

**CODE ENFORCEMENT COMMITTEE  
REGULAR MEETING MINUTES  
Wednesday, October 2, 2019  
First Floor Meeting Room**

**CODE ENFORCEMENT COMMITTEE MEMBERS IN ATTENDANCE:**

Mayor Ellen Sassu-Zoppo  
Thomas Lozier, Chief Building Official  
Robert Grimaldi, Fire Department  
Captain Richard Guerrea  
Raymond Rogozinski, Public Works  
Robert Longo, Water Department  
Edward Spyros, Zoning Enforcement Officer

**Also in Attendance:** Richard Brown, Building Department  
Attorney Richard Lacey, Corporation Counsel  
Noelle Bates, Corporation Counsel  
Karen Wagner, Bristol-Burlington Health District  
Attorney Jeffrey Steeg, Corporation Counsel  
Jennifer Cole, Deputy Tax Collector  
Josh Corey, Public Works  
Annemarie Sundgren, Community Services  
Lindsey Rivers, Public Works  
Tom DeNoto, Assessor  
John Aniolowski, Bristol Housing Authority  
Tom Doyle, Bristol Resident  
David Haberfeld, Bristol Property Owner

**Absent:** David Preleski, Chairman  
Lieutenant Mark Morello, Police Department  
Melissa Green, Bristol Housing Authority  
David Sgro, Bristol Development Authority  
Tim Callanan, Fire Department  
Craig Kasparian, Public Works  
Marco Palmieri, Bristol-Burlington Health District  
Jason Gagnon, Public Works  
Ann Bednaz, Tax Collector

**ITEM 1. Call to Order and Introductions**

Mayor Ellen Sassu-Zoppo called to order the Wednesday, October 2, 2019 Code Enforcement Committee meeting at 9:02 a.m. in the first floor meeting room.

**ITEM 2. Approval of the September 4, 2019 Minutes**

**IT** was **MOVED** by Robert Longo and **SECONDED** by Edward Spyros to approve the meeting minutes of September 4, 2019.

Call for discussion – None

**Voted: Unanimously Approved**

**ITEM 3. Public Participation**

No further discussion arose.

**ITEM 4. Discussion of team inspections and to take any action as necessary.**

Fire Department investigating a fire which took place on September 19<sup>th</sup> at **434 Jerome Avenue**. At this time, the fire is still under investigation. The owner of the property relocated all tenants and also secured the property.

A property located at **381 Waterbury Road** has been condemned by the Building Department. The owner has complied by vacating the property, removed all of their personal items and has "Boarded and Secured" the property as ordered by the Chief Building Official.

**ITEM 5. Discussion of properties of interest and/or concern to Committee Members**

The City hired a contractor to clean up the property located at **35 Bonnie Court**. The homeowner ended up paying the contractor. The Building Department was receiving numerous complaints on this property as litter and debris were strewn throughout the property.

Numerous complaints were received on a property located at **31 Morris Avenue**. Numerous notices were mailed out to the owner of the property but no compliance. The City hired a contractor to clean up the property.

**ITEM 6. New Business**

Public works will be installing new curbing in the Maple End area. Dunkin Donuts and Midas agreed to keep the area between the two properties clean.

**ITEM 7. Old Business**

An informational Hoarding Brochure is being created to help the public contact the correct departments. The Police and Fire Departments will have training on how to handle a hoarding situation.

A meeting has been set-up at the Mayor's Office to discuss the property located at **9 Divinity Street**. The intention of this meeting is to discuss the owner's future plans.

No updates on the property located **267-269 Main Street**. Chief Building Official will contact the owners.

Property located at **234 Riverside Avenue** lacks exterior maintenance. Building Department will contact the owner to see what their intentions are for the property.

The condemnation has not been lifted at **111 Stewart Street**. Property remains vacant and secured. No further contact from owner or attorney.

Discussion arose on a property located at **15 Haviland Street**. Receiving numerous complaints from neighboring property owners. Building Department has been in contact with the owner and it has been stated that he will be converting the dwelling back to a single family.

**ITEM 8 To Adjourn**

**IT** was **MOVED** by Robert Grimaldi and **SECONDED** by Robert Longo to adjourn the Code Enforcement Meeting at 9:31 a.m. and it was unanimously approved.

Respectfully submitted,

Michele Ososki  
Recording Secretary  
Building Department