

Board of Park Commissioners
Wednesday, October 16, 2019
First Floor Meeting Room, 6:00 p.m.
Meeting Minutes

Present: Mayor Mary Ellen Zoppo-Sassu
Commissioner Cynthia Donovan
Commissioner Robert Fiorito
Commissioner Sandra Bogdanski
Commissioner Paula O'Keefe
Superintendent Dr. Joshua Medeiros
Commissioner Robert Kalat
Council Liaison, Scott Rosado

Absent: Commissioner Malcomb Huckaby

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1) Call to order

Chairwoman Zoppo-Sassu called the meeting at 6:00 p.m.

2) Acceptance of minutes from September 17, 2019:

MOTION: Made by Commissioner Fiorito to approve the September 17, 2019 minutes.
Seconded by: Commissioner Bogdanski.
All in favor; Motion carried.

3) Public Participation:

Mahmoud Bahrani approached the Commissioners to say formally thank all involved orchestrating and planning of the upcoming disc golf tournament. He wishes to Thank the Board and the Park Department for their outstanding efforts to maintain the disc golf within Rockwell Park. He also invited the Mayor to throw out the first disc at the tournament this weekend.

4) Superintendent's Report

a. Superintendent's Report For October 2019

Provided a written report along with verbal updates for the Page Park pool.

MOTION: Made by Commissioner Fiorito to accept the Superintendent's report.
Seconded by: Commissioner Bogdanski.
All in favor; Motion carried.

5) Employee Recognition:

Dave Anderson is assisting with the Page Park Pool construction project. Mr. Anderson will be the Clerk of the Works for the Page Park renovations.

Dr. Medeiros acknowledged Rob Lincoln and the Park team on a fantastic job maintaining the disc golf area.

6) Old Business:

A. Update On All Heart Pop-Up Parks

Dr. Medeiros shared stated the only fund raising event is the Cocktails at 8 event for this Saturday.

B. Update On The Parks & Recreation Master Plan

Purchasing Department received 5 submissions for the master plan ranging from \$90,500 to \$423,400. Dr. Medeiros will review three of the plans and conduct interviews.

C. Update On Page Park Pool Renovations

Demolition is underway at Page Park pool. Asbestos has been located within the poles and currently being remediated.

D. Approve Superintendent's Trust Fund Memo To Comptrollers

No action necessary. For information purposes only.

E. Award Of Ice Cream Concession Contracts.

One submission for Page Park and one submission for Rockwell Park has been received by Purchasing. Rockwell is at \$2,500

MOTION: Made by Commissioner Fiorito to approve the concession contracts for 2020.

Seconded by: Commissioner O'Keefe

All in favor; Motion carried.

F. Approval And Adoption Of Reviewed Policy Manual.

Commissioner Donovan would like to see a modification to include the forms necessary and inform residents that it must be completed online.

Dr. Medeiros stated that a "No Smoking Policy" will be added to the manual. This must go to the Ordinance Committee.

MOTION: Made by Commissioner Fiorito to approve and adopt the reviewed Policy Manual.

Seconded by: Commissioner Donovan.

All in favor; Motion carried.

G. By Commissioners

Commissioner Donovan discussed the Memorial Boulevard bus plan. This topic was referred to Building and Maintenance Committee and actually went to the Budget and Finance Committee. Mayor Zoppo-Sassu informed the Board of the several on-going conversations that are taking place with the State DOT regarding traffic patterns.

The naming and ceremony for Johnnie Floyd has been rescheduled to the spring of next year as per the families request. The memorial and naming will take place next year after the construction.

Commissioner Kalat questioned the Page Park roof leaking. Funding is in place for the pool and the bath house. The roof can be in Phase 2. Looking at installing epoxy in the roof cracks.

No Motion Made.

7) New Business

A. Pine Lake Challenge Course Presentation.

Lisa Cheney is the Outdoor Adventure Program Director for the Pine Lake Challenge course. The course is all about adventure based learning. She provided a power point presentation. The passion to facilitate individual and group development is what drives our team of professionals to inspire growth within our community's education, corporate and local organizations.

She provided the Ubuntu game.

Lisa Cheney provided great insight to what the Pine Lake Challenge course is all about. The Bristol Park & Recreation Department does not utilize the Pine Lake Challenge Course during the summers. With the re-alignment of the departments; we will be able to interact together. The growth will happen by expanding the market base through the alignment with Bristol Parks & Recreation and through innovative new marketing programs. The program is funded by grants.

Commissioner Fiorito requests Mrs. Cheney to put together a wish list which will be part of the master plan.

Public Works has been doing the pavement at Muzzy Field parking lot and it looks great.

Mayor Zoppo-Sassu would like the Board of Park Commissioners to review the Charter Revision to understand the chapter as its currently written and read some of the foot notes as to why it changed and understand what we want it to look like moving forward. This process will take a year or year and a half.

Commissioner Bogdanski complimented DPW for the construction on Route 6 and the progress.

No Motions Made

8. Financials:

A. Financials dated 09-2019.

MOTION: Made by Commissioner Fiorito to accept and place on file.

Seconded by: Commissioner Bogdanski.

All in favor; Motion passed.

9. Approval Of The Memorial Tree Requests:

A. Memorial Tree Program (William Whittaker)

MOTION: Made by Commissioner Fiorito to approve the Memorial Tree Application from William Whittaker.

Seconded by: Commissioner O'Keefe.

All in favor; Motion passed.

10. Other Business:

- A. Building & Maintenance Committee
- B. Building & Maintenance Committee
- C. Budget & Finance Committee

11. Adjourn:

MOTION: Made by Commissioner Fiorito to adjourn at 7:34 p.m.
Seconded by: Commissioner Bogdanski.
All in favor; Motion passed.

Respectfully submitted,

Lisa Wilson, Recording Secretary
Board of Park Commissioners