

Board of Park Commissioners
Tuesday, September 17, 2019
First Floor Meeting Room, 6:30 p.m.
Meeting Minutes

Present: Mayor Mary Ellen Zoppo-Sassu
Commissioner Malcomb Huckaby
Commissioner Cynthia Donovan
Commissioner Robert Fiorito
Commissioner Sandra Bogdanski
Commissioner Paula O'Keefe
Superintendent Dr. Joshua Medeiros
Commissioner Robert Kalat

Absent: Council Liaison, Scott Rosado Attended at 7:08

1) Call to order

Commissioner Fiorito called the meeting at 6:30 p.m.

2) Acceptance of minutes from August 21, 2019:

MOTION: Made by Commissioner Kalat to approve the August 21, 2019 minutes.

Seconded by: Commissioner Donovan.

All in favor; Motion carried.

3) Public Participation:

MOTION: Made by Commissioner Fiorito to move 6C to the current location _

Seconded by: Commissioner O'Keefe

All in favor; Motion carried.

Councilman Peter Kelly approached the Board as he was here a year ago requesting permission to rename the cross country run area within Page Park after Johnie Floyd. He would like to see a dedication ceremony on October 4th at Page Park during the City Meet. Mr. Kelly would also like to provide a stone or plaque in the future. He will return at a later date for approval. Coach Stafford Kurk and Dr. Medeiros can work together to work out the details of the ceremony.

MOTION: Made by Commissioner Bogdanski to rename the cross country ski area within Page Park to honor Johnie Floyd.

Seconded by Commissioner Kalat

All in favor; motion carried.

MOTION: Made by Commissioner Fiorito to move agenda item 7A to the current location.

Seconded by Commissioner Bogdanski.

All in favor; motion carried

Lee Cormier of Wings of a Dove approached the Board and explained his history regarding the usage of drones.

Sarah Larson presented the video showcasing the many parks within Bristol. Dr. Medeiros stated that the video will be on facebook and the Park website.

4) **Superintendent's Report**

a. Superintendent's Report For September 2019

Dr. Medeiros stated the progress for the Page Park pool is moving forward and there is a pre-construction meeting scheduled.

Mountain bike trails are officially open. The volunteers were recognized by the Council. They will be working on Phase 2 of the project.

The RFP for the park master plan is in the Purchasing Department being finalized.

5) **Employee Recognition:**

Employee / Volunteer Recognition: Mountain Bike Trail Volunteers And Ronald Dionne, Facilities Maintenance Technician.

Dr. Medeiros wants to commend the Mountain Bike volunteers as they all performed a fantastic job. Ronald Dionne has officially started within the DMAC location as the Facilities Maintenance Technician.

6) **Old Business:**

A. All Heart Pop-Up Parks

The Broadview Fund is hosting Cocktails at eight. Ticket prices are \$65.00 and the event is October 19, 2019. Dr. Medeiros provide invitations to all Commissioners. The fund raising goal is \$20,000.

B. Park Security (Camera And Police)

Dr. Medeiros is working with IT for for cameras and instituting a citywide online monitoring systems. This will remain on the agenda.

C. Official Naming Of Page Park XC Course After Johnie Floyd (1 Year Re-Visit) Item moved.

D. Parks & Recreation Master Plan

E. Hoppers Birge Pond Committee Integration

Dr. Medeiros stated that the Hoppers Birge Pond Committee integration with the Park Department. January 2020. They are working on submitting some recommendations to preserve the area and future improvements and marketing.

F. By Commissioners

7) New Business

A. Presentation Of Birds Eye View Of The Park Projects (Item moved)

B. Approval Of Memorial Tree Requests

There has been a few inquiries and will place this item on the agenda for next month.

C. By Commissioners:

Commissioner Rosado would like to ensure the Veteran's Association is on the agenda next month.

Mayor Zoppo-Sassu informed the Board that just recently the Center Square has a paved area of 300' long strip by 28' wide. She indicated that that the pavement transpired this week at Parcel 9 downtown for the biker riders. This area will be for the kids to perform wheelies and bike riding as they prefer to use flat smooth areas. Some of the asphalt has been donated by Tilcon.

8. Financials:

A. Financials dated 09-2019.

MOTION: Made by Commissioner Donovan to accept and place on file.

Seconded by: Commissioner Bogdanski.

All in favor; Motion passed.

9. Other Business:

A. Events Committee

Commissioner O'Keefe informed the Board of the positive efforts made by all. The event will be held on Saturday October 16th and 17th, 2021 from 1 p.m. to 5 p.m. Would like to demonstrate a timeline, have the veterans explain the monuments and provide history along with self guided tours. She would also like to have vintage cars on display. She would like to create an ornament and possibly start selling in 2020 for the holidays.

B. Building & Maintenance Committee

No recent meeting.

C. Budget & Finance Committee.

Commissioner Fiorito stated that under old business they discussed such things as the policy and several policy changes in the operations manuals, addressed drones and areas to be utilized, smoking policy in the parks, the hours of parks are open, damming in the rivers and swimming in the rivers, non resident pool fees. Also discussed the draft memo that Dr. Medeiros created regarding the trust fund accounts in order to bring to the Board of Finance.

MOTION: By Commissioner Bogdanski to approve the memo in order for Dr. Medeiros to present to the Board of Finance regarding the trust fund money.

Seconded by: Commissioner Donovan

All in favor; Motion passed.

Also discussed the consideration of the Ice cream vendor fee to be reduced at Page Park. Contract expires at the end of the month. It was discussed and it was determined to place the ice cream vendor out to bid.

MOTION: Made by Commissioner Kalat to direct the Superintendent to create an RFP to go out to bid for the ice cream vendor.

Seconded by: Commissioner Donovan

All in favor; Motion passed.

Final item discussed was the language regarding the Veterans Memorial Park regarding the school bus access. It was decided that this item will remain in Committee until its known what the School Committee needs.

10. Other Business:

11. Adjourn

MOTION: Made by Commissioner Donovan to adjourn at 7:13 p.m.

Seconded by: Commissioner O'Keefe.

All in favor; Motion passed.

Respectfully submitted,

Lisa Wilson, Recording Secretary
Board of Park Commissioners