BRISTOL HISTORIC DISTRICT COMMISSION
MINUTES
REGULAR MEETING OF WEDNESDAY MAY 27, 2020
5:00 P.M
WEBEX MEETING

CALL TO ORDER:
By: Acting Chairman Karen Stevens
Time: 5:02 P.M.
Place: Web-Ex Online

ROLL CALL:

<table>
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<tr>
<th>MEMBERS</th>
<th>NAME:</th>
<th>PRESENT</th>
<th>ABSENT</th>
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<tr>
<td>REGULAR MEMBERS</td>
<td>Karen Stevens (Acting Chair and Vice Chairman)</td>
<td>X</td>
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<td>Patti Philippon (Secretary)</td>
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<td>Colleen Nicastro</td>
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<td>Daniel Mike (Alternate)</td>
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<td>ALTERNATE MEMBERS</td>
<td>Camerin Crowal</td>
<td>X</td>
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<td>Larry Nelson</td>
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<td>Catherine Norton, Alternate</td>
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<td>STAFF</td>
<td>Robert Flanagan, City Planner</td>
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PUBLIC PARTICIPATION:
There was no public participation.

PLEDGE OF ALLEGIENCE:

ADMINISTRATIVE MATTERS:
1. Approval of Minutes
   a. August 28, 2019
   b. September 25, 2019
   c. October 8, 2019
   d. October 30, 2019
   e. January 29, 2020

Motion: Move to approve the minutes of the Special meeting on August 28, 2020, regular meeting of September 25, 2019 and the Special Meeting on October 8, 2019

By: Commissioner Philippon
Seconded: Commissioner Stevens
For: Commissioner Philippon and Commissioner Stevens.
Against: None.
Abstained: None.

Motion: Move to approve the Special meeting minutes of October 30, 2019 as amended per suggestion. Also amend the second motion and remove “because of the following reasons”.

By: Commissioner Philippon
Seconded: Commissioner Stevens
For: Philippon, Stevens, Mike, and Nicastro.
Against: None.
Abstained: None.

**Motion:** Move to approve the minutes of the January 29, 2020 regular meeting, as amended.

By: Commissioner Mike   
Seconded: Commissioner Stevens

For: Commissioner Stevens and Commissioner Mike.

Against: None.

Abstained: None.

**PUBLIC HEARINGS:**

None

**OLD BUSINESS:**

There is no old business.

Received notifications from the Building Department regarding demolition projects as administrative items.

**NEW BUSINESS:**

There were no new business.

**CORRESPONDENCE:**

2. Commissioner Appointment Letters

The Commission acknowledged receipt of the following items in their electronic packets: a letter dated December 11, 2019, from Therese Pac, Town and City Clerk, regarding the appointment of Daniel Mike as a regular member of the Commission; a letter dated January 15, 2020, from Therese Pac, Town and City Clerk, regarding the appointment of Camerin Crowal as an alternate member of the Commission; a letter dated February 13, 2020, from Therese Pac, Town and City Clerk, regarding the appointment of Colleen Nicastro as a regular member of the Commission; a letter dated February 13, 2020, from Therese Pac, Town and City Clerk, regarding the appointment of Larry Nelson as an alternate member of the Commission; a letter dated March 11, 2020, from Therese Pac, Town and City Clerk, regarding the appointment of Larry Nelson as a regular member of the Commission; a letter dated March 11, 2020, from Therese Pac, Town and City Clerk, regarding the appointment of Larry Nelson as an alternate member of the Commission;

**STAFF REPORT:**

No pending applications.

The next regularly scheduled Historic District meeting is set for July 22, 2020.

**PUBLIC COMMENT:**

**MISCELLANEOUS:**

**ADJOURNMENT**

**MOTION:** Move to adjourn at 5:15 P.M.

By: Commissioner Mike   
Seconded: Commissioner Nicastro

For: Commissioner Philippon, Nelson, Nicastro and Stevens.

Against: None.

Abstained: None.

The meeting adjourned at 5:15 P.M.

Respectfully submitted,

Lisa Wilson
Recording Secretary

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Karen Stevens (Vice Chairman)     Patti Philippon, Secretary

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