

**10 Year Capital Improvement & Strategic Planning Committee
Minutes of Special Meeting
June 25, 2019**

Members Present: Mayor Ellen Zoppo-Sassu, Jake Carrier, Mary Fortier, Dave Preleski, Peter Kelley (entered at 4:42 pm), and John Smith. Also present from the Comptroller's Staff: Diane Waldron, Robin Manuele and Skip Gillis. Absent: Glenn Heiser and Tom Hislop.

Call to order.

The meeting was called to order by Mayor Ellen Zoppo-Sassu at 4:32 p.m.

Approval of the March 4, 2019 minutes and to take any action as necessary

Mary Fortier made a motion seconded by John Smith "to approve the minutes from February 5, 2019 and place on file." Motion approved.

Discussion on the approved 2019-2020 Capital Budget and to take any action as necessary

- a. Parks Master Plan**
- b. City Wide Fiber Network**
- c. Fire Headquarters Renovations**

Chief Kolakoski discussed the Firehouse renovation projects. The RFP bids are due Friday, and after July 1 everyone will meet to review the Friar report with conceptual costs as everything was not included. The Committee will prioritize items that are critical to support and then the value added items for amenities as well. Chief Kolakoski discussed the other Firehouses as Engine 2 needs a new roof, Engine 4 received a complete rehab and will need to be regularly maintained, Engine 5 received a facelift and new mechanicals. As well as, the Engine 3 project that was approved is to relocate the Firehouse and improve parking.

Josh Medeiros discussed he is working with Roger Rousseau to develop the RFP for the Parks Master Plan. There was one done in 2004 and these are typically done every ten years, however the last did not engage the community. Extra attention is going to be paid to Page Park similar to renovations done to Rockwell Park. A Steering Committee will be established with Staff and Citizens to gain input from everyone. Josh discussed a community needs assessment to understand the utilization of the parks as well.

Scott Smith discussed the City Wide Fiber Network project, which no work has started yet. The legislation with PURA has not changed with the pole attachment fees. In August there will be oral arguments and CCM is involved. The City will keep moving forward with the feasibility study and design of this project. Mayor Zoppo Sassu stated, no money has been spent on this project, it is in it's discovery phase. Scott discussed working with the Board of Education to improve services Citywide.

General discussion of 2020-2021 10 Year Capital Improvement Plan

Diane stated Departments have not focused on the 2020-2021 CIP yet. Mayor Zoppo Sassu stated the court area will be opening up and the IT and phone infrastructure will be left in place for future use.

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Adjournment.

John Smith made a motion seconded by Dave Preleski to adjourn at 5:24 p.m. Motion approved.

Jodi A. McGrane

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Recording Secretary