

Minutes of Regular Board of Public Works Meeting  
Thursday November 19, 2009  
6:00 PM 1<sup>st</sup> Floor Meeting Room – City Hall

**Members Present:** Mayor Arthur Ward, Councilmen Clifford Block, Kevin McCauley and David Mills, Commissioners Donald Padlo, Morris Laviero and Frank Stawski and Assistant Director of Public Works Brian W. Fowkes

Absent: Director of Public Works, Walter E. Veselka

**1) Board Of Public Works Minutes Of October 15, 2009**

*Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.*

**2) Employee Recognition** – 1. Brian W. Fowkes

2. Solid Waste Division

*Motion made by Commissioner Padlo and seconded to accept Mr. Fowkes's recognition and place on file. Motion passed.*

*Motion made by Councilman McCauley and seconded to accept the Solid Waste's Division recognition and place on file. Motion passed.*

**3) Concerns & Petitions From The Public**

None

**4) Committee Reports**

- a) Street Committee Report - No October meeting
- b) Sewer Committee Report – No October meeting
- c) Miscellaneous Matters Report – No October meeting

**5) Correspondence**

- a) Letter to Peter & Olive Benvenuto from Walter E. Veselka concerning construction of new retaining wall on private property. A check has been received from the homeowner and work on the retaining wall will begin after Thanksgiving.

*Motion made by Commissioner Stawski and seconded to place on file. Motion passed.*

**6) Written Monthly Reports**

- a) Administration Division Report
- b) Operations Division Summary Report
  - 1. Solid Waste Division Report
  - 2. Streets Division Report
  - 3. Building Maintenance Report
  - 4. Garage Division
- c) Engineering Division Report
- d) Land Use Division Report

e) Water Pollution Control Division Report

*Motion made by Commissioner Padlo and seconded to accept items a through e with the exception of b and place on file. Motion passed.*

*Motion made by Commissioner Padlo and seconded to accept item b and place on file. Motion passed.*

Commissioner Stawski is working with Director Veselka to add more information to all the divisions written monthly reports.

7) **Public Works Project List**

*Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.*

8) **Director's Verbal Report**

Leaf collection is nearing completion, we're about 3 ½ days behind and gaining. We expect to finish in 2 weeks then sweep for any remaining bags.

Yard waste collection ends this Friday. After that the leaf crew will tip any barrels that may be put out, but the program itself will be done for the season.

The Sewer division responded to a stoppage on Burlington Avenue per the memo that was handed out. The stoppage was caused by grease and the issue should be reviewed by the Sewer Committee.

*Motion made by Commissioner Stawski and seconded to refer the stoppage on Burlington Avenue to the Sewer Committee for review. Motion passed.*

Concerning the screw pump failure, we will be getting repair costs for consideration so this should also be reviewed by the Sewer Committee. The pumps are aging and we may need to consider buying a replacement instead of authorizing a costly repair to the existing unit.

*Motion made by Councilman Mills and seconded to refer the repair costs for the screw pump failure to the Sewer Committee for consideration. Motion passed.*

Also in regards to WPC, we recently received notice from the State DEP that they are accepting project proposals for their grant assistance program. Cut off for submission is December 11<sup>th</sup>. We typically submit the projects from our 5 year Capital Improvement Program. I would also ask the Board to refer this issue to the Sewer Committee to review the submission prior to sending.

*Motion made by Councilman McCauley and seconded to refer the issue of the DEP's grant assistance program to the Sewer Committee for their review before submitting project proposals. Motion passed.*

We've heard that Tilcon will be shutting down for the winter on December 11<sup>th</sup>. Our Street Division is wrapping up patching operations and we will be reviewing the Route 72 work to make sure the state's contractor addresses any open

issue on disturbed city streets.

*Motion made by Commissioner Padlo and seconded to accept the Director's report and place on file. Motion passed.*

**9) Review of the Public Works Budget**

*Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.*

**10) Unfinished Business**

a) Board Monthly Calendar

*Motion made by Commissioner Padlo to move the Sewer Committee meeting to the second Wednesday of the month in December which is December 9 and seconded. Motion passed.*

*Motion made by Commissioner Padlo and seconded to accept the board monthly calendar and place on file. Motion passed.*

b) Memo from Walter E. Veselka concerning the sidewalk at 122 & 130 School Street

*Motion made by Commissioner Padlo and seconded to accept the recommendation and place on file. Motion passed.*

**11) New Business**

a. Letter from Attorney James Ziogas Jr. concerning Allentown Road Pump Station

*Motion made by Commissioner Stawski and seconded to refer to the Sewer Committee and place on file. Motion passed*

b. Letter from Bristol Burlington Health District concerning grease found in the sewer main in front of McDonalds on 172 Riverside Avenue

*Motion made by Commissioner Stawski and seconded to refer to the Sewer Committee. Motion passed*

c. WPC Board of Finance Transfer Request to transfer funds from WPC Contingency Account to Concrete repairs at WPC Building

*Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.*

d. Letter from Attorney Perley H. Grimes, Jr. concerning Daniel P. Sutula – Wilderness Way Subdivision Section II

Attorney Grimes and Mr. Sutula were present

*Motion made by Commissioner Padlo and seconded to refer to the Sewer Committee. Motion passed.*

e. Board Yearly Calendar

Mayor Ward stepped out of the meeting so Councilman McCauley is acting as chair

*Motion made by Councilman Block and seconded to change the meeting time for the Board of Public Works meetings from 7:00 p.m. to 6:00 p.m.*

*Motion passed.*

- f. New Committee assignments

Mayor Ward reentered the meeting.

The Solid Waste Committee will be added to the list of assignments.

Commissioner Laviero would like to see joints sealed with hot patch after street excavation patches are done. Commissioner Stawski agreed.

Commissioner Laviero feels that tires at the city yard should not be left outside. He would also like to get rid of any junk and excess tires at the city yard.

Councilman McCauley wants to determine how to address the erosion issue on Battle Street to intercept the silt and allow for periodic maintenance cleaning before it gets to the pond. Mayor Ward would like Director Veselka to look it over.

Councilman McCauley will be asking for a report on the Memorial Park footbridge issue and will address with the City Council. He also mentioned the possibility of rescinding the project and developing a plan B.

Commissioner Padlo mentioned that a section of James P. Casey Road near Burlington Avenue is sinking again. Mayor Ward said that this is the state's responsibility.

**12) Addendum**

None

**13) Adjournment**

*Motion made by Councilman McCauley and seconded to adjourn. Motion passed.*

*Meeting adjourned at 7:11 p.m.*

This meeting was taped

Respectfully submitted,

Walter Veselka P.E.  
Director of Public Works