

August 13, 2019

The Joint Meeting of the City Council and Board of Finance was held on August 13, 2019 in the City Hall Council Chambers, 111 North Main Street at 6:47 p.m. Present: Mayor Zoppo-Sassu; Council Members Fortier, Hahn, Kelley, Mills, and Preleski; Commissioners Burns, Carrier, LaMothe, O'Brien, and Thibeault. Absent: Council Member Rosado and Commissioners Calfe, Jones, and Smith.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON JULY 9, 2019, APPROVED.

Board of Finance approval presented.

On motion of Council Member Fortier and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on July 9, 2019.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Mills and seconded, it was unanimously voted: To adopt the following ten matters as part of the Consent Calendar.

3. \$26,610 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CODE ENFORCEMENT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To make an additional appropriation \$26,610 within the Special Grants and Donations Fund funded by Code Enforcement revenue.

4. \$262,110 TOTAL TRANSFERS WITHIN POLICE DEPARTMENT'S OPERATING BUDGET AS OF JUNE 30, 2019, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To make transfers totaling \$262,110 within the Police Department's operating budget as of June 30, 2019.

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5. **\$112,565 ADDITIONAL APPROPRIATION WITHIN PARKS OPERATING BUDGET AS OF JUNE 30, 2019 FUNDED BY PARKS TRUST REVENUE, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To make an additional appropriation of \$112,565 within the Parks operating budget as of June 30, 2019 funded by Parks trust revenue.

6. **\$195,248 TOTAL TRANSFERS WITHIN GENERAL FUND TO OPERATING TRANSFERS OUT – SPECIAL REVENUE AS OF JUNE 30, 2019, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To make transfers totaling \$195,248 within the General Fund to Operating Transfers Out – Special Revenue as of June 30, 2019.

7. **\$195,248 ADDITIONAL APPROPRIATION WITHIN EQUIPMENT BUILDING SINKING FUND FOR LEAD ABATEMENT AS OF JUNE 30, 2019, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To make an additional appropriation of \$195,248 within the Equipment Building Sinking Fund for lead abatement as of June 30, 2019.

8. **\$49,635 ADDITIONAL APPROPRIATION WITHIN SEWER OPERATING AND ASSESSMENT FUND AS OF JUNE 30, 2019, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To make an additional appropriation of \$49,635 within the Sewer Operating and Assessment Fund as of June 30, 2019.

9. **\$49,635 ADDITIONAL APPROPRIATION WITHIN WPC CAPITAL NON-RECURRING FUND AS OF JUNE 30, 2019, APPROVED.**

Board of Finance approval presented.

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As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To make an additional appropriation of \$49,635 within the WPC Capital Non-Recurring Fund as of June 30, 2019.

10. \$3,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY GRANT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To make an additional appropriation of \$3,000 within the Special Grants and Donations Fund funded by grant revenue.

11. \$2,912,551 ADDITIONAL APPROPRIATION WITHIN SCHOOL READINESS OPERATING BUDGET FUNDED BY GRANT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To make an additional appropriation of \$2,912,551 within the School Readiness operating budget funded by grant revenue.

12. \$13,000 TRANSFER WITHIN INSURANCE OPERATING BUDGET, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Mills and seconded, it was unanimously voted: To transfer \$13,000 within the Insurance operating budget.

13. \$10,000 TRANSFER WITHIN EQUIPMENT BUILDING SINKING FUND FOR PURCHASE OF BACKHOE FROM WATER DEPARTMENT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Burns and seconded, it was unanimously voted: To transfer \$10,000 within the Equipment Building Sinking Fund for the purchase of a backhoe from the Water Department.

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14. APPROVAL OF MISSION STATEMENT FOR THE CITY OF BRISTOL.

Comptroller Waldron explained that the City Mission Statement in the budget document needed updating. The deadline to change the Statement for the current budget document was within the week.

Commissioner Thibeault stated that a review of the Mission Statement would be good, but that it should be thought out and not rushed.

A brief discussion was held by the members regarding wording of the Mission Statement.

Commissioner O'Brien suggested specific wording for the Mission Statement.

Council Member Mills suggested waiting before approving the Mission Statement.

On motion of Commissioner O'Brien and seconded, it was voted: To make Bristol a high quality of life, destination community for residents and businesses by supporting a strong education system and ensuring long term financial stability through innovative and responsive government services.

(Council Member Mills and Commissioners Carrier and Thibeault voted "No".)

15. REVIEW OF MISSION STATEMENT SENT TO TEN YEAR CAPITAL IMPROVEMENT AND STRATEGIC PLANNING COMMITTEE.

Board of Finance approval presented.

On motion of Council Member Hahn and seconded, it was unanimously voted: To refer the Mission Statement for the City of Bristol to the Ten Year Capital Improvement and Strategic Planning Committee for review.

16. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

17. ADJOURNMENT.

At 7:09 p.m., on motion of Council Member Fortier and seconded, it was unanimously voted: To adjourn.

ATTEST: _____

Therese Pac
Town & City Clerk