

Minutes of Regular Board of Public Works Meeting
Thursday May 21, 2009
7:00 PM 1st Floor Meeting Room – City Hall

Members Present: Councilmen Craig Minor, Kevin McCauley and Michael Rimcoski, Commissioners Donald Padlo, Frank Stawski and Morris Laviero and Director of Public Works Walter Veselka

Absent: Mayor Arthur Ward

Councilman McCauley chaired the meeting

1) Board Of Public Works Minutes Of April 16, 2009

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

2) Employee Recognition

None

3) Concerns & Petitions From The Public

Paul D'Aprile of 126 Frederick Street would like his street patched but Director Veselka informed him that very little paving is being done now and his street is not on the list to be paved.

Alan Theriault of 54 Jennifer Road stated that he lives on a cul de sac and there is a standing pool of water at the end of everyone's driveway. He said the highway inspector was there and informed him that they will need a curtain drain.

Motion made by Commissioner Padlo and seconded to refer to the Street Committee. Motion passed.

Director Veselka said they will review the situation before the next Street Committee meeting.

Roberta Allain of 30 South Street Extension said that she sent a letter to the Board of Public Works with two feasible options for her trash pickup. Councilman Minor informed her that her request has been forwarded to the Ordinance Committee and is on the Ordinance agenda.

Motion made by Councilman Minor and seconded to hear correspondence 5d now. Motion passed.

d) Letter from Francis P. Kerr of 24 Marine Court concerning waiver of bulk rubbish fee

Councilman Rimcoski feels that if we waive the bulk fee for Mr. Kerr we will have to do this for all residents. Commissioner Padlo does not want to change the current policy. Councilman Minor said that Mr. Kerr will need a few

dumpsters to get rid of everything that is on his property. Commissioner Stawski feels that the owner is responsible for the removal of his trash.

Director Veselka said that waiving the fee has not been done before.

Motion made by Commissioner Padlo and seconded to stay with the standard policy. Waiver denied

4) Committee Reports

a) Street Committee Report

STREET COMMITTEE REPORT
MONDAY, MAY 4, 2009, 2:30 P.M.
1ST FLOOR MEETING ROOM, CITY HALL

Attendance:

Commissioner Morris Laviero, Chairman
Councilman Craig Minor
Councilman Michael Rimcoski

Staff in attendance:

Walter Veselka, P.E., Director of Public Works
Paul Strawderman, P.E., City Engineer
George Wallace, P.E., Asst. Director of Public Works
Raymond Rogozinski, P.E., Asst. City Engineer

The meeting was called to order at 2:35 P.M.

4A.1 63 Woodfield Road, Eric E. & Nancy W. Abrahamson, storm water drainage onto the public street

Staff presented pictures of icing of the roadway caused by runoff from private property on Woodfield Road. No City storm drainage currently exists in front of the Abrahamson property. Staff recommended extension of the drainage system in the street, by the city, to allow connection of private drains. The Committee discussed other options to address the runoff, such as a yard drain or a drainage line in the pole border, that would have less cost and impact to the road. Councilman Minor felt that the City should not spend money to correct a problem that results from private drainage.

Motion was made by Councilman Rimcoski, seconded by Commissioner Laviero, that the City extend the storm drainage system in Woodfield Road to allow connection of private drains in the vicinity of house # 63. Owners connecting to the extended drain will be subject to a storm water connection agreement and any other required permits. Motion passed 2-1, Councilman Minor opposed.

4A.2 515 Marsh Road, Greg Chizinski, problem with water encroaching into leech field

Mr. Chizinski discussed the drainage problems on his property that are

impacting the area of his leaching fields. He felt that the City's digging of a drainage ditch and undersized or broken drainage pipes in Mash Road are making the condition worse, and that no progress has been made to correct the situation although he has been complaining for a number of years. He said that Public Works has cleared the pipes of sand and debris, but this provides only temporary relief.

Staff informed the Committee that a capital project to reconstruct Marsh Road, including improvements to the storm drainage system, has been recommended for funding in the capital budget for the 2009-2010 fiscal year. The project plans are nearly complete and ready for bidding. Mr. Chizinski expressed concern with the timing of construction, indicating that the Health Department is due to inspect his system soon. He felt that his septic system will not last another year unless the problems are resolved.

The committee informed Mr. Chizinski that they would take no action at this time, as the pending capital project is the best way to correct the situation. The Committee will revisit the issue in the event that the Board of Finance does not approve funding.

4A.3 224 Jerome Avenue, Frank Palmer, storm drain flowing onto property

Mr. Palmer expressed concern about drainage and erosion problems on his property resulting from the existing outfall from the City drainage system. He requested that the City extend the swale from the outfall further into the undeveloped part of his property. Staff informed the Committee that the outfall has been in place since at least 1975 and discussed the opinion from the Corporation Counsel's office that the city has no obligation to make any corrections. Improvements to the swale would involve clearing of trees and the City making improvements to private property. The work proposed by Mr. Palmer may also involve impacts to inland wetlands.

The Committee informed Mr. Palmer that, in accordance with the legal opinion, the City would take no action at this time. Staff will assist the property owner with permits or other requirements should he wish to make improvements to the swale himself.

Meeting adjourned at approximately 3:10.

Motion made by Commissioner Laviero and seconded to accept and place on file. Motion passed.

- b) Sewer Committee Report
No April meeting

Minutes of the
Miscellaneous Matters Committee
Meeting held
Monday, May4, 2009
First Floor Meeting Room

Attendance: Mayor Arthur J. Ward, Chairman
Council Representative Craig Minor
Commissioner Frank Stawski

Staff: Walter Veselka, Director of Public Works

Meeting was called to order at 4:30 p.m. by Chairman Ward.

4C.1 Discussion of possible adhoc meeting concerning the vision and direction of the Public Works Dept -

No action taken. Meeting between Mayor, Commissioner Laviero and Director Veselka is pending.

4C.2 Waiver of service fees for non profit organizations -

The Committee had a general discussion regarding the matter and potential issues associated with the expansion of services. **No action taken.** Council Representative Minor will bring in a listing of non-profit organizations within Bristol to next month's meeting in initiate discussion and possible action to examine the impacts on service delivery and Department operations.

Motion made by Commissioner Stawski to: **Discuss and take possible action to forward a recommendation to the Board on the request of Bristol ARC regarding their group home at 97 Peck Lane.** Motion seconded and approved.

4C.3 Request of Bristol ARC for waiver of solid waste barrel service fee for third and possibly fourth automated barrel at their group home at 97 Peck Lane. –

Motion made by Commissioner Stawski to: **Recommend the Board of Public Works deny the request for the waiver of the solid waste service fee for a third and possibly fourth additional automated barrel.** Motion seconded and approved.

Meeting adjourned at 4:50 p.m. on a motion by Commissioner Stawski.

*Motion made by Commissioner Stawski and seconded to accept and place on file.
Motion passed.*

5) Correspondence

- a) Letter with map from Attorney Timothy W. Furey concerning sewer relocation at Mountain Road and Middle Street.
Attorney Furey was present for the applicant and stated that the Terry Homestead is going to be relocated further back on the site towards Mountain Road. The driveway will be relocated on the lower portion of the site.
Motion made by Commissioner Padlo and seconded to refer to the Sewer Committee. Motion passed.

- b) Letter with map from Attorney W. Furey concerning sewer connection for Burlington Meadows
Attorney Furey was present for the applicant and said that he met with the Burlington Planning Commission who would like Bristol water and sewers extended into Burlington.
Motion made by Councilman Minor and seconded to refer to the Sewer Committee. Motion passed.

- c) Letter from Ronald Giddix concerning reduction for transfer station permit
Mr. Giddix was not present.
Motion made by Councilman Minor and seconded to deny the request for a reduction. Motion passed.

- d) Memo from Walter E. Veselka concerning GPS Usage and Accountability
Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

- e) Memo from Walter E. Veselka concerning request for Ordinance Change from Ms. Roberta Allain
Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

- f) Letter from Weston & Sampson to Brian Fowkes concerning Bristol's I/I Program
Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

- g) Letter from Walter E. Veselka to Roy J. Ouellette concerning his transfer station permit
Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

- h) Letter from Walter E. Veselka to Steve Cyr concerning incident at transfer station
Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

i) Letter from Claudia Peterson of 86 Brace Avenue concerning long time water problem
Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

j) Letter from Walter E. Veselka to Marilyn Vazquez concerning her request for storm water drainage
Motion made by Councilman Minor and seconded to accept and place on file. Motion passed.

6) Written Monthly Reports

a) Administration Division Report

Motion made by Councilman Minor and seconded to amend changes and accept and place on file. Motion passed.

b) Operations Division Summary Report

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

1. Building Maintenance Report

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

2. Solid Waste Division Report

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

3. Streets Division Report

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

4. Garage Division

Motion made by Commissioner Minor and seconded to accept and place on file. Motion passed.

5. Engineering Division Report

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

c) Land Use Division Report

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

d) Water Pollution Control Division Report

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

e) Public Works Project List

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

7) Director's Verbal Report

➤ *Public Works will be affected by the Board of Finance approval of a budget - Several vacant positions will not be funded, major road maintenance*

- was reduced and fleet replacement was reduced*
- *Street sweeping of the City was completed the second week of May*
 - *Leaf collection finished the end of April*
 - *Yard Waste collection continues to build; we now have 2,532 active customers*
 - *Street maintenance division is patching streets, repairing curbing and aprons*
 - *CT Rt 72 relocation contractor's sub is working on the second force main through the project area*
 - *Our I & I consultant is conducting their isolation and flow monitoring*
 - *All of the ConnDOT projects are active*
 - *New single-stream recycling route barrels will be delivered on Monday, June 1st with the first collection occurring on June 15th*
 - *We are working with three elementary schools to hold Touch-a-Truck events*
 - *Career day event may be held with the high schools in June*
 - *At the May meeting City Council authorized the Mayor to sign contracts for extruded concrete curbing and crack sealing*
 - *Director Veselka will be away for the June 18th Board of Public Works meeting but will have a representative in attendance*

Motion made by Commissioner Stawski and seconded to accept the Director's report. Motion passed.

8) Review of the Public Works Budget

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

9) Unfinished Business

a) Board Monthly Calendar

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

Motion made by Commissioner Stawski and seconded to set a date for a budget meeting when money is allocated. Motion passed.

Motion made by Commissioner Padlo and seconded to pencil in June 10 at 1:00 p.m. in the Public Works Conference Room on the Board Monthly Calendar for the Public Works Budget Committee to look at potential reallocation of funding once budget money has been granted to them. Motion passed.

b) Intersection improvements for Center / North Main Street

Item will be placed on the agenda for the June meeting.

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

10) New Business

- a) Establishment of a solid waste standing committee

Director Veselka spoke with the Mayor and they decided to postpone this matter until the June meeting.

Motion made by Commissioner Padlo and seconded to add this item back on to the agenda for the June meeting of the Board of Public Works. Motion passed.

- b) Memo from Walter E. Veselka concerning Request to Prepare Grant Application

Motion made by Commissioner Stawski and seconded to grant the request.

Motion withdrawn.

Motion made by Councilman Minor to amend the motion and to refer to the Miscellaneous Matters Committee. Motion passed.

- c) Letter from Therese Pac concerning City owned Lot #314-4 Morris Avenue
The Planning Commission made a request to keep ownership as is and not to sell it. There has been no recommendation from the Board of Public Works in the past.

Motion made by Commissioner Laviero and seconded to not sell this property in case there are possible needs for it in the future. Motion passed.

- d) Memo and cd from Assistant City Engineer Raymond A. Rogozinski P.E. concerning South Street Traffic Study

Motion made by Councilman Rimcoski and seconded to accept and place on file. Motion withdrawn.

Motion made by Councilman Rimcoski to amend the motion and seconded to refer to the Street Committee. Motion passed

- e) Memo from Assistant City Engineer Raymond A. Rogozinski, P.E. concerning Waterbury Road Reconstruction

Motion made by Councilman Rimcoski and seconded to accept and place on file. Motion withdrawn.

Motion made to amend the motion and seconded to go to the Street Committee. Motion passed

- f) Memo from Assistant City Engineer Raymond A. Rogozinski, P.E. concerning Transfer Station – Data Recording Associated with Scale

Motion made by Councilman Rimcoski and seconded to refer to Miscellaneous Matters Committee Motion passed.

12) Adjournment

Motion made by Commissioner Stawski and seconded to adjourn. Motion passed.

Board of Public Works

Minutes

May 21, 2009

Meeting adjourned at 8:20 p.m.

1400

This meeting was not taped

Respectfully submitted,

Walter Veselka P.E.
Director of Public Works