

Minutes of Regular Board of Public Works Meeting
Thursday January 15, 2009
7:00 PM 1st Floor Meeting Room – City Hall

Members Present: Councilmen Craig Minor and Michael Rimcoski, Commissioners Donald Padlo, Morris Laviero and Frank Stawski and Director of Public Works Walter Veselka

Absent: Mayor Arthur Ward, Councilman Kevin McCauley

Councilman Minor chaired the meeting.

- 1) Board Of Public Works Minutes Of December 11, 2008
Motion made by Commissioner Padlo and seconded to accept and place on file
- 2) Employee Recognition
Motion made by Commissioner Padlo and seconded to accept and place on file

Motion made by Councilman Rimcoski and seconded to accept and place on file a thank you to Mayor Ward from residents on Treble Road and York Street concerning getting broken branches picked up
- 3) Concerns & Petitions From The Public
None
- 4) Committee Reports
 - a) Street Committee Report

STREET COMMITTEE REPORT
MONDAY, DECEMBER 29, 2008, 2:30 P.M.
1ST FLOOR MEETING ROOM, CITY HALL

Attendance: Councilman Michael Rimcoski
Commissioner Morris Laviero, Chairman
Absent : Councilman Craig Minor

Staff in attendance: Walter Veselka, P.E., Director of Public Works
Paul Strawderman, P.E., City Engineer
George Wallace, Asst. P.E., Director of Public Works

Meeting was called to order at 2:30 PM.

4A.1 Edward Street, Kathy Ciccio- Request to review the condition of Edward Street

The Director reminded the Committee that Ms. Ciccio's main request was

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for the City to install a catch basin in front of 14 Edward Street, owned by her mother, so that they could connect a private drain and eliminate a potential icing problem on the sidewalk. Staff recommends approval of this request.

Motion was made by Councilman Rimcoski, seconded by Commissioner Laviero, to authorize Public Works to install a catch basin over the existing storm drainage line in the vicinity of 14 Edward Street to allow connection of a private drain. Motion passed, 2-0.

4A.2 30 Edgewood Street, Stella Krulicki- Drainage problem at 30 Edgewood Street

The Director indicated that staff recommends the extension of the existing drainage system in Edgewood Street to address an icing issue caused by runoff from private property. Mr. Wallace reported that Public Works has begun preparatory work for a new basin in hopes of eliminating the icing concern if the weather stays favorable.

Motion was made by Councilman Rimcoski, seconded by Commissioner Laviero, to authorize Public Works to extend the storm drainage system in Edgewood Street to allow connection of a private drain. Motion passed, 2-0.

4A.2 35 Wooster Court, Little Johns' Carpentry, Jan Serafin- Snow Plowing Contract for 2008 2009 Snow Year

The Director reported that Mr. Serafin's proposal to provide plowing services to the City was received after the Purchasing Agent's deadline. The Public Works Board has denied previous requests for relief in these same circumstances.

Motion was made by Councilman Rimcoski, seconded by Commissioner Laviero, to deny the request for reconsideration of Mr. Serafin's bid because it was not in conformance with the request for proposals, having been received after the deadline. Motion carried, 2-0.

Other Business

The Committee heard from Mr. Joseph Geladino of Kory Lane, who was upset that the snow plow damaged curbing in front of his house and a portion of his front lawn after the recent snowstorm. Mr. Geladino felt that the plow driver was negligent and that better supervision of hired plows was needed. He also felt that the damaged curb should have been removed by now.

The Director explained the City's procedures for monitoring hired plows and

said that damaged curbing is typically removed by the City as soon as possible after it is reported. Mr. Wallace said that the curb was scheduled to be removed earlier that day.

The Committee also had brief discussions with staff concerning the possibility of renaming portions of Stafford Avenue and about the Department's workload. No votes were taken.

Meeting adjourned at 3:05.

Motion made by Commissioner Laviero and seconded to accept and place on file

b) Sewer Committee Report

SEWER COMMITTEE REGULAR MEETING MINUTES

January 13, 2009

ATTENDANCE:

Members Present:

Commissioner Padlo, Chairman
Councilman McCauley
Commissioner Stawski

Staff Present:

Walter Veselka, P.E., Director of Public Works
Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 1:30 p.m. January 13, 2009, in the Public Works Conference Room, on the ground floor of City Hall.

4B.1 Sewer System Evaluation Study – Weston & Sampson, Inc. – professional services agreement

MOTION: was made by Councilman McCauley to:

Approve the Scope and Fee Structure developed for the Sewer System Evaluation Study to locate and design rehabilitation contracts to reduce clean water infiltration entering the sanitary sewers in the east side of Bristol. This approval covers the first cycle of field study and rehabilitation design in a multi-year project.

Additionally, forward a recommendation to the City Council to award the contract for the field study and design services to Weston & Sampson, Inc. in the amount of \$610, 250 and to authorize the Mayor or acting Mayor to sign the contract and any and all documents necessary.

VOTE: The motion carried 3-0.

4B.2 WPC Facility Screw Pump Failure – Repair Options Review

MOTION: was made by Councilman McCauley to:

Approve Staff recommendation to send the damaged unit to the Annual Repairs Contract vender for evaluation and repair. Forward a recommendation to the Board of Finance to transfer \$40,000 from the Sewer Operating Fund undesignated fund balance to a new capital account to fund the repair.

VOTE: The motion carried 3-0.

4B.3 Other Business

4B.3a CT DOT – Mobil Dewatering Treatment System

MOTION: was made by Commissioner Stawski to:

Approve the discharge of remediated groundwater to the sanitary sewer subject to the following stipulations:

1. The discharge must be metered and will be subject to standard sewer usage fees.
2. The applicant must submit copies of operating reports to the WPC Division including any laboratory analysis performed on the discharge including the total flow discharged.
3. The instantaneous rate of discharge is to be limited to a maximum of 50 gallons per minute, unless prior approval is obtained from the City's WPC Division.

VOTE: The motion carried 3-0.

4B.3b DEP Annual Financial Assistance Program and Stimulus Projects

MOTION: was made by Councilman McCauley to:

Submit the project list to the DEP as proposed. Distribute the correspondence to the Board of Public Work for review at its January meeting.

VOTE: The motion carried 3-0.

The meeting was adjourned at 1:50 p.m.

Motion made by Commissioner Padlo and seconded to accept and place on file

- c) Miscellaneous Matters Report
No January meeting

5) Correspondence

- a) Wastewater Infrastructure Improvement Information Request from the DEP
Motion by Commissioner Laviero and seconded to place on file
- b) Allentown Road Pump Station
Motion made by Commissioner Padlo and seconded to refer to the Sewer Committee

6) Written Monthly Reports

- a) Administration Division Report
Motion made by Councilman Rimcoski and seconded to accept and place on file
- b) Operations Division Summary Report

1. Building Maintenance Report

Motion made by Commissioner Padlo and seconded to accept and place on file

2. Solid Waste Division Report

Motion made by Commissioner Padlo and seconded to accept and place on file

3. Streets Division Report

Motion made by Commissioner Laviero and seconded to accept and place on file

4. Garage Division Report

Motion made by Councilman Rimcoski and seconded to accept and place on file

c) Engineering Division Report

Motion made by Councilman Rimcoski and seconded to accept and place on file

d) Land Use Division Report

Motion made by Commissioner Padlo and seconded to accept and place on file

e) Water Pollution Control Division Report

Motion made by Commissioner Stawski and seconded to accept and place on file

f) Public Works Project List

Motion made by Commissioner Padlo and seconded to accept and place on file

7) Director's Verbal Report

Motion made by Commissioner Laviero and seconded to accept and place on file

8) Review of the Public Works Budget

Motion made by Commissioner Stawski and seconded to accept and place on file

9) Unfinished Business

a) Board Monthly Calendar

Motion made by Commissioner Padlo and seconded to accept and place on file

b) Extension of Shagbark Drive

Motion made by Commissioner Stawski and seconded to accept and place on file

c) Repairs to the Vactor Truck

Councilman Rimcoski would like the minutes to state that he is disappointed with the way this problem was handled and resolved.

Commissioner Stawski left the meeting at 7:35 p.m.

10) New Business

a) Board of Finance Request to transfer funds remaining in the automated rubbish truck account to the crew leader dump pick-up account

Motion made by Commissioner Laviero and seconded to place on file

b) Draft policy on missed trash pickups

Motion made by Commissioner Laviero and seconded to refer to Miscellaneous Matters Committee

11) Addendum

1) Sewer Committee Meeting Report from January 13, 2009

Motion made by Commissioner Padlo and seconded to place on file

2) Board of Finance Request to transfer \$40,000 for repairs to WPC screw pump

Motion made by Commissioner Padlo and seconded to place on file

3) Recycling Campaign at St. Paul Catholic High School

Motion made by Commissioner Laviero and seconded to take care of this recycling

Motion made by Commissioner Laviero to rescind his previous motion to take care of this recycling and seconded

Motion made by Commissioner Padlo to refer to Miscellaneous Matters requesting favorable approval and seconded

4) Names for Mayor's Energy Task Force

Motion made by Commissioner Laviero and seconded to nominate Commissioner Stawski

Councilman Minor abstained from voting

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5) Transfer Station Incident on January 10, 2009

Motion made by Commissioner Laviero and seconded to place on file

6) Winter 2008-2009 Snow Removal and Ice Control; Status Report

- Motion made by Commissioner Laviero and seconded to place on file*
- 7) RED Technologies Mobile Groundwater Treatment System
Director Veselka said the Commission already took action by accepting the Sewer Report under other business
Motion made by Commissioner Laviero and seconded to place on file
 - 8) FY 2010 and FY 2011 Financial Assistance Program from WPC to DEP
Motion made by Commissioner Laviero and seconded to place on file
 - 9) Economic Stimulus Funding Request from WPC to DEP
Motion made by Commissioner Laviero and seconded to place on file
 - 10) Solid Waste Collection 107 Federal Street
Motion made by Commissioner Laviero and seconded to place on file
 - 11) Coppermine Brook – Replacement of Frederick Street Bridge
Motion made by Commissioner Laviero and seconded to recommend City Council and Board of Finance authorize the Mayor or acting Mayor authority to execute an amendment to contract 2008-15 with Milone and MacBroom Inc. to revise the scope of services to include design work required for the replacement of Frederick Street Bridge over the Coppermine Brook in lieu of design work for stream channel realignment and channel improvements in the vicinity of the Frederick Street Bridge. Change in contract amount related to this change in scope will be zero dollars
 - 12) Referral from City Council for recommendation related to possible discontinuance of a portion of Clark Avenue across parcel of Assessor's map 66, lot 258
Motion made by Commissioner Laviero and seconded to refer to Street Committee

12) Adjournment

Motion made by Commissioner Laviero and seconded to adjourn

Meeting adjourned at 8:01 p.m.

Respectfully submitted,

Walter Veselka P.E.
Director of Public Works