

Park and Recreation Department
Budget & Finance Committee
Tuesday, September 17, 2019 5:30 p.m.
City Hall, Park Office, 2nd Floor, 111 North Main Street, Bristol, CT
Meeting Minutes

Present: Commissioner Fiorito
Commissioner Bogdanski
Commissioner Huckaby
Robert Kalat
Cynthia Donovan
Paula O'Keefe
Joshua Medeiros, Superintendent of Parks Department

Absent: Ellen Zoppo-Sassu, Mayor

Call to order

Commissioner Fiorito called the meeting at 5:30 p.m.

1) Acceptance of minutes from April 17, 2019:

MOTION: made by Commissioner Kalat to approve the April 17, 2019 minutes.
Seconded by Commissioner Bogdanski.
All in favor. Motion carried.

2) Public Participation:

None

3) Old Business

- a. To Review Commissioner's Recommended Policy Changes For The Policies And Operations Manual.

Dr. Medeiros provided a written statement explaining policy change options that include core policies such as drones, smoking prohibition, dam policy including bathing in the river, non-resident fees for outdoor pools and the hours of the parks. Designated use of drones are only acceptable in Nelson Field. Will need signs posted for no smoking/vaping within the parks. Swimming is not allowed in the rivers. Signs are needed to address the rules.

Bristol Police Officers on bike patrol are scheduled Monday through Friday from 7 am to 3 p.m. On the weekends, the Park Department hire officers.

Hours of the park states that the park closes at 10 p.m. Current policy is from dawn to dusk however the sign states 10:00 p.m. It was decided that the parks will close at 10 p.m.

Commissioner Fiorito would like to see additional lighting within Brackett Park.

Fee schedule for banners at Muzzy Field will be consistent with the current banner policy.

Mirror the language for banners from the Boulevard to

- b. To Review The Superintendent's Draft Memo Regarding The Future Of Park Trust Accounts.

Dr. Medeiros provided a memo regarding the trust money. There's currently \$400,000 per year and it's treated as revenue. Dr. Medeiros would like to place the funds into a dedicated trust account which will enable to utilize the funds for what they're intended for. He will ask the City to fund the Park Department in a phase of \$100k per year. No motion made.

4) New Business:

- a. To Consider A Request For Park Ice Cream Fee Reduction.

Dr. Medeiros stated that the contract for vending within Page Park and Rockwell Park will expire at the end of September 2019. It was decided to allow the contract to go out to bid with the RFP process.

MOTION: made by Commissioner Kalat to place the ice cream contract out to bid.
Seconded by Commissioner Bogdanski.
All in favor. Motion carried.

- b. To Review Language Of Veteran's Memorial Park And Boulevard School Bus Access.

The name change of the Boulevard from Memorial Boulevard to the Veteran's Memorial transpired during the 1970s.

The architects from the design project are asking if the school buses can travel the entire stretch of the Boulevard and to Riverside Avenue. The Board is open for discussion; however nothing was officially voted on. To be discussed in the future.

5) Other Business:

6) Adjourn:

Motion made by Commissioner Kalat adjourn at 6:30 p.m.
Seconded by Commissioner Bogdanski.
All in favor. Motion carried

Respectfully submitted,

Lisa Wilson
Recording Secretary
Board of Park Commissioners

DRAFT