

**CODE ENFORCEMENT COMMITTEE
REGULAR MEETING MINUTES
Wednesday, July 3, 2019
First Floor Meeting Room**

CODE ENFORCEMENT COMMITTEE MEMBERS IN ATTENDANCE:

Mayor Ellen Sassu-Zoppo
David Preleski, Chairman
Guy Morin, Chief Building Official
Robert Grimaldi, Fire Department
Raymond Rogozinski, Public Works
Captain Richard Guerrero, Police Department
Robert Longo, Water Department

Also in Attendance: Captain Edward Spyros, Police Department
Lieutenant Mark Morello, Police Department
Thomas Lozier, Building Department
John Neveu, Building Department
Attorney Richard Lacey, Corporation Counsel
Annemarie Sundgren, Community Services
Marco Palmieri, Bristol-Burlington Health District
Jason Gagnon, Public Works
Tom Doyle, Bristol Resident

ITEM 1. Call to Order and Introductions

Mayor Ellen Sassu-Zoppo called to order the Wednesday, July 3, 2019 Code Enforcement Committee meeting at 9:00 a.m. in the first floor meeting room.

ITEM 2. Approval of the June 5, 2019 Minutes

IT was **MOVED** by Guy Morin and **SECONDED** by Raymond Rogozinski to approve the meeting minutes of June 5, 2019.

Call for discussion – None

Voted: Unanimously Approved

ITEM 3. Public Participation

No further discussion arose.

ITEM 4. Review of Property Tax Freeze Applicants and to take any action as necessary

- **37 Terryville Avenue**

It was **MOVED** and **SECONDED** to recommend approval of the Tax Assessment Freeze for **37 Terryville Avenue** and forward application to the City Council for final approval and it was unanimously approved.

ITEM 5. Discussion of team inspections and to take any action as necessary.

Complaint received from a tenant occupying the second floor of **302 Terryville Avenue**. After an inspection was conducted it was observed that the foundation was crumbling in areas, the stairs were in need of repair and there were other issues with the heating and electrical. Owner was notified by letter and all items were repaired. At this time, the property is in compliance.

ITEM 6. Discussion of properties of interest and/or concern to Committee Members

The property at **111 Stewart Street** has been condemned with all tenants relocated. The Police Department has been patrolling this property as the relocated tenants are sub-leasing their apartments out. Chief Building Official is issuing an order to have the dwelling boarded and secure as the tenants are trespassing. The owner is not being cooperative on the repairs. Water Department is turning off the water and Building Department is having the power turned-off.

Discussion arose on properties located on High Street. **116 High Street** is a vacant building lacking exterior maintenance. **110 High Street** was recently purchased. At this time the new owners have not been applied for building permits.

267-269 Main Street progress is slow. Owners have not been responsive with a new contact person.

ITEM 7. New Business

Public Works initiated a new program called See It, Click It and Fix It which is an app that can be downloaded to your cell phone. The residents will be able to report illegal bulk pick-ups, pot holes, tall grass, etc.

Discussion arose on commercial signs being placed on telephone poles and inserted in the ground which in both cases are not legal. Building Department and Public Works have been removing the signs. Code Enforcement Officer will enforce the removal of illegal signs and contact the company whom are placing the signs.

Discussion arose on neighbors trying to use the city as leverage to solve civil issues and neighborhood complaints. The Mayor reiterated on customer service and to listen to what the citizens have to say. Reminder we cannot answers all of their questions and we are not the solutions. The city is not liable to figure out a conflict resolution.

ITEM 8 Old Business

No further discussion.

ITEM 9. To Adjourn

IT was **MOVED** and **SECONDED** to adjourn the Code Enforcement Meeting at 10:01 a.m. and it was unanimously approved.

Respectfully submitted,

Michele Ososki
Recording Secretary
Building Department