

**City of Bristol - Board of Fire Commissioners**  
**Meeting Minutes – Monday, September 23, 2019**  
**1<sup>st</sup> Floor Meeting Room, City Hall**

**Attendees:** Hon. Mayor Ellen Zoppo-Sassu, Chairwoman  
Dana Jandreau, Comm.  
Harold Kilby, Comm.  
Sara Mangiafico, Comm.  
Sean Moore, Comm.  
David Preleski, Comm.

**Also In Attendance:** Ron Burns, Finance Board Liaison

**Absent:** Anthony Benvenuto, Comm.

**Item 1 - Called To Order**

Chairwoman Zoppo-Sassu called the September 23, 2019 Board of Fire Commissioners' meeting to order at 6:00 p.m.

Commissioner Preleski joined the meeting at 6:06 p.m.

The Mayor welcomed the new Commissioner Harold Kilby to the Board.

**Item 2 – Employee Recognition**

Chief Kolakoski recognized Fire Marshal Bob Grimaldi for his efforts in streamlining the department, becoming more compliant with fire codes, and receiving two Fire Prevention and Safety grants from FEMA which were very successful. Chairwoman Zoppo-Sassu complimented him for his work on the Code Enforcement Committee. Bob will be retiring from the Department within the next month.

**On a MOTION by Comm. Moore and SECONDED it was so moved to place a copy of the letter of recognition in Fire Marshal Grimaldi's personnel file.** Following a voice vote, in which there was no opposition, Chairwoman Zoppo-Sassu declared the motion carried.

**Item 3 – Public Participation**

No public participation.

**Item 4 - Approval of the minutes of the August 26, 2019 Fire Board Meeting**

**On a MOTION by Comm. Moore and SECONDED it was so moved to approve the minutes of August 26, 2019 meeting.** Following a voice vote, in which there was no opposition, Chairwoman Zoppo-Sassu declared the motion carried.

**Item 5 – Communications**

There were no communications.

**Item 6 – Review and Discussion of the Various Reports**

**On a MOTION by Comm. Moore and SECONDED it was so moved to approve the various reports.** Following a voice vote Chairwoman Zoppo-Sassu declared the motion carried.

**Item 7 – Review and Discussion of the Incident Summary Report**

**On a MOTION by Comm. Moore and SECONDED it was so moved to approve the incident summary report.** Following a voice vote, in which there was no opposition, Chairwoman Zoppo-Sassu declared the motion carried.

**Item 8 – Review and Discussion of the Chief's Report**

**On a MOTION by Comm. Moore and SECONDED it was so moved to approve the Chief's report.** Briefly discussed were call volume and activity reporting, work that will be done on headquarters and some maintenance issues.

Following a voice vote, in which there was no opposition, Chairwoman Zoppo-Sassu declared the motion carried.

**Item 9 – Committee Reports**

**Apparatus**

Chief Kolakoski reported on the new Tower 1 and the training that is taking place with the new Tower.

**Budget Committee**

Chairwoman Zoppo-Sassu informed the Board that the budget is trending well. Chief Kolakoski reiterated it and that everything is right on target.

**Building and Grounds Committee**

Commissioner Moore reported that specs and proposals are coming in for the work at Headquarters.

**Health and Safety Committee**

Nothing to report.

**Personnel Committee**

Commissioner Jandreau reported that the committee interviewed 7 candidates and were able to come to a consensus.

**On a MOTION by Comm. Jandreau and SECONDED it was so moved to make an conditional offer to Seth Zepka pending a criminal background check and a physical, if he passes he will then be offered a job.**

Following a voice vote, in which there was no opposition, Chairwoman Zoppo-Sassu declared the motion carried.

Commissioner Jandreau let the Board know that the committee received a letter from Anthony Behr explaining to them that he was unable to make the interview stating his reason why. The Committee accepted his explanation.

**On a MOTION by Comm. Jandreau and SECONDED it was so moved to keep Anthony Behr's name on the eligibility list.** Following a voice vote, in which there was no opposition, Chairwoman Zoppo-Sassu declared the motion carried.

Commissioner Jandreau wished Peter Santiago well. He spoke briefly about his time on the Department.

**Strategic and Long Term Planning**

Chairwoman Zoppo-Sassu reported that Corporation Counsel's office is looking into different parcels. A conversation ensued regarding the 10 year CIP.

**Item 10 – Old Business**

There was no old business to come before the Board.

**Item 11 – New Business**

Chairwoman Zoppo-Sassu stated that negotiations are on-going. She also thanked Comm. Jandreau and Jo-Ann Barrett for attending Don Goranson's retirement event at City Hall. Chairwoman Zoppo-Sassu informed the Board of a fire under the bridge span at Routes 229 and 72 that happened right before the meeting. She noted that it might have displaced individuals who may have been sheltering there and that D.C. Poggio's call to her allowed the social service providers to mobilize much earlier than normal.

**Item 12 – Adjournment**

**On a MOTION by Comm. Moore and SECONDED it was so moved to adjourn the Board of Fire Commissioners' meeting at 6:31 p.m. and it was unanimously approved.**

Respectfully submitted,  
Jo-Ann Barrett  
Recording Secretary Fire Board

cc: City Clerk  
City Council  
Local 773