

**May 17, 2010**

A Joint Meeting of the City Council and Board of Finance was held on Tuesday, May 17, 2010 in the City Hall Council Chambers, 111 North Main Street at 5:30 p.m. Present: Mayor Ward; Council Members Block, Cockayne, Fuller, Matthews, McCauley, and Mills; Commissioners Casar, Miecznikowski, Moylan, Peterson, Smith, Thibeault, and Tonon. Absent: Commissioner Fradette.

**1. BUDGET COMMUNICATION FROM MAYOR WARD.**

Mayor Ward thanked the Comptroller's Office, Board of Finance members, department heads, and staff for their contributions in the budget process. He outlined the budget goals, priorities, and difficulties in arriving at a proposal.

**2. ADOPTION OF BUDGET ESTIMATE FOR INTERNAL SERVICE FUND FOR FISCAL YEAR 2010-2011 TOTALING \$31,776,635; \$2,590,000 FOR NEW SELF-INSURED WORKERS' COMPENSATION FUND; \$510,000 FOR OLD SELF-INSURED WORKERS' COMPENSATION FUND AND \$28,676,635 FOR HEALTH BENEFITS FUND.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded by Council Member Block, it was unanimously voted: To adopt the budget estimate for the Internal Service Fund for fiscal year 2010-2011 totaling \$31,776,635; \$2,590,000 for New Self-Insured Workers' Compensation Fund; \$510,000 for Old Self-Insured Workers' Compensation Fund and \$28,676,635 for the Health Benefits Fund.

**3. ADOPTION OF BUDGET ESTIMATE FOR BRISTOL WATER DEPARTMENT ENTERPRISE FUND FOR FISCAL YEAR 2010-2011 TOTALING \$7,371,386.**

Board of Finance approval presented.

On motion of Commissioner Tonon and seconded by Council Member Block, it was unanimously voted: To adopt the budget estimate for the Bristol Water Department Enterprise Fund for fiscal year 2010-2011 totaling \$7,371,386.

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**4. ADOPTION OF BUDGET ESTIMATE FOR SOLID WASTE DISPOSAL FUND FOR FISCAL YEAR 2010-2011 TOTALING \$2,670,945.**

Board of Finance approval presented.

On motion of Council Member Block and seconded by Commissioner Casar, it was unanimously voted: To adopt the budget estimate for the Solid Waste Disposal Fund for fiscal year 2010-2011 totaling \$2,670,945.

**5. ADOPTION OF BUDGET ESTIMATE FOR SEWER OPERATING AND ASSESSMENT FUND FOR FISCAL YEAR 2010-2011 TOTALING \$4,873,000.**

Board of Finance approval presented.

On motion of Council Member Block and seconded by Commissioner Tonon, it was unanimously voted: To adopt the budget estimate for the Sewer Operating and Assessment Fund for fiscal year 2010-2011 totaling \$4,873,000.

**6. ADOPTION OF BUDGET ESTIMATE FOR COMMUNITY DEVELOPMENT BLOCK GRANT FOR FISCAL YEAR 2010-2011 TOTALING \$682,478; APPROPRIATIONS OF \$76,660 IN REPROGRAMMED FUNDS AND \$380,000 TO BRISTOL DEVELOPMENT AUTHORITY TRANSFERRED FROM GENERAL FUND.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded by Commissioner Casar, it was unanimously voted: To adopt the budget estimate for the Community Development Block Grant for fiscal year 2010-2011 totaling \$682,478; to appropriate \$76,660 in Reprogrammed Funds and \$380,000 to the Bristol Development Authority transferred from the General Fund.

**7. ADOPTION OF BUDGET ESTIMATE FOR PINE LAKE CHALLENGE COURSE FUND FOR FISCAL YEAR 2010-2011 TOTALING \$171,750.**

Board of Finance approval presented.

On motion of Commissioner Tonon and seconded by Commissioner Casar, it was unanimously voted: To adopt the budget estimate for the Pine Lake Challenge Course Fund for fiscal year 2010-2011 totaling \$171,750.

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**8. ADOPTION OF BUDGET ESTIMATE FOR SCHOOL LUNCH PROGRAM FOR FISCAL YEAR 2010-2011 TOTALING \$3,360,190.**

Board of Finance approval presented.

On motion of Council Member Block and seconded by Commissioner Casar, it was unanimously voted: To adopt the budget estimate for the School Lunch Program for fiscal year 2010-2011 totaling \$3,360,190.

**9. ADOPTION OF 2010-2011 CAPITAL BUDGET IN AMOUNT OF \$8,603,610.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded by Council Member Block, it was voted: To adopt the Capital Budget for fiscal year 2010-2011 totaling \$8,603,610 and the approved funding sources as per an attached listing.

*(A copy of the attached listing referred to is on file in the minutes folder of this meeting in the City Clerk's Office.)*

**10. ADOPTION OF GENERAL FUND BUDGET ESTIMATE FOR FISCAL YEAR 2010-2011 ENDING JUNE 30, 2011, TOTALING \$170,934,555.**

Board of Finance approval presented.

Board of Finance Chairman Miecznikowski presented the budget document to Mayor Ward with an budget estimate of \$171,233,260.

Mayor Ward questioned if there were any changes to the budget as presented.

Council Member Cockayne stated cuts needed to be made in the budget.

Commissioner Moylan stated the increase was more than taxpayers could afford.

Council Member Mills noted changes should be made in the next year due to economic trends.

On motion of Commissioner Moylan and seconded by Commissioner Smith, it was voted: To amend the budget estimate for the 2010-2011 fiscal year as presented by the Board of Finance Chairman Richard Miecznikowski for a total of \$431,520 with \$132,815 of increased revenues and \$298,705 in reduced expenditures as follows -

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## Revenues:

0011016	Tax Office Interest & Lien Fees	\$ ( 50,000.00)
0011016	Tax Office Copy Fees	\$ ( 400.00)
0011016	Code Enforcement	\$ ( 10,000.00)
0011019	Treasurer's Interest Income	\$ ( 30,095.00)
0011027	Aging Dial-a-ride	\$ 11,360.00
0011023	City Clerk Vitals	\$ ( 25,000.00)
0012110	Police Parking Violations	\$ ( 15,000.00)
0013016	Solid Waste Barrel Sales	\$ ( 13,680.00)

*(increased revenue shown as negative)***Subtotal: \$ (132,815)**

## Expenditures:

0011012	Probate Court	\$ ( 250.00) Repairs & Maintenance
0011012	Probate Court	\$ ( 250.00) Postage
0011013	Registrar of Voters	\$ ( 250.00) Postage
0011013	Registrar of Voters	\$ ( 250.00) Printing & Binding
0011014	Assessor	\$ ( 2,000.00) Professional Fees
0011016	Tax Office	\$ ( 18,000.00) Lock-Box
0011017	Purchasing	\$ ( 500.00) Postage
0011020	Information Systems	\$ ( 3,000.00) Program Supplies
0011021	Personnel Department	\$ ( 2,000.00) Advertising
0011021	Personnel Department	\$ ( 1,000.00) Program Supplies
0011023	City Clerk	\$ ( 100.00) Overtime Wages
0011023	City Clerk	\$ ( 400.00) Professional Fees
0011023	City Clerk	\$ ( 200.00) Repairs & Maintenance
0011023	City Clerk	\$ ( 200.00) Postage
0011023	City Clerk	\$ ( 200.00) Printing & Binding
0011023	City Clerk	\$ ( 400.00) Advertising
0011027	Department of Aging	\$ ( 11,360.00) Part-Time Wages
0011027	Department of Aging	\$ ( 1,500.00) Overtime Wages
0011031	Youth Services	\$ ( 1,235.00) Professional Fees
0012110	Police Administrations	\$ ( 10,000.00) Schooling & Education
0012211	Fire Department	\$ ( 1,500.00) Professional Fees
0012211	Fire Department	\$ ( 3,000.00) Repairs & Maintenance
0012211	Fire Department	\$ ( 1,000.00) Training Division
0012211	Fire Department	\$ ( 1,000.00) Mechanical Division
0012211	Fire Department	\$ ( 1,000.00) Metering
0012211	Fire Department	\$ ( 2,500.00) Schooling & Education
0013010	Public Works Administration	\$ ( 1,100.00) Conferences & Memberships
0013011	Public Works Engineering	\$ ( 39,380.00) Regular Wages
0013015	Public Works Streets	\$ ( 42,300.00) Regular Wages
0013015	Public Works Streets	\$ ( 46,030.00) Regular Wages
0013016	Public Works Solid Waste	\$ ( 42,300.00) Regular Wages
0014240	Code Enforcement	\$ ( 47,750.00) Demolition
0016010	Main Library	\$ ( 2,885.00) Professional Fees
0016010	Main Library	\$ ( 250.00) Conferences & Memberships

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0017000	Parks Department	\$ ( 1,650.00) Overtime Wages
0017000	Parks Department	\$ ( 9,665.00) Seasonal Wages
0017000	Parks Department	\$ ( 2,300.00) Portable Bleacher Purchase

**Subtotal: \$(298,705)**

**Total: \$(431,520)**

A roll call vote was taken on the motion.

<u>YES</u>		<u>NO</u>	<u>ABSTAIN</u>
Council Member	Block	Council Member	Cockayne
“ ”	Fuller	Commissioner	Casar
“ ”	Matthews		
“ ”	McCauley		
“ ”	Mills		
Commissioner	Miecznikowski		
“ ”	Moylan		
“ ”	Peterson		
“ ”	Smith		
“ ”	Thibeault		
“ ”	Tonon		
	Mayor Ward		

AMENDMENT PASSED: YES – 12; NO – 2; ABSTAIN – 0.

On motion of Commissioner Moylan and seconded by Commissioner Smith, it was voted: To adopt the amended General Fund budget estimate for the fiscal year 2010-2011 and to adopt the budget for the fiscal year ending June 30, 2011, totaling \$170,934,555, as amended.

A roll call vote was taken on the motion.

<u>YES</u>		<u>NO</u>	<u>ABSTAIN</u>
Council Member	Block	Council Member	Cockayne
“ ”	Fuller	“ ”	Mills
“ ”	Matthews	Commissioner	Casar
“ ”	McCauley	“ ”	Moylan
Commissioner	Miecznikowski	“ ”	Peterson
“ ”	Smith		
“ ”	Thibeault		
“ ”	Tonon		
	Mayor Ward		

MOTION PASSED: YES – 9; NO – 5; ABSTAIN – 0.

The following Proclamation was read by Mayor Ward:

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*“WHEREAS, Section 25(l) of the City Charter provides that upon completion of the budget by the Board of Finance, the same shall be submitted to a joint meeting of the City Council and the Board of Finance; and*

*WHEREAS, the budget as prepared and passed by the Board of Finance was presented to a joint meeting duly called and;*

*WHEREAS, Revisions were made and approved in the budget at said Joint Meeting;*

*THEREFORE, the budget as prepared by the Board of Finance, as revised, is the budget of the City of Bristol for the fiscal year beginning July 1, 2010 and ending June 30, 2011.”*

The Mayor presented the official budget document to the City Clerk.

**11. TAX RATE SET AT 27.24 MILLS, AS AMENDED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded by Council Member Block, it was voted: That a tax rate of 27.24 mills be laid on the Grand List of 2009 for the General City to wit: \$170,934,555 grand list with the first payment due and collectible the 1<sup>st</sup> day of July, 2010 and the second payment to be due and collectible on the 1<sup>st</sup> day of January, 2011.

A roll call vote was taken on the motion.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Block	Council Member Cockayne	
“ ” Fuller	“ ” Mills	
“ ” Matthews	Commissioner Casar	
“ ” McCauley	“ ” Moylan	
Commissioner Miecznikowski	“ ” Peterson	
“ ” Smith		
“ ” Thibeault		
“ ” Tonon		
Mayor Ward		

MOTION PASSED: YES – 9; NO – 5; ABSTAIN – 0.

**12. MAYOR OR ACTING MAYOR AND CHAIRMAN OF BOARD OF FINANCE AUTHORIZED TO SIGN NECESSARY RATE BOOKS.**

Board of Finance approval presented.

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On motion of Commissioner Moylan and seconded by Council Member Block, it was unanimously voted: That the Mayor or Acting Mayor and the Chairman of the Board of Finance be authorized to sign the necessary rate books for the Tax Collector.

A roll call vote was taken on the motion.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Block	Council Member Cockayne	
“ ” Fuller	Commissioner Casar	
“ ” Matthews	“ ” Peterson	
“ ” McCauley		
“ ” Mills		
Commissioner Miecznikowski		
“ ” Moylan		
“ ” Peterson		
“ ” Smith		
“ ” Thibeault		
“ ” Tonon		
Mayor Ward		

MOTION PASSED: YES – 11; NO – 3; ABSTAIN – 0.

**13. ADOPTION OF SINGLE INSTALLMENT TAX PAYMENT FOR PROPERTY TAX DUE IN AMOUNT OF \$100 OR LESS PAYABLE JULY 1, 2010 AND TWO INSTALLMENTS BASED ON PROPERTY TAX DUE IN AMOUNT GREATER THAN \$100 PAYABLE ON JULY 1, 2010 AND JANUARY 1, 2011.**

Board of Finance approval presented.

On motion of Council Member Block and seconded by Commissioner Smith, it was unanimously voted: To adopt a single installment tax payment for property tax due in an amount of \$100 or less payable July 1, 2010 and two installments based on a property tax due in an amount greater than \$100 payable on July 1, 2010 and January 1, 2011.

**14. ADOPTION OF A SINGLE INSTALLMENT TAX PAYMENT FOR MOTOR VEHICLES IN 2010-2011 FISCAL YEAR TO BE PAYABLE JULY 1, 2010.**

Board of Finance approval presented.

On motion of Council Member Block and seconded by Council Member Tonon, it was unanimously voted: To adopt a single installment tax payment for motor vehicles in the 2010-2011 fiscal year to be payable July 1, 2010.

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**15. ADJOURNMENT.**

At 6:01 p.m., on motion of Council Member Block and seconded, it was unanimously voted: To adjourn.

**ATTEST:** \_\_\_\_\_

**Therese Pac  
Town & City Clerk**