

**JULY 9, 2019**

The meeting of the City Council was held on July 9, 2019 in the City Hall Council Chambers, 111 North Main Street at 7:05 p.m. Present: Mayor Zoppo-Sassu; Council Members Fortier, Hahn, Mills, Preleski, and Rosado. Absent: Council Member Kelley.

**1. MOMENT OF REFLECTION FOR ALL BRISTOL HIGH SCHOOL AND COLLEGE GRADUATES.**

Mayor Zoppo-Sassu requested a Moment of Silence for the recent Bristol high school and college graduates embarking on their next chapter.

**2. APPROVAL OF MINUTES OF REGULAR CITY COUNCIL MEETING ON JUNE 11, 2019, SPECIAL MEETINGS ON JUNE 3, 2019 AND JUNE 18, 2019, AND PUBLIC HEARING ON JUNE 18, 2019.**

On motion of Council Member Hahn and seconded, it was unanimously voted: To approve the minutes of the regular City Council meeting on June 11, 2019, the special meetings on June 3, 2019 and June 18, 2019, and the public hearing on June 18, 2019.

**3. PUBLIC PARTICIPATION.**

Mary Etter, Executive Director of the Bristol Adult Resource Center, Inc. (BARC) stated the organization was founded 62 years ago by parents who wanted their children with intellectual and developmental disabilities to participate in programs in their community. It supports 150 adults in day programs and 38 adults in residential programs. There are two facilities, one on Lake Avenue and the other on Jerome Avenue. The Jerome Avenue location houses the Hidden Café and a greenhouse known as Jerome Gardens. BARC is primarily funded by the State of Connecticut Department of Developmental Services, but also receives grants from the United Way of Central Connecticut and local foundations, and donations from private and corporate donors.

Timothy Gamache, 1389 Stafford Avenue, Bristol Veteran's Council, expressed appreciation for the employees and City officials who assisted in the Memorial Day procession. He also thanked the City's legislative delegation for their contributions at the salute dinner.

**4. ADOPTION OF CONSENT CALENDAR.**

On motion of Council Member Hahn and seconded, it was unanimously voted: To adopt the following ten matters as part of the Consent Calendar.

**5. NEW HIRE REPORT FOR JUNE, PLACED ON FILE.**

Communication presented from the Human Resources Department.

**JULY 9, 2019**

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To place on file the New Hire Report for the month of June, 2019.

**6. MOTOR VEHICLE AND REAL ESTATE TAX REFUNDS IN AMOUNT OF \$9,623.58, APPROVED.**

Request presented from the Tax Collector.

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$ 4,172.47
Real Estate	<u>5,451.11</u>
Total	\$ 9,623.58

**7. CONTRACT 2P18-077 PROFESSIONAL SERVICES RELATIVE TO BROWNFIELD PROPERTIES TO CONNECTICUT BROWNFIELD LAND BANK, INC. FOR \$18,000, APPROVED.**

Communication received from BDA Executive Director Malley regarding 273 Riverside Avenue.

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To award Contract 2P18-077 Professional Services Relative to Brownfield Properties to Connecticut Brownfield Land Bank, Inc. in the amount of \$18,000 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said Contract.

**8. APPROVAL TO ACCEPT MAIN STREET COMMUNITY FOUNDATION GRANT AWARD OF \$3,000 FOR OPERATION: HALO AND REFER TO BOARD OF FINANCE FOR APPROPRIATION.**

Communication presented from the School Readiness Grant Manager regarding the acceptance of a grant from the Main Street Community Foundation.

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To accept the grant award of \$3,000 from the Main Street Community Foundation for the support of Operation: HALO and to refer this matter to the Board of Finance for appropriation.

**9. AUTHORIZATION FOR MAYOR OR ACTING MAYOR TO SIGN ALL DOCUMENTS ASSOCIATED WITH STATE DEPARTMENT OF CHILDREN & FAMILIES GRANT APPLICATION FOR YOUTH SERVICE BUREAU FOR JULY 1, 2019 TO JUNE 30, 2021, APPROVED.**

Communication presented from the Dir. Youth Services regarding the State Department of Children & Families grant application for the Youth Service Bureau.

**JULY 9, 2019**

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign any and all documents associated with the State Department of Children & Families grant application for the Youth Service Bureau for the period of July 1, 2019 through June 30, 2021.

**10. CONTRACT 2P19-113 THIRD PARTY BUILDING CODES REVIEW FOR RENOVATIONS AT MEMORIAL BOULEVARD INTRADISTRICT ARTS MAGNET SCHOOL TO FRIAR ARCHITECTURE INC. FOR \$23,500, APPROVED.**

Communication received from the Purchasing Agent regarding the renovation of the Memorial Boulevard School.

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To award Contract 2P19-113 Third Party Building Codes Review for Renovations at Memorial Boulevard Intradistrict Arts Magnet School (“MBIAMS”) to Friar Architecture Inc. in the amount of \$23,500, to refer to the Office of Corporation Counsel for contract review, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said Contract.

**11. SCHOOL READINESS GRANT AWARD FOR \$2,939,412 WITH REDUCED ALLOCATION OF \$26,861 – CHEFA INTERCEPT FOR FAMILY CENTER (IMAGINE NATION-MUSEUM OF EARLY LEARNING), ACCEPTED.**

Communication presented from the School Readiness Grant Manager regarding the School Readiness grant award.

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To accept the School Readiness Grant of \$2,939,412 with the allocation reduced by \$26,861 – CHEFA Intercept for the Family Center (Imagine Nation-Museum of Early Learning) for a total of \$2,912,551 and to refer this matter to the Board of Finance for any necessary action.

**12. APPROVAL OF TAX ASSESSMENT FREEZE APPLICATION FOR 37 TERRYVILLE AVENUE REALTY, LLC FOR 37 TERRYVILLE AVENUE.**

Recommendation presented from the Code Enforcement Committee regarding a tax assessment freeze application for 37 Terryville Avenue.

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To approve the Tax Assessment Freeze application for 37 Terryville Avenue Realty, LLC, the owner of 37 Terryville Avenue, Bristol, CT for the rehabilitation of a blighted property with the restoration of a three-family structure per Section 5-57 of the Bristol Code of Ordinances.

JULY 9, 2019

**13. MAYOR AUTHORIZED TO SIGN DOCUMENTS REQUIRED BY LOCAL, STATE AND FEDERAL REGULATORY AGENCIES FOR PERMIT AND CONSTRUCTION AUTHORIZATIONS OF EAST STREET BRIDGE REPLACEMENT.**

Communication from the Public Works Director regarding the replacement of the East Street Bridge project.

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To authorize the Mayor to sign any and all documents associated with and required by the local, State and federal regulatory agencies for permitting and construction authorizations of the East Street Bridge replacement.

**14. MAYOR AUTHORIZED TO SIGN DOCUMENTS REQUIRED BY LOCAL, STATE AND FEDERAL REGULATORY AGENCIES FOR PERMIT AND CONSTRUCTION AUTHORIZATIONS OF MELLEN STREET BRIDGE REPLACEMENT.**

Communication from the Public Works Director regarding the replacement of the Mellen Street Bridge project.

As part of the Consent Calendar adoption and on motion of Council Member Hahn and seconded, it was unanimously voted: To authorize the Mayor to sign any and all documents associated with and required by the local, State and federal regulatory agencies for permitting and construction authorizations of the Mellen Street Bridge replacement.

**15. LEASE AGREEMENT WITH CENTRAL CONNECTICUT REHAB MEDICAL GROUP, P.C. FOR PORTION OF PROPERTY AT BRISTOL YOUTH SERVICES COMPLEX, 11 BELLEVUE AVENUE, REMOVED FROM AGENDA.**

Council Member Preleski, Chairman of the Real Estate Committee, stated that the lease between the City of Bristol and the Central Connecticut Rehab Medical Group, P.C. was not ready to go forward and withdrew it from the agenda.

**16. APPROVAL OF CHANGES TO INSURANCE COST SHARE RATES FOR NON-BARGAINING EMPLOYEES AND ELECTED EMPLOYEES EFFECTIVE JULY 1, 2019.**

As recommended by the Salary Committee and on motion of Council Member Fortier, Chrm., and seconded, it was unanimously voted: To approve changes to the insurance cost share rates for non-bargaining employees, including elected employees, as presented, effective July 1, 2019 and to refer this matter to the Board of Finance for informational purposes.

**JULY 9, 2019**

**17. RESIGNATIONS.**

The following resignations were presented:

*Maryellen Holden, Board of Park Commissioners.*

*Tina Marie Taylor, Board of Education.*

On motion of Council Member Hahn and seconded, it was unanimously voted: To place on file the resignations and send letters of thanks.

**18. APPOINTMENTS.**

The following appointments were presented:

**STORM WATER TRUST**

Ronald Smith – Reappointment – term to July, 2022.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

**PLANNING COMMISSION**

William Veits – Reappointment – term to July 31, 2024.

Confirming motion by Council Member Fortier.

Motion passed in voice vote.

**ACTING MAYOR**

David Preleski – Appointment – one month term to August, 2019.

Mayor's Appointment – No confirming motion required.

**BRISTOL BURLINGTON DISTRICT BOARD OF HEALTH**

Leslie Kish – Reappointment – term to July, 2022.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

**BOARD OF PARK COMMISSIONERS**

Malcolm Huckaby – Appointment – unexpired term to December, 2021.

Replaced Maryellen Holden.

Confirming motion by Council Member Hahn.

Motion passed in voice vote.

**BOARD OF EDUCATION**

Morris Rippy Patton, IV – Appointment – unexpired term to November 11, 2019.

Replaced Tina Marie Taylor.

Confirming motion by Council Member Fortier.

Motion passed in voice vote.

**JULY 9, 2019**

**19. PUBLIC HEARING SCHEDULED FOR AUGUST 13, 2019 REGARDING CITY AND TOWN DEVELOPMENT ACT.**

Recommendation presented from the Bristol Development Authority regarding the City and Town Development Act.

Mayor Zoppo-Sassu noted the adoption of the Act was required every five years so the City had the necessary tools for economic development.

On motion of Council Member Fortier and seconded, it was unanimously voted: To schedule a City Council public hearing for August 13, 2019 at 6:30 p.m. to receive public input on the City and Town Development Act.

**20. SUBSTANTIAL IMPROVEMENTS AND PROPOSED PROPERTY ACQUISITION AT MEMORIAL BOULEVARD SCHOOL REFERRED TO PLANNING COMMISSION.**

Communication received from the Purchasing Agent regarding the renovation of the Memorial Boulevard School.

On motion of Council Member Hahn and seconded, it was unanimously voted: That the substantial improvements and proposed property acquisition at the Memorial Boulevard School be referred to the Planning Commission for review subject to the requirements set forth within Connecticut General Statutes Sec. 8-24.

**21. CITY CLERK AUTHORIZED TO PREPARE EXPLANATORY TEXT WITH APPROVAL FROM CORPORATION COUNSEL AND APPROVAL OF QUESTIONS TO BE PLACED ON NOVEMBER 5, 2019 BALLOT.**

On motion of Council Member Fortier and seconded, it was unanimously voted: To authorize the City Clerk to prepare explanatory text with the approval from Corporation Counsel and approve the questions to be placed on the November 5, 2019 ballot.

**22. APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH TOWN OF PLAINVILLE FOR BUILDING OFFICIAL SERVICES AND MAYOR OR ACTING MAYOR AUTHORIZED TO EXECUTE AGREEMENT.**

Mayor Zoppo-Sassu stated the agreement was revised to increase the number of hours, update the rates of pay and contact information, along with a new effective date of July 1, 2019. She suggested making the motion subject to the Town of Plainville approval.

On motion, as amended, of Council Member Hahn and seconded, it was unanimously voted: That the City of Bristol enter into a Memorandum of Understanding with the Town of Plainville regarding the sharing of building official services and to authorize the Mayor to sign said Memorandum of Understanding, pending approval by the Town of Plainville.

**JULY 9, 2019**

**23. ADJOURNMENT.**

At 7:40 p.m., on motion of Council Member Fortier and seconded, it was unanimously voted: To adjourn.

**ATTEST:** \_\_\_\_\_

**Therese Pac**  
**Town & City Clerk**

UNOFFICIAL