

Minutes of Regular Board of Public Works Meeting
Thursday February 19, 2009
7:00 PM 1st Floor Meeting Room – City Hall

Members Present: Mayor Arthur Ward, Councilmen Kevin McCauley, Craig Minor and Michael Rimcoski, Commissioners Donald Padlo and Morris Laviero and Director of Public Works Walter Veselka

Absent: Commissioner Frank Stawski

1) Board Of Public Works Minutes Of January 15, 2009
Motion made by Councilman McCauley and seconded to accept and place on file

2) Employee Recognition
Motion made by Councilman McCauley and seconded to accept and place on file

3) Concerns & Petitions From The Public
Susan Roesch of 193 High Street has a problem with two PWD employees checking in her curbed trash barrel for recycling materials and was told that this practice was acceptable by the City. She was also assured that one worker was the truck driver and the other a laborer. Ms. Roesch said that she received a citation stating that snow was not properly being removed from her sidewalk after a snowstorm and was informed that even if a snow plow puts the snow back on her sidewalk after being cleared she is responsible for removing it again.

Frank Sturgeon of 196 Queen Street said that he has received two citations for snow removal on his sidewalk. He is willing to donate some of his property to put a green belt there. He is also concerned with the plow speed of the drivers clearing snow in his area.

Attorney Kerry Robair was present to request an Automatic Grease Recovery Unit waiver for his client Kevin Watrouse who is opening up an establishment at 8 Divinity Street.

Motion made by Commissioner Padlo and seconded to refer to the Sewer Committee

4) Committee Reports
a) Street Committee Report

STREET COMMITTEE REPORT
MONDAY, FEBRUARY 2, 2009, 2:30 P.M.
1ST FLOOR MEETING ROOM, CITY HALL

Attendance: Councilman Craig Minor
Commissioner Morris Laviero, Chairman
Absent: Councilman Michael Rimcoski

Staff in attendance: Walter Veselka, P.E., Director of Public Works
Paul Strawderman, P.E., City Engineer
George Wallace, P.E., Asst. Director of Public Works
Raymond Rogozinski, P.E., Asst. City Engineer

Meeting was called to order at 2:36 PM.

4A.1 Referral from City Council for recommendation related to possible discontinuance of a portion of Clark Avenue across parcel on Assessor's map 66, lot 258

The Committee and staff discussed the geometry of the existing roadway right-of-way at the intersection of Clark Avenue and Matthews Street. When Clark Avenue was reconstructed in the 1960's, a portion of the old street was not abandoned. The old right-of-way is on the property currently being considered for purchase by the City for a new school and is not being used for public purposes.

Due to the proposed construction of a public school staff recommends retaining an easement for highway purposes to improve the turning radius and possibly construct a turning lane on the southeast corner of the intersection.

Motion was made by Councilman Minor, seconded by Commissioner Laviero to recommend to City Council the discontinuance of Clark Avenue across Lot 258, Assessor's map 66 subject to obtaining an easement for highway purposes to construct improvements at the southeast corner of the Matthews Street & Clark Avenue intersection. Motion passed, 2-0.

4A.2 Preliminary Roadway Maintenance Program

Public works staff presented the preliminary roadway maintenance program. Staff discussed factors which may result in changes in the program such as final evaluation of roads, material cost increases and coordination with utilities.

No action was taken. Staff will report back to Committee with final recommended roadway maintenance program.

4A.3 Soap Box Derby request to utilize City of Bristol streets

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Mr. Anastasio of Soap Box Derby submitted a letter to the City requesting the use of Emmett Street south of Broderick Road, and Horizon Drive for spring and fall races.

Motion made by Councilperson Minor to take the following action:

Approve staff recommendation to allow Soap Box Derby to use Emmett St (south of Broderick) and Horizon Dr. for races on the following dates:

- April 18&19, 2009
- May 16&17, 2009
- June 13 (rain date June 14), 2009
- September 5&6, 2009

Said approval shall be contingent on the submittal of the required insurance. In addition, said action authorizes the Director of Public Works to revoke approval if problems develop. If approval is revoked Director will advise the Mayor and Board of Public Works of the reason(s)

Motion passed unanimously.

Meeting adjourned at 3:50.

Motion made by Commissioner Laviero and seconded to accept and place on file

b) Sewer Committee Report

SEWER COMMITTEE REGULAR MEETING MINUTES

February 4, 2009

ATTENDANCE:

Members Present: Commissioner Padlo, Chairman
Councilman McCauley

Staff Present: Walter Veselka, P.E., Director of Public Works
Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 5:00 p.m. February 4, 2009, in the Public Works Conference Room, on the ground floor of City Hall.

4B.1 Allentown Road Pump Station – Attorney James Ziogas Jr. – City Acceptance

MOTION: was made by Councilman McCauley to:

Forward a recommendation to the City Council to accept ownership of the sanitary sewer pump station provided the Developer completes all outstanding punchlist items.

VOTE: The motion carried 2-0.

4B.2 66 Field Street – Stanley Beck – adjustment to sewer usage billing

The Committee reviewed the history of the request. The Sewer Authority had previously given consideration to this issue in October 2007. Based on the review and the fact that Mr. Beck previously had a high consumption, no further adjustment is anticipated. Staff will notify Mr. Beck of the Committee's position on this issue. The issue will be continued to the March meeting of the Sewer Committee to allow the applicant the opportunity to address the Committee.

4B.3 Other Business

There was not other business.

The meeting was adjourned at 5:15 p.m.

Motion made by Commissioner Padlo and seconded to accept and place on file

- c) Miscellaneous Matters Report
No February meeting
- d) Budget Committee

Motion made by Councilman McCauley and seconded to forward the Public Works Department budget proposal to the Board of Finance. Councilman Rimcoski and Commissioner Laviero opposed.

Motion made by Councilman McCauley and seconded to forward the Solid Waste Disposal Fund budget proposal to the Board of Finance

Motion made by Councilman McCauley and seconded to forward the Water Pollution Control budget to the Board of Finance

Motion made by Councilman McCauley and seconded to forward the Five-Year Capital Improvement Program budget to the Board of Finance

5) Correspondence

- a) Letter from Timothy W. Furey concerning Dunkin Donuts Sublease/Valero Gas Station 1052 on Farmington Avenue
Motion by Councilman Minor and seconded to refer to the Sewer Committee

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- b) CL&P transfer station waiver request
Motion made by Commissioner Padlo and seconded to grant CL&P's request regarding Asplundh Tree Expert Co.
- c) Web conference on winter deicing
Motion made by Commissioner Padlo and seconded to place on file

6) Written Monthly Reports

- a) Administration Division Report
Motion made by Commissioner Padlo and seconded to accept and place on file
- b) Operations Division Summary Report
Building Maintenance Report
Motion made by Commissioner Padlo and seconded to accept and place on file
 - 1. Building Maintenance Report
Motion made by Commissioner Padlo and seconded to accept and place on file
 - 2. Solid Waste Division Report
Motion made by Commissioner Padlo and seconded to accept and place on file
 - 3. Streets Division Report
Motion made by Commissioner Padlo and seconded to accept and place on file
 - 4. Garage Division
Motion made by Commissioner Padlo and seconded to accept and place on file
 - 5. Engineering Division Report
Motion made by Commissioner Padlo and seconded to accept and place on file
- c) Land Use Division Report
Motion made by Councilman Minor and seconded to accept and place on file
- d) Water Pollution Control Division Report
Motion made by Commissioner Padlo and seconded to accept and place on file
- e) Public Works Project List
Motion made by Commissioner Padlo and seconded to accept and place on file

7) Director's Verbal Report

Motion made by Commissioner Padlo and seconded to accept and place on file

8) Review of the Public Works Budget

Motion made by Commissioner Padlo and seconded to accept and place on file

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9) Unfinished Business

a) Board Monthly Calendar

Motion made by Commissioner Padlo and seconded to accept and place on file with the one correction that the next Board of Public Works meeting will be held on March 19 not March 12

10) New Business

a) Board of Finance Request to transfer funds from the Public Works Administration Conferences & Memberships account to the Public Works Streets Conferences & Memberships account.

Motion made by Commissioner Padlo and seconded to place on file

b) Board of Finance Request to transfer funds from the WPC Contingency Account to the Auxiliary Pump Station Account.

Motion made by Commissioner Padlo and seconded to place on file

c) City Council request for storm water discharge for a proposed building on Halcyon Drive by Dupont Systems.

Motion made by Councilman McCauley and seconded to recommend approval from the Public Works Board to the City Council

d) Letter from City Engineer Paul Strawderman requesting approval of a consultant services agreement with VHB for design improvements at the South, Church and Union Streets intersection.

Motion made by Councilman McCauley and seconded to approve the recommendation from Paul Strawderman

Motion made by Councilman McCauley to add the request for funding for design services for Coppermine Brook. Letters of support have been received from the Planning and Conservation Commissions.

Motion made by Commissioner Padlo and seconded to approve the request for funding for design services for Coppermine Brook

Addendum

None

12) Adjournment

Motion made by Commissioner Laviero and seconded to adjourn

Meeting adjourned at 8:14 p.m.

Respectfully submitted,

Walter Veselka P.E.
Director of Public Works