

# PROCESS OVERVIEW

## 1. Overview

The Planning Commission is updating the 2000 Plan of Conservation and Development for Bristol. A Plan of Conservation and Development (POCD) is a document which lays out the long-term vision for the physical, economic, and social development of a community.

This booklet summarizes the process which will be used to update the POCD.

A three phase approach to updating the Plan is being used:

1 Issues Scoping

2 Plan Review & Strategy Refinement

3 Plan Review & Adoption

*The project involves updating the current 2000 Plan of Conservation and Development for Bristol in accordance with the requirements of CGS Section 8-23.*

### PROJECT HIGHLIGHTS

It is anticipated the update will occur within the framework of the current Plan.

Data will be updated, current strategies will be reviewed, and new strategies will be developed as needed.

It is specifically intended that the POCD be adopted prior to July 1, 2015.

## 2. PROPOSED PROCESS

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### Phase 1 - Scoping

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- *Review 2000 POCD / Review other plans / studies provided by the City*
- *Participate in a community tour*
- *Review GIS mapping*

#### **Scoping Meeting With Planning Commission (PC)**

- Discuss 2000 POCD and identify what worked best and why
- Identify expectations / priorities for 2015 POCD
- Discuss potential POCD program / schedule / POCD organization
- Review survey questions (if survey authorized)

- *Invite residents to public workshop meeting*
- *Collect information related to demographics, housing, economic, fiscal, etc.*
- *Circulate a questionnaire to local board members and City department heads*
- *Interview key groups / stakeholders (as determined by Planimetrics)*

#### **Public Workshop Meeting**

- Residents provide input on 2000 POCD and key issues for 2015 POCD

- *Summarize results of scoping research for discussion with PC*
- *Evaluate goals / objectives / findings for inclusion in this POCD*

#### **PC Working Meeting (Issues / Strategies)**

- PC discussion of workshop meeting(s)
- Review issues summary / preliminary planning program

### Phase 2 - Plan Review & Strategy Refinement

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- *Continue research and investigation*
- *Draft POCD modifications / mapping products as necessary*

#### **PC Working Meetings**

- With the Planning Commission and City Staff, review the goals, policies and recommendations in the 2000 Plan
- Assist the Planning Commission with refining and updating strategies to reflect anticipated community needs over the next 10 to 20 years
- Suggest possible policies and strategies undertaken by similar communities (provided such strategies are relevant to Bristol)

#### **Telephone Survey**

- Conduct a telephone survey of Bristol residents

## Phase 3 - Plan Preparation & Adoption

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- *Continue research and investigation (as needed)*
- *Continue working with Staff to finalize the draft POCD*

### **PC Working Meeting (Draft POCD)**

- PC discussion of draft POCD chapters and strategies

- *Create revised POCD to reflect PC comments*
- *Schedule public informational meeting for January*
- *Prepare presentation*

### **Public Informational Meeting**

- Residents provide input on revised POCD

- *Compile comments from public meeting / possible POCD changes*

### **PC Working Meeting (Revised POCD)**

- PC discussion of comments from public informational meeting
- PC suggest changes to revised POCD
- Schedule public hearing for May 2015

- *Prepare and distribute proposed POCD*
- *No POCD meeting due to statutory 65-day comment period*
- *Prepare presentation for public hearing*

### **Public Hearing On Adoption**

- Residents provide input on proposed POCD

- *Compile comments from public hearing / possible POCD changes*

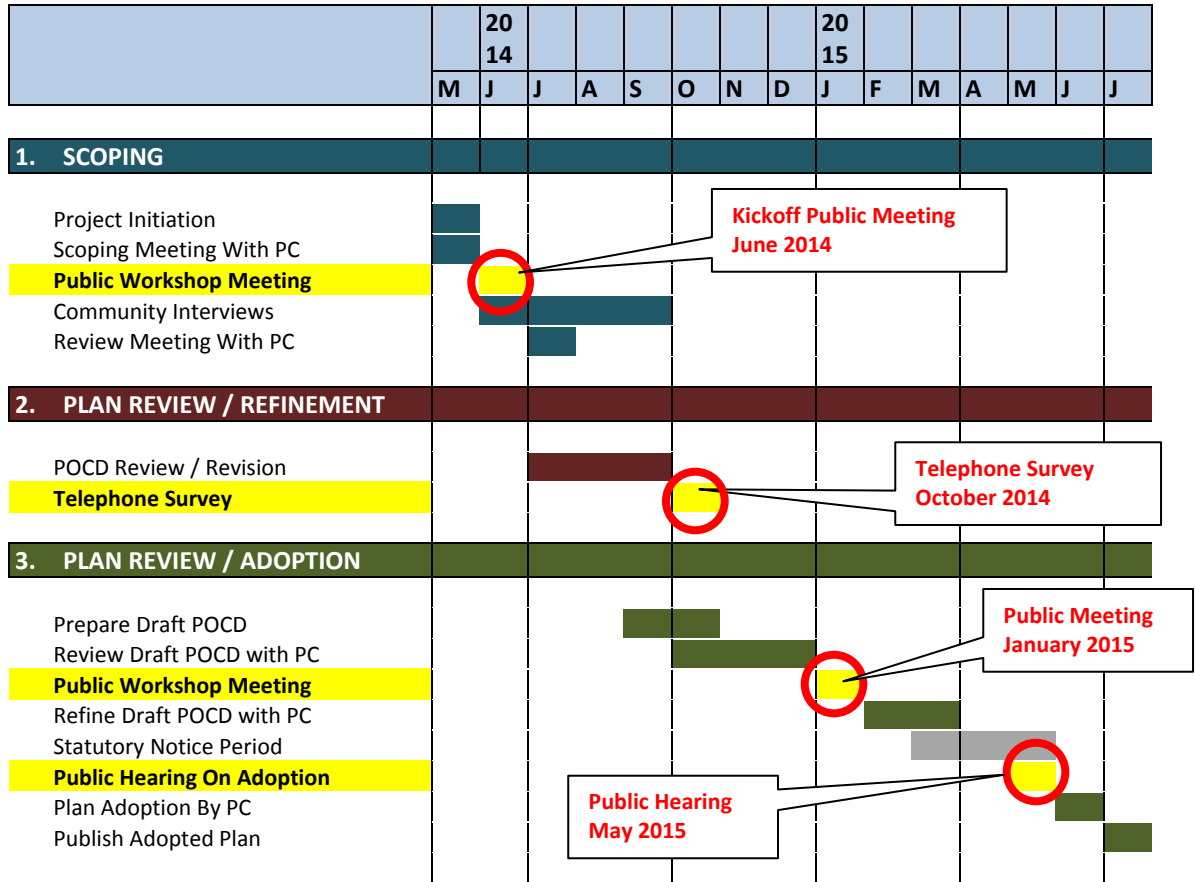
### **PC Working Meeting (Plan Adoption)**

- PC discussion of public hearing comments
- Review / modify POCD
- Adopt POCD with effective date

- *Assist Staff with final printing of adopted POCD*
- *Deliver work materials to City of Bristol*

### 3. ANTICIPATED SCHEDULE

***Due to the requirements of CGS 8-23, it is the City's desire for the POCD to be adopted prior to July 1, 2015.*** The following schedule is consistent with these parameters. This schedule is predicated on one meeting per month (or more) with the Planning Commission *dedicated* to the POCD update.



**POCD Adoption = June 2015**