

Minutes of Regular Board of Public Works Meeting
Thursday October 15, 2009
6:00 PM 1st Floor Meeting Room – City Hall

Members Present: Mayor Arthur Ward, Councilmen Kevin McCauley, Craig Minor and Michael Rimcoski, Commissioners Donald Padlo, Morris Laviero and Frank Stawski and Director of Public Works Walter E. Veselka

1) Board Of Public Works Minutes Of September 17, 2009

*Motion made by Commissioner Padlo and seconded to accept and place on file.
Motion passed.*

2) Employee Recognition – Bob Boutin and Agustin Solivan

Motion made by Councilman Rimcoski and seconded to accept Mr. Boutin's recognition and place on file. Motion passed.

Motion made by Councilman McCauley and seconded to accept Mr. Solivan's recognition and place on file. Motion passed.

3) Concerns & Petitions From The Public

None

4) Committee Reports

- a) Street Committee Report - No September meeting
- b) Sewer Committee Report

SEWER COMMITTEE REGULAR MEETING MINUTES

September 30, 2009

ATTENDANCE:

Members Present: Commissioner Padlo, Chairman
Commissioner Stawski

Staff Present: Walter Veselka, P.E., Dir of Public Works
Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 5:00 p.m. September 30, 2009, in the Public Works Conference Room, on the ground floor of City Hall.

4B.1 Status report on the Forestville SSO Project

Staff is in discussion with three private property owners to acquire easements to allow the forcemain installation across those lots.

MOTION: was made by Commissioner Stawski to:

Grant conceptual approval to the easement negotiations to date. Staff is to report back to the committee upon reaching tentative agreements. Forward a request to the Corporation Counsel to assist in drafting the required easement documents.

VOTE: The motion carried 2-0.

4B.2 Status report on the Infiltration & Inflow Project

No change in status

4B.3 Letter from Michael Barnes concerning water discharge to the sanitary sewer

Applicant was not present to discuss the request due to illness.

MOTION: was made by Commissioner Stawski to:

Defer the issue to the November meeting of the Sewer Committee for further review.

VOTE: The motion carried 2-0.

4B.4 Letter from LFR, Inc concerning wastewater discharge application permit renewal for R&R Corrugated

Discussion: LFR, Inc is an environmental management and consulting engineering firm hired by R&R Corrugated to review all environmental compliance issues and assure full compliance with all City, State and Federal regulations. As part of this process, the company's DEP General Permit to discharge minor printing wastewater they are applying for a renewal their past permit.

MOTION: was made by Commissioner Stawski to:

Approve the application for a DEP General Discharge Permit for Minor Printing and Publishing Wastewater. The discharge will be subject to monitoring and periodic inspection by the City's Water Pollution Control Staff.

VOTE: The motion carried 2-0.

4B.5 Other Business - There was no other business.

The meeting was adjourned at 6:00 p.m.

Motion made by Commissioner Padlo and seconded to accept and place on file.

Motion passed.

c) Miscellaneous Matters Report – No September meeting

5) Correspondence

None

6) Written Monthly Reports

- a) Administration Division Report
- b) Operations Division Summary Report
 - 1. Solid Waste Division Report
 - 2. Streets Division Report
 - 3. Building Maintenance Report
 - 4. Garage Division
- c) Engineering Division Report
- d) Land Use Division Report
- e) Water Pollution Control Division Report
- f) Public Works Project List

Motion made by Commissioner Laviero and seconded to accept items a through f and place on file. Motion passed.

7) Director's Verbal Report

- Final fall road maintenance is in full swing and we are wrapping up projects and preparing for winter weather.
- Tilcon is in paving; they graded and paved binder on eastern end of Marsh Road, completed final paving work on Strawberry Hill and a portion of Cherry Hill Roads. They will be moving next to Allentown Road for its final course of pavement. Their curbing crew is working on the last section of Marsh Road and their paving crew will do final course of pavement on this road next week.
- Contractor finished our drainage improvements on the western end of Marsh Road. Water Department is doing some final work on their lines prior to final paving.
- Operations Division is finishing work to install an underdrain and some drainage at the southern end of Willis Street. They will then pave a patch in this section and another area just north of where they are working next week.
- Working to get pavement marking contractor in to do final pavement markings after paving is complete.
- Held public information meeting on the reconstruction of Mix Street on October 7th. Final plans hand delivered to ConnDOT this morning. Have one permit to submit to Department of Health next Monday. Received commitment from CCRPA for STP Urban funds (80/10/10) for any funding needed over the ARRA funds. Anticipated maximum exposure to the City is under \$55,000. Anticipate bidding this project in late January/early February. Bids for other projects have come in very favorable.
- Contractor will begin construction of the turning lanes on Center Street next Monday.

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- After completing work at Willis Street the Street Maintenance Operations Division has some road patching and minor pavement repairs to do on Adams Street, Fall Mountain Road, Witches Rock Road and South Street between Union Street and Wolcott Road.
- Working to make temporary repairs to some areas on the landfill. Poor drainage flow of runoff caused some areas of cover to slide. Repairs needed to keep cover on liner.
- Contractor doing CT Rt 229 (Middle Street) widening and installing the section of our force main owes us submittals; we are set to expedite our review once we receive them.
- Our Inflow and Infiltration Control Consultant will begin dye testing next week.
- Next week the Water Pollution Control Division will also be inspecting the factory buildings at the end of James Street and smoke testing one of the sewer lines going into an industrial property trying to locate the possible spot where cementitious materials are entering into our sanitary sewer system.

Motion made by Commissioner Padlo and seconded to accept and place on file.

Motion passed.

8) Review of the Public Works Budget

Motion made by Commissioner Stawski and seconded to accept and place on file.

Motion passed.

9) Unfinished Business

- a) Board Monthly Calendar

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

10) New Business

- a) Memo from Walter E. Veselka concerning Change in Functional Classification of City Road

This change concerns Birch Street and Ronzo Road.

Motion made by Councilman Minor and seconded to forward a request along with a map to the Planning Commission to consider amending the Plan of Conservation and Development to reflect this functional classification of a portion of Ronzo Road. Motion passed.

- b) Memo from Walter E. Veselka concerning contract #2009-045-Infiltration/Inflow Sewer Evaluation Study (I/I SSES), Amendment #1

Motion made by Commissioner Stawski and seconded to authorize Director Veselka's request that the City Council approve the following motion: Approve Amendment No. 1 to the Agreement for Engineering Services by and between the City of Bristol and Weston & Sampson Engineers, Inc. for the Infiltration/Inflow Sanitary Sewer Evaluation Study Contract 2009-045 and to

authorize the Mayor or acting Mayor to sign and execute any and all necessary documents to enact the Contract Amendment. Motion passed.

- c) There was a discussion on whether the Public Works Staff gets a yearly evaluation and Councilman Minor replied that they didn't. A charter revision would be needed to enforce a yearly evaluation.
- d) Councilman Rimcoski said that the intersection of Ben and Hannah Streets is very dark. Director Veselka informed him that this is a Council Matters Committee concern not a Public Works issue.
- e) Councilman McCauley asked if the couple of street counters on Oxbow Drive were put there by the Public Works Department and Director Veselka replied that they were not but could have been put there by the Police Department Traffic Division or the Regional Planning Commission.

11) Addendum

1) Operations Division Summary Report

Motion made by Councilman McCauley and seconded to accept and place on file. Motion passed.

2) Board of Finance Request for a bid waiver for the purchase of the cab and chassis for the hybrid solid waste collection and dump truck.

Motion made by Commissioner Stawski and seconded to approve the bid waiver and send to the Board of Finance. Motion passed.

12) Adjournment

Motion made by Councilman Rimcoski and seconded to adjourn. Motion passed.

Meeting adjourned at 6:40 p.m.

This meeting was taped

Respectfully submitted,

Walter Veselka P.E.
Director of Public Works