

Minutes of Regular Board of Public Works Meeting  
Thursday July 16, 2009  
7:00 PM 1<sup>st</sup> Floor Meeting Room – City Hall

**Members Present:** Mayor Arthur Ward, Councilmen Kevin McCauley, Craig Minor and Michael Rimcoski, Commissioner Donald Padlo and Director of Public Works Walter Veselka

**Absent:** Commissioners Frank Stawski and Morris Laviero

**1) Board Of Public Works Minutes Of June 18, 2009**

*Motion made by Commissioner Padlo and seconded to accept and place on file. Councilman McCauley abstained from voting. Motion passed.*

**2) Employee Recognition**

Letter from Gail Syring complimenting the Public Works Department.  
*Motion made by Councilman Rimcoski and seconded to accept and place on file. Motion passed.*

**3) Concerns & Petitions From The Public**

Al and Mary Jane Theriault of 54 Jennifer Road were present to discuss their ongoing water problem. Director Veselka said that patching of the road is done. The City will put a drain in and require residents to hook up to it. Water is still coming out from the private properties. Mr. Theriault is concerned with the health and hazard of the ten foot area in the road that is a sheet of ice all winter. Director Veselka said that this will be put on the Public Works project list and may be done in the fall depending on the funding to other work that has to be done.

*Motion made by Councilman Rimcoski and seconded to move to item 5C next on the agenda. Motion passed.*

- a) Letter from Mary Flores concerning tree in sewer easement area.  
Ms. Flores of 172 Arlington Street is here tonight to appeal the decision that was made concerning a hickory tree that drops nuts onto her vehicles. Director Veselka informed her that this is not a city tree in the easement. He will evaluate the other tree in question but if it is a healthy one it will not be taken down.  
*Mayor Ward stated that this is a private matter between Mary Flores and the neighbor who owns the tree.*

**4) Committee Reports**

- a) Street Committee Report - No June meeting  
b) Sewer Committee Report

**SEWER COMMITTEE REGULAR MEETING MINUTES**

**July 8, 2009**

**ATTENDANCE:**

**Members Present:**

Commissioner Padlo, Chairman  
Councilman McCauley  
Commissioner Stawski

**Staff Present:**

Walter Veselka, P.E., Director of Public Works  
Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 5:00 p.m. July 8, 2009, in the Public Works Conference Room, on the ground floor of City Hall.

**4B.1 Letter from Attorney Timothy W. Furey concerning Application #2033 Site Plan for housing for the elderly 651 Lake Avenue**

**Discussion:** The Committee reviewed the applicant's proposal to use a privately owned and maintained pump station to connect the development to the public sewers in Lake Avenue. The Committee noted the development is able to be connected to the public sewers. There are two potential routes for connection. An alternate route may be available by running a lateral to the east and connecting to the public sewers in Halcyon Drive. This method may eliminate the need for a private pump station and direct the discharge out of the City's Lake Avenue pump station watershed, which has limited additional capacity.

**MOTION:** was made by Commissioner Stawski to:

The applicant is to reevaluate the feasibility of routing the internal sewers to the public system in Halcyon Drive. Refer the application to the August meeting of the Sewer Committee for further consideration.

**VOTE:** The motion carried 3-0.

**4B.2 Letter from Brian W. Fowkes concerning Board of Education compliance with the DEP FOG General Permit**

**Discussion:** The Committee discussed the food preparation facilities and FOG protective equipment in place in the public schools. It was determined that the two High School currently have the required equipment and operating procedures in place, and are therefore compliant. The three Middle Schools lack the necessary equipment and will require upgrades to attain compliance prior to July 1, 2011. The Elementary Schools do not cook or grill on site and have food handling and service procedures in place to minimize any potential for FOG discharges.

**MOTION:** was made by Commissioner Stawski to:

Grant a waiver for the requirement to install a FOG protective units at the City Elementary Schools as provided for in the State's General Permit, per section 5(4) regarding diminimus discharges and as defined in the Permit Resource Documents. The Board of Education is required to reapply to the Sewer Authority prior to initiating any changes in operation that may result in the potential to discharge Fats, Oils or Grease materials. Additionally, if at any time, any of the facilities are found to discharge excessive amounts of FOG materials, the Sewer Authority may require full compliance with the General Permit.

**VOTE:** The motion carried 3-0.

**4B.3 Other Business** - There was no other business.

The meeting was adjourned at 5:30 p.m.

*Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.*

- c) Miscellaneous Matters Report – No June meeting

**5) Correspondence**

- a) Application for permission to close King Street  
Eden Abrams, who is the owner of Bob's Chalet at 510 Farmington Avenue, is requesting a road closure on November 14, 2009.

*Motion made by Commissioner Padlo and seconded to grant the application. Motion passed.*

- b) Letter to Marlyn Vazquez concerning storm sewer request – Route 229  
This request concerns the need for a storm drain in front of her house at 301 King Street.

*Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.*

**6) Written Monthly Reports**

- a) Administration Division Report  
*Motion made by Commissioner Padlo and seconded to accept items a through f and place on file. Motion passed.*
- b) Operations Division Summary Report
1. Building Maintenance Report
  2. Solid Waste Division Report
  3. Streets Division Report
  4. Garage Division
- c) Engineering Division Report
- d) Land Use Division Report
- e) Water Pollution Control Division Report
- f) Public Works Project List

**7) Director's Verbal Report**

- *Summer construction and project work has begun*
- *Allentown Road – contractor will be starting minor drainage work next week and Tilcon will come in to reclaim the last section in an area at the beginning by Fall Mountain*
- *Jennings Terrace – Tabacco will raise drainage structures next week and receive its final payment the following week*

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- *I & I Study for WPC – smoke testing coordination meeting next Wednesday and smoke testing the following week*
- *Force Main Project – received Park Board approval. Will be heard at the July Inland Wetlands meeting*
- *The Streets division is raising basins and is road patching and installing under drains on Fall Mountain Road*
- *New single stream recycling route is going well*
- *The State of CT projects should be wrapping up by this fall. Another project should be started shortly which is the Burlington Avenue bridge near Cindy Lane*

*Motion made by Councilman Rimcoski and seconded to accept the Director's verbal report and place on file. Motion passed.*

### **8) Review of the Public Works Budget**

*Motion made by Councilman Rimcoski and seconded to accept and place on file. Motion passed.*

### **9) Unfinished Business**

#### **a) Board Monthly Calendar**

Director Veselka informed the Commission that there will be a Public Works budget meeting on Thursday, July 23 at 2:30 p.m. in the Public Works Conference Room if anyone is interested in attending.

*Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.*

#### **b) The motion made and accepted last month concerning a solid waste standing committee will be discussed next month.**

### **10) New Business**

a) There has been no tracking of sidewalk waivers or street abandonments that have to go to multiple agencies before City Council approval. Councilman Minor would like a plan drafted to make someone responsible for keeping track of these items. Mayor Ward would like Director Veselka and City Clerk Therese Pac to discuss the issue.

c) Brian W. Fowkes will head the Public Works Staff Committee to look into reduction costs at the Water Pollution Control facility. Other members will include Councilman McCauley and Commissioners Padlo and Stawski.

### **11) Addendum**

a) Board of Finance request from the WPC division to carry over funds in the amount of \$132,000 from three capital outlay accounts. The accounts are roof replacement, building repairs and screw pump repair.

*Motion made by Councilman McCauley and seconded to accept and place on file. Motion passed.*

- b) Board of Finance request from the WPC division to transfer \$1,600 from the public utilities account to the motor fuels account and \$75.00 from the repairs and maintenance account to the sewer inspection / repairs account.  
*Motion made by Councilman Rimcoski and seconded to accept and place on file. Motion passed.*

**12) Adjournment**

*Motion made by Councilman Rimcoski and seconded to adjourn. Motion passed.*

*Meeting adjourned at 7:30 p.m.*

This meeting was taped

Respectfully submitted,

Walter Veselka P.E.  
Director of Public Works