

City of Bristol – Board of Fire Commissioners  
Special Meeting Minutes – Wednesday, October 9, 2019  
Executive Meeting Room, City Hall

**Attendees:** Peter Kelley, Acting Chairman Dana Jandreau, Comm.  
David Preleski, Council Liaison Harold Kilby, Comm.  
Jay Kolakoski, Fire Chief

**Absent:** Hon. Mayor Ellen Zoppo-Sassu, Chairwoman, Anthony Benvenuto, Comm.  
Sara Mangiafico, Comm. Sean Moore, Comm.

**Item 1 – Call to Order**

Acting Chairman Peter Kelley called the October 9, 2019 Special Meeting of the Board of Fire Commissioners to order at 5:03 p.m. All rose for the Pledge of Allegiance.

**Item 2 – Appointment of Acting Fire Marshal**

**On a MOTION by Comm. Preleski and SECONDED by Comm. Jandreau, it was so moved to approve the appointment of Fire Inspector David Vanwie to the position of Acting Fire Marshal for a term beginning on October 19, 2019 lasting until the position is filled per testing requirements outlined in the Code of City Ordinances Section 42, and the current Collective Bargaining Agreement between the City and Local #773 Bristol Firefighters, and refer such action to the Human Resources Department for further action.**

A brief discussion took place about the appointment of an Acting Fire Marshal. Chief Kolakoski recommended that Fire Inspector David Vanwie be appointed to the position.

Following a voice vote, in which there was no opposition, Chairman Kelley declared the motion carried.

**Item 3 – Testing for the Position of Fire Marshal**

**On a MOTION by Comm. Preleski and SECONDED by Comm. Jandreau, it was so moved to request that the Human Resources Department initiate the competitive testing process for the position of Fire Marshal per Code of City Ordinances Section 42 and the current Collective Bargaining Agreement between the City and Local #773 Bristol Firefighters, and refer such action to the Human Resources Department for further action.** Following a voice vote, in which there was no opposition, Chairman Kelley declared the motion carried.

**Item 4 – AFG appropriation and transfer of funds**

**On a MOTION by Comm. Jandreau and SECONDED by Comm. Kilby, it was so moved to request approval of the appropriation and transfer of funds relative to an Assistance to Firefighters Grant award as outlined on the Board of Finance Agenda Request Form dated October 7, 2019, and refer such action to the Board of Finance for further action.** Following a voice vote, in which there was no opposition, Chairman Kelley declared the motion carried.

**Item 5 – Adjournment**

**On a MOTION by Comm. Jandreau and SECONDED by Comm. Preleski it was moved to adjourn the Special Meeting of the Board of Fire Commissioners' meeting at 5:09 p.m. Unanimously approved.**

Respectfully submitted,  
Jay Kolakoski, Fire Chief