

June 11, 2019

The Joint Meeting of the City Council and Board of Finance was held on June 11, 2019 in the City Hall Council Chambers, 111 North Main Street at 6:48 p.m. Present: Mayor Zoppo-Sassu; Council Members Fortier, Hahn, Kelley, Mills, and Preleski, Rosado; Commissioners Burns, Calfe, Jones, LaMothe, O'Brien, Smith, and Thibeault. Absent: Commissioner Carrier.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON MAY 14, 2019, APPROVED.

Board of Finance approval presented.

On motion of Council Member Fortier and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on May 14, 2019.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Commissioner Calfe and seconded, it was unanimously voted: To adopt the following fifteen matters as part of the Consent Calendar.

3. \$3,138 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CONNECTICARD REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make an additional appropriation of \$3,138 within the Special Grants and Donations Fund funded by Connecticut revenue.

4. \$7,312 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR EARLY CHILDHOOD DAY CARE GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make an additional appropriation of \$7,312 within the Special Grants and Donations Fund for the Early Childhood Day Care Grant.

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5. \$25,000 TRANSFER WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR ZION LUTHERAN CHURCH, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To transfer \$25,000 within the Community Development Block Grant Fund for the Zion Lutheran Church.

6. \$730 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATIONS FOR COMMUNITY SERVICES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make an additional appropriation of \$730 within the Special Grants and Donations Fund funded by donations for Community Services.

7. \$450 ADDITIONAL APPROPRIATION WITHIN MAYOR'S HIV TASK FORCE OPERATING BUDGET FUNDED BY REGISTRATION FEES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make an additional appropriation of \$450 within the Mayor's HIV Task Force operating budget funded by registration fees.

8. \$85,000 TRANSFERS WITHIN COMMUNICATIONS OPERATING BUDGET TO RENOVATE THE TRAINING ROOM, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make transfers totaling \$85,000 within the Communications operating budget to renovate the training room.

9. \$250 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATION FOR EMERGENCY MANAGEMENT, APPROVED.

Board of Finance approval presented.

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As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make an additional appropriation of \$250 within the Special Grants and Donations Fund funded by a donation for Emergency Management.

10. \$5,046 TOTAL ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CONTRIBUTIONS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make an additional appropriation totaling \$5,046 within the Special Grants and Donations Fund funded by contributions.

11. \$200 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATION, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make an additional appropriation of \$200 within the Special Grants and Donations Fund funded by a donation.

12. \$10,000 TRANSFER WITHIN GENERAL FUND FOR OPERATING TRANSFERS OUT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To transfer \$10,000 within the General Fund for Operating Transfers Out.

13. \$10,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL NON-RECURRING FUND FOR REVALUATION, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make an additional appropriation of \$10,000 within the Capital Non-Recurring Fund for revaluation.

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14. \$250,040 TOTAL TRANSFERS WITHIN PUBLIC WORKS OPERATING BUDGET, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make transfers totaling \$250,040 within the Public Works operating budget.

15. \$12,000 TRANSFER WITHIN TRANSFER STATION OPERATING BUDGET FOR PROGRAM SUPPLIES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To transfer \$12,000 within the Transfer Station operating budget for Program Supplies.

16. \$96,425 TRANSFER WITHIN CAPITAL PROJECTS FUND FOR UNDERGROUND OIL TANK REPLACEMENTS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To transfer \$96,425 within the Capital Projects Fund for underground oil tank replacements.

17. \$169,175 TOTAL ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FUNDED BY GRANT REVENUE FOR UNDERGROUND OIL TANK REPLACEMENTS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Calfe and seconded, it was unanimously voted: To make an additional appropriation totaling \$169,175 within the Capital Projects Fund funded by grant revenue for underground oil tank replacements.

18. \$576,089.89 TRANSFER UNCOLLECTIBLE TAXES; \$326,232.28 FOR MOTOR VEHICLES; \$82,055.48 FOR SUPPLEMENTAL MOTOR VEHICLE AND \$167,802.13 FOR PERSONAL PROPERTY, APPROVED.

Board of Finance approval presented.

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On motion of Council Member Hahn and seconded, it was unanimously voted: To transfer \$576,089.89 of uncollectible taxes; \$326,232.28 for Motor Vehicles, \$82,055.48 for Supplemental Motor Vehicle and \$167,802.13 for Personal Property.

19. \$713,915 TRANSFER FROM EQUIPMENT BUILDING SINKING FUND CONTINGENCY ACCOUNT FOR PURCHASE OF CAPITAL OUTLAY, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$713,915 from the Equipment Building Sinking Fund Contingency Account for the purchase of Capital Outlay.

20. \$350,000 TRANSFER WITHIN CAPITAL NON-RECURRING FUND TO TRANSFER OUT CAPITAL PROJECTS, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$350,000 within the Capital Non-Recurring Fund to Transfer Out Capital Projects.

21. \$350,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR ENVIRONMENTAL ENGINEERING AT 894 MIDDLE STREET, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$350,000 within the Capital Projects Fund for Environmental Engineering at 894 Middle Street.

22. TO RESCIND \$18,320 APPROPRIATION WITHIN EQUIPMENT BUILDING SINKING FUND FOR CITY MATCH OF HOMELAND SECURITY GRANT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To rescind an appropriation of \$18,320 within the Equipment Building Sinking Fund for the City match of the Homeland Security Grant.

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23. \$12,750 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO PART-TIME WAGES, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$12,750 from the General Fund Contingency Account to Part-time wages.

24. \$12,750 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR SEASONAL PART-TIME FARMERS MARKET MANAGER, APPROVED.

Board of Finance approval presented.

Bristol Development Authority Executive Director Justin Malley explained this was a three year grant and the total appropriation was over a three year period.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$12,750 within the Special Grants and Donations Fund for a seasonal part-time Farmers Market manager.

25. DISCUSSION OF CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT SIDEWALK PROGRAM.

Mayor Zoppo-Sassu stated the importance of correcting misinformation regarding the funding for sidewalk replacement. She explained that approximately eight years ago there was a West End study report that laid out the priorities for infrastructure improvements in the West End, specifically through the Bristol Development Authority and Department of Public Works. The Bristol Development Authority chose to target sidewalk replacement as a program to utilize the Community Development Block Grant funds. The funds were used to replace sidewalks, instead of the cost being paid by homeowners.

26. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

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27. ADJOURNMENT.

At 7:05 p.m., on motion of Council Member Hahn and seconded, it was unanimously voted: To adjourn.

ATTEST: _____

**Therese Pac
Town & City Clerk**