

**BRISTOL DEVELOPMENT AUTHORITY  
MINUTES  
MONDAY, MAY 24, 2010  
REGULAR MEETING  
5:00 PM BRISTOL CITY HALL  
COUNCIL CHAMBERS**

ATTENDEES: Mayor Arthur J. Ward, Chairman  
Commissioners: Cockayne, Schmelder, Rivers, Cassin, Goldwasser, Lafreniere,  
Driscoll, Cyr

STAFF: Jonathan Rosenthal, Executive Director and Debra Shapiro, Community Development  
Coordinator, William Chiarillo, Project Coordinator, Heidi Caruso, Administrative  
Assistant, Raymond Rogozinski, Assistant City Engineer

Meeting called to order at 5:00 p.m. by Chairman Ward.

Public Participation- None

Minutes: **On MOTION made by Commissioner Cassin to approve the minutes from April 26, 2010 with Commissioner Lafreniere seconding the motion. Motion passed.**

Correspondence/Communications –**On MOTION made by Commissioner Goldwasser to file the letter from Christian Fellowship Center and seconded by Commissioner Cockayne. Motion passed.**

New Business by Staff:

Walk through and Realtor Events: Etter Engineering is scheduled for May 27, 2010 at 7:30 a.m.; ESPN/SEBBP, June 10, 2010 at 8:00 a.m.; Dupont Systems, June 17, 2010 at 7:30 a.m.

Old Business by Staff:

**Southeast Bristol Business Park-** Mr. Rogozinski said trees will be replaced and the bids were out for the sign to be placed on Redstone Hill Road entrance. Currently DOT is working on the intersection.

Debra Shapiro, Community Development Coordinator, submitted the Consolidate Plan to HUD. **On MOTION made by Commissioner Goldwasser to approve eligible 2010 Neighborhood Assistance Act programs and refer to the Bristol City Council for approval to submit such program to the State of Connecticut Department of Revenue Services and seconded by Commissioner Cockayne. Motion passed.**

*Commissioners Schmelder and Driscoll abstained from the above motion.*

William Chiarillo, Project Coordinator, said the housing rehab program is running smoothly and is receiving a few more contracts now that the warmer weather is here.

Committee Reports:

- A. Industrial Committee – No meeting
- B. Downtown Committee – **MOTION by Commissioner Goldwasser to approve design D for a parking lot on the former H.J. Mills property on Church Street and to request that Public Works Department prepare final documents for construction**

**bid, and to forward to the full Board of the Bristol Development Authority and the City's Land Use Boards for their approval.**

**The Development Authority board needs to consider public input and exercise their own judgment to determine the design of the H.J. Mills parking lot. Some details not shown in the initial drawing might be specified in a separate motion. Those details suggested by the BDA staff include**

- 1. Full pedestrian pathways through the site utilizing islands where necessary**
- 2. Use of North Main Street sidewalk standard for street sidewalks**
- 3. Use of same lighting as North Main Street Streetscape**
- 4. Maximize number of appropriate trees for shade and aesthetics**
- 5. Utilize a stone fence complementary to Bracket Park masonry to screen the parking**
- 6. Use wrought iron fencing, where needed, along the watercourse**
- 7. Provide minimal seating near roadway**
- 8. Provide for planting beds near entrance and provide for surveillance cameras**
- 9. Include a connection to the adjoining property at 153 Church Street subject to property easements reviewed by Corporation Counsel.**

**Seconded by Commissioner Schmelder. Motion passed.**

Roger Rousseau stated that Laviero Company was chosen for the Streetscape work. They are suited for the job and have done similar projects in Litchfield and Essex.

**On MOTION made by Commissioner Goldwasser to award downtown Streetscape to Laviero Company in the amount of \$1,238,767.55 and to forward to the Bristol City Council for their approval. Seconded by Commissioner Driscoll. Motion passed**

- C. Neighborhood Preservation Committee- No meeting
- D. Policy Committee- No meeting
- E. Budget Committee- No meeting

New Business by Commissioners- None

Old Business by Commissioners-Website Update- Mr. Rosenthal said he will be meeting with the MIS Director again this Thursday to discuss options available for marketing.

Any Other Business: None

Adjournment

**Motion to adjourn was made by Commissioner Cockayne. Commissioner Rivers seconded the motion. Motion passed. Meeting adjourned at 6:10 p.m.**

*Mayor Arthur J. Ward  
Chairman*