

Minutes of Board of Public Works
Regular Meeting
Thursday, September 19, 2019
6:00 p.m. City Hall, Council Chambers

Members Present:

Ellen Zoppo-Sassu, Chair
Council Member, Peter Kelley
Council Member, David Mills
Commissioner Michael Dumas
Commissioner Morris Laviero

Absent:

Council Member, Gregory Hahn
Commissioner Donald Padlo

Staff Present:

Raymond A. Rogozionski , Director of Public Works

1. Call to Order

Mayor Ellen Zoppo-Sassu, Chair called the meeting to order at 6:03 p.m.

2. Board of Public Works Minutes of August 15, 2019

Motion made by Council Representative Mills and seconded to accept and place on file. Motion passed.

3. Employee Recognition

September Work anniversaries were recognized.

4. Concerns & Petitions from the public

None.

5. Committee Reports

A. Misc. Matters Committee- Meeting Canceled

B. Street Committee- September 9, 2019

Minutes of the Streets Committee
Regular Meeting
Monday, September 9, 2019, 5:15 p.m.
1ST Floor Meeting Room, City Hall

ATTENDANCE:

Members: Council Representative - Peter Kelley
 Commissioner: Morrie Laviero
 Council Representative - Gregory Hahn (absent)

Staff: Raymond A Rogozinski, P.E.
 Director of Public Works

Others: Donna Stomsky
 Jeff Achilli
 John Huria
 Anthony Scotti

5A.1 Driveway Licensing of Huria Asphalt & Stone - Contractor's license currently not issued due to work performed at 13/17 Matilda Dr.:

Raymond Rogozinski, Director of Public Works indicated that the DPW has not issued a license to install driveway aprons to Huria Asphalt & Stone. There is an ongoing issue associated with a non-compliant driveway apron installed by John Huria at 13/17 Matilda Dr. Mr. Huria indicated that he can repair/replace the apron, however he would have to cut the existing pavement. He did state that he could reheat the seam. Property owner expressed concern with the condition of the driveway. Street Committee took the following action:

MOTION: by Councilman Peter Kelley to preform site visit of 13/17 Matilda Dr.

Vote: Motion carried 2-0

5A.2 Tree Damage (Hemlock Trees along Blakeslee St) - Property address 7 Stage Coach Road

Raymond Rogozinski, Director of Public Works updated the Commission to indicate that the trees were trimmed by DPW in response to a sightline complaint from Bristol PD. The initial trimming was not performed properly. DPW did trim the trees. The property owner was not present, however has indicated concerns that the trees will die. Mr. Rogozinski recommended the following motion.

MOTION: by Councilman Peter Kelley to Notify property owner that the Department of Public Works will remove evergreen trees along Blakeslee Street, subject to property owner authorizing the Department of Public Works to access property. The removal of trees will include clean up and removal of all material. Work will not include stumping / removal of tree stump. The trees shall be cut flush at grade. In addition, said work shall not include the installation of new trees or fence.

The property owner may also request that the trees remain in place; and if the trees die within a period of 4 years, the Department of Public Works will remove trees at no cost to the property owner.

5A.3 Stone Wall Damage at 258 Oakland St - Wall located along Eastview St Between driveway and stairs

Raymond Rogozinski, Director of Public Works stated that the retaining wall is damaged. The DPW excavated adjacent to the wall as part of the Eastview St reconstruction. Mr. Rogozinski recommended the following motion.

MOTION: by Councilman Peter Kelly:

Authorize the Director of Public Works to process a purchase order in the amount of \$750.00 to the property owner's contractor to repair damage to stone wall located along Eastview Street. Said damage is associated with Eastview Street reconstruction. Issuance of purchase order shall be subject to property owner waiving any claims against the City for future damages.

Vote: Motion carried 2-0

Adjournment: Meeting adjourned at 5:50 PM on a motion by Councilman Kelly.



Raymond A Rogozinski, P.E.
Director of Public Work

Motion made by Council Representative Mills and seconded to accept and place on file. Motion passed.

C. Sewer Committee- August 20, 2019

MINUTES OF THE SEWER COMMITTEE
REGULAR MEETING

August 20, 2019

ATTENDANCE:

Members Present: Commissioner Padlo, Chairman
Commissioner Dumas

Staff Absent: Councilman Peter Kelley

Staff Present: Sean Hennessey, WPC Manager
Robert Longo, BWD Superintendent

Call to Order. Meeting called to order by Commissioner Padlo at 6:00 p.m. August 20, 2019, in the Water Treatment Plant Conference room, 1080 Terryville Ave.

5B.1 Louie Elezovski, Cetka Dalipovski – Sewer Adjustment Request The Committee was notified by WPC Manager Hennessey a sewer adjustment was completed in December 2018 from 26,910cf to 13,250cf.; resident is requesting an additional sewer adjustment. Manager Hennessey read into record the procedure on Appeals to sewer usage billing associated with extremely high meter readings.

IF: The winter quarter is two times the average quarterly consumptions metered during the quarter before and the quarter after the winter reading and at in excess of 4,000 cf. This would indicate the winter quarter is not representative of the normal discharge to the sanitary sewer.

THEN: The account shall pay one bill based on the metered reading and the other three bills shall be based on the average consumption of the quarters immediately prior and after the winter quarter.

STIPULATIONS: Applicant must request an adjustment. Adjustment is applied to account with extraordinary/non representative winter quarter usage. Winter quarter must be in excess of 4,000 cf. Adjustment is not applicable to rental properties with usage variations due to number of tenants.

WPC Manager Hennessey noted that Mr. Elezovski property is a rental property and based on the appeals procedure, an adjustment should not have been given.

MOTION by Commissioner Padlo to:
Close the matter as per the adopted Appeals Procedure. In addition, to waive any penalties and lien fees incurred after receipt of sewer adjustment request.

VOTE: The motioned carried 2-0.
 Chairman Padlo asked if there has been any new development with the Senior Citizen Tax Exemption discussed at the June meeting for sewer only customers.

Superintendent Longo noted the program is for taxes only and was set up through City Ordinance. Superintendent Longo also noted that he and WPC Manager will be meeting the City Attorney's to discuss changes to Ordinance 22.

MOTION by Commissioner Padlo to:
To further investigate the program.

VOTE: The motioned carried 2-0.

Adjournment: Meeting adjourned at 6:19 p.m., on motion of Chairman Padlo and seconded, it was unanimously voted: To adjourn.

Respectfully submitted,



Sean Hennessey
 WPC Manager

D. Sewer Committee- September 17, 2019

MINUTES OF THE SEWER COMMITTEE
REGULAR MEETING

September 17, 2019

ATTENDANCE:

Members Present: Commissioner Padlo, Chairman
 Commissioner Dumas
 Councilman Peter Kelly

Staff Present:

Robert Longo, BWD Superintendent

Call to Order. Meeting called to order by Commissioner Padlo at 6:00 p.m. August 20, 2019, in the Water Treatment Plant Conference room, 1080 Terryville Ave.

5B.1 Louie Elezovski, Cetka Dalipovski – Sewer Adjustment Request The Committee was notified by BWD Superintendent Longo that Mr. Elezovski went to Mayor Zoppo-Sassu complaining that no additional relief was given by the Sewer Committee. Mayor Zoppo-Sassu advised him to go before the committee again. BWD Superintendent Longo informed the Committee that after last month's meeting, Mr. Elezovski came to him to discuss the matter further. Mr. Elezovski requested that he be added to the September meeting agenda and was notified of the date and time. Upon the review of his property, it was found that 95 Terryville Avenue is a commercial property and should have been billed as such.

MOTION by Commissioner Dumas to:
Start billing 95 Terryville Avenue as a commercial property.

VOTE: The motioned carried 3-0.

Adjournment: Meeting adjourned at 6:10 p.m., on motion of Commissioner Dumas and seconded, it was unanimously voted: To adjourn.

Respectfully submitted,



Sean Hennessey
WPC Manager

Motion made by Council Representative Mills and seconded to accept two sets of minutes and place them on file as presented. Motion passed.

6. Correspondence

A. MEMO CT DOT Muzzy Field Parking Lot 20AUG2019

No motions made informational only.

B. MEMO Urban Act Grant 20AUG2019

No motions made informational only.

C. MEMO Employee Recognition 13Sept19

Motion made by Council Representative Mills and seconded to authorize as presented and place on file. Motion passed.

Mayor Ellen Zoppo-Sassu requested a blanket motion to approve and place items on file as members were leaving to chair other meetings and there would no longer be a quorum.

Motion made by Council Representative Mills and seconded to approve all items on the agenda and place them on file. Motion passed.

D. MEMO Excessive Line at Covanta 13SEPT19

No Motions made.

7. Public Works Division Reports

A. August 2019 Division Report

Motion made by Council Representative Mills and seconded to accept as presented and place on file. Motion passed.

8. Public Works Project List

A. Project Report

Motion made by Council Representative Mills and seconded to accept as presented and place on file. Motion passed.

9. Director's Verbal Report

Director Rogozinski gave a verbal report to the board. No motions made.

10. Review of Public Works Budgets

A. August 2019 Financials

Motion made by Council Representative Mills and seconded to place on file. Motion passed.

11. Unfinished Business

A. October Meeting Dates

1. Misc. Matters Committee- Oct. 2, 2019 5:30 p.m.
2. Street Committee- Oct. 7, 2019 5:15 p.m.
3. Sewer Committee- Oct. 15, 2019 6:00 p.m.
4. Board of Public Works- Oct. 17, 2019 6:00 p.m.

12. New Business

A. BOF Transfer Covanta Grant 21AUG2019

Motion made by Council Representative Mills and seconded to accept as presented and place on file. Motion passed.

B. BOF Additional Appropriation Trust Agency 13SEPT19

Motion made by Council Representative Mills and seconded to accept as presented and place on file. Motion passed.

C. BOF Carry Over RRMAINT 13SEPT19

Motion made by Council Representative Mills and seconded to accept as presented and place on file. Motion passed.

D. Illegal Bulk Appeal, 79 North Pond Street, Mr. Thomas

Motion made by Council Representative Mills and seconded to waive the fee due to mistaken identity. Motion passed.

At 6:28 p.m. Council Representative Kelley dismissed himself to attend another meeting.

At 6:30 p.m. Mayor Ellen Zoppo-Sassu, Chair and excused herself from the meeting to Chair the Opioid Task Force meeting.

13. Addendum

14. Adjournment

Motion made by Council Representative Mills and seconded to adjourn. Motion passed.

Meeting adjourned at 6:37 p.m.

This meeting was recorded.

Respectfully submitted,



Raymond A. Rogozionski, P.E.
Director of Public Works