: DEP requires a modification to the contract price structure prior to approval of the City's grant application. The DEP also requires the removal of a provision of the contract originally intended to develop a shovel ready Stimulus project. The "shovel ready" work was not called for, so the total contract cost will be reduced by that amount.

MOTION: was made by Commissioner Stawski to:

Forward a recommendation to the City Council to approve an amendment to the WPC Sewer System Evaluation Study contract with Weston and Sampson Engineers, Inc to modify the contract pricing structure to comply with DEP grant requirements.

VOTE: The motion carried 2-0.

4B.3 Letter from Michael Barnes concerning water discharge to the sanitary sewer

Applicant was not present to discuss the request.

MOTION: was made by Commissioner Stawski to:

Refer the issue to the October meeting of the Sewer Committee for further review.

VOTE: The motion carried 2-0.

4B.4 Memo from Brian Fowkes concerning sewer connection fee on Jennings Terrace

MOTION: was made by Commissioner Padlo to:

Schedule a Public Hearing regarding sanitary sewers installed in Jennings Terrace, to be held October 15th at 6:00 p.m. in the City Hall Meeting Room. The Sewer Authority will present final costs for the project and obtain public comments regarding levying a benefit assessment to the abutting properties.

VOTE: The motion carried 2-0.

4B.5 Other Business - There was no other business.

The meeting was adjourned at 5:40 p.m.

The Public Hearing concerning the sewer connection fee for Jennings Terrace will be held on Thursday, November 19 at 5:30 p.m.

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

c) Miscellaneous Matters Report

Minutes of the
Miscellaneous Matters Committee
Meeting held
Monday, August 31, 2009
Public Works Conference Room

Attendance: Mayor Arthur J. Ward, Chairman
Council Representative Craig Minor
Commissioner Frank Stawski

Staff: George M. Wallace, Assistant Director of Public Works

Meeting was called to order at 4:30 p.m. by Chairman Ward.

4C.1 Waiver of service fees for non-profit organizations

The Committee had a general discussion regarding the matter and potential issues associated with the expansion of services.

Motion made by Councilman Minor to: **Have staff prepare an up to date list of all the non-profits in the City for the next meeting of the Miscellaneous Matters Committee.** Motion seconded and approved.

4C.2 Advertising on Bristol's trash bins

The Committee had a general discussion the concept of allowing ads to be placed on both sides of the automated rubbish collection barrels for a yearly fee and determined that it [Miscellaneous Matters Committee] would not rule out the concept but would like to have a presentation on the details of the program before proceeding any further. **No action taken.** The Committee went on to say that an update on the status of the concept should be provided in person or in writing for the next meeting of the Miscellaneous Matters Committee.

Meeting adjourned at 5:09 p.m. on a motion by Commissioner Stawski.

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

5) Correspondence

- a) Letter from Mayor Ward concerning relocation of CT Rt. 72 opening to traffic.
- b) Mayor Ward does not feel that opening the first exit from RT 72 to Lincoln Avenue would benefit the city and has asked the DOT to delay the opening until more of the project is complete.

Motion made by Commissioner Laviero and seconded to accept and place on file. Motion passed.

- c) Letter from LFR, Inc. concerning wastewater discharge application permit renewal for R&R Corrugated
Motion made by Commissioner Stawski and seconded to forward to the Sewer Committee. Motion passed.

6) Written Monthly Reports

- a) Administration Division Report
- b) Operations Division Summary Report
 1. Solid Waste Division Report
 2. Streets Division Report
Commissioner Stawski would like to reduce the number of feet of curbing put in by half to save money
 3. Building Maintenance Report
 4. Garage Division
Commissioner Stawski is concerned with having a vehicle out of service for seven days
- c) Engineering Division Report
- d) Land Use Division Report
- e) Water Pollution Control Division Report
- f) Public Works Project List

Commissioner Stawski feels that the Public Works Project List needs attention because some of the items are up to 95% complete and should be taken off the list
Motion made by Commissioner Stawski and seconded to accept items a through f and place on file. Motion passed.

7) Director's Verbal Report

Report given by Assistant Director of Public Works George Wallace

- There is a bearing problem with the screw pump at WPC. If it can be repaired in place the cost will be \$25,000 if not it may run about \$100,000
- The overtime for equipment maintenance is to get vehicles ready for leaf and winter operations
- The three dump trucks taken off line may be used at the transfer station
- Solid Waste division's leaf collection will begin next month
- Streets division is continuing with their paving
- Building Maintenance will be opening a bid on the boiler next week. They also received notice that they will be getting a grant to repair the boiler.

Commissioner Laviero would like the city to get scrap for their old vehicles and equipment.

Mr. Wallace said they will be using up their stock of tires and will go to an as needed basis.

Motion made by Commissioner Laviero and seconded to accept the report and place on file. Motion passed.

8) Review of the Public Works Budget

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

9) Unfinished Business

a) Board Monthly Calendar

Calendar was corrected to show that the Board of Public Works meetings will be held at 6:00 p.m. instead of 7:00 p.m. for the months of October, November and December, 2009

Motion made by Councilman Minor and seconded to accept as amended and place on file. Motion passed

b) Naming of a Solid Waste Standing Committee

Mayor Ward has appointed Commissioners Laviero, Padlo and Stawski. Councilman Minor would like a Mission Statement written up as their first priority

Motion made by Councilman Minor and seconded to accept and place on file. Motion passed

c) WPC Phosphorus Study Fee Recommendation

Motion made by Councilman Minor and seconded to move the Board of Public Works, acting in their capacity as Sewer Authority for the City of Bristol, approve the proposed scope and fee for the Phosphorus Reduction Study and authorize the Director to make minor corrective changes to the agreement as needed as part of final review of the agreement by CT-DEP, the Purchasing Officer, Corporation Counsel and the Asst. Director of Public Works for Water Pollution Control. I further recommend that the final agreement be forwarded to the City Council with a recommendation to award the contract for professional services to Wright-Pierce, Inc. in the amount of \$75,000, and to authorize the Mayor, or acting Mayor, to sign any and all necessary contract and grant documents related to the study. Motion passed

10) New Business

a) WPC Board of Finance request to transfer funds from the WPC Contingency Account to the Phosphorus Reduction Study Account

Motion made by Councilman Minor and seconded to move that the Board of Public Works approve the forwarding of a Transfer Request in the amount of \$25,000 within the Sewer Operating and Assessment Fund to the Board of Finance to complete the funding necessary to award the professional services contract for the WPC Phosphorus Reduction Study. Motion passed.

- b) Mr. Wallace informed the Commission that 80% of the city streets will be chemically treated during a snowfall and only 20% will be treated with salt. No sand is planned on being used unless there is an ice storm.
- c) Mr. Lopiano stated that a snowplow contractor pushes snow from Orchard Street into his driveway. Mr. Wallace made a note of this.
- d) Mr. Wallace said that less than half of what they would normally spend for sweeping will be needed this year.

11) Addendum

- 1) Memo from Paul A. Strawderman concerning Mix Street Reconstruction – Status Report

Mr. Strawderman said that they have 1.4 million dollars to work with on this project. The plans are 90% complete and are shovel ready but the DOT standard requires additional construction requirements. The cost is over 2.1 million dollars now which is a \$635,000 shortfall. The free money is costing us 1.2 million dollars. The city would like to acquire funds from other regions that have not used their excess funds but the plans must be submitted by November. Mr. Strawderman will send a copy of his letter to the Board of Finance

Motion made by Commissioner Padlo and seconded to send a formal request to the CCRPA for the City of Bristol to use any unallocated funds available to the Region for FY 2010 to cover the estimated shortfall of \$635,000 in the Mix Street ARRA project. Motion passed.

12) Adjournment

Motion made by Commissioner Stawski and seconded to adjourn. Motion passed.

Meeting adjourned at 7:51 p.m.

This meeting was taped

Respectfully submitted,

Walter Veselka P.E.
Director of Public Works