

**BRISTOL DEVELOPMENT AUTHORITY
POLICY COMMITTEE - SPECIAL MEETING**

April 10, 2019

5:00 PM BDA Conference Room

ATTENDEES: Howard Schmelder (Chair), Commissioners Charles Cyr, Tom Hick, John Lafreniere, Bob Passamano

STAFF: Justin Malley, Dawn Leger, David Sgro

- I. The meeting was called to order at 5:00 p.m. by Chairman Howard Schmelder.
- II. Commissioner Passamano made a motion to approve the minutes of the Special Meeting of October 22, 2018, seconded by Commissioner Hick. All voted in favor and the minutes were accepted.
- III. Allow for any public comment on agenda item
 - Craig Minor, 88 Anderson Ave. spoke regarding Neighborhood Housing Services of New Britain, application #15. They are partnering with Greater Bristol Realty Corporation to develop 3 lots and a parcel on Gridley St. This is very much in support of a Bristol activity. It is for three single families off of Pine St. and a duplex on Gridley St. There is a total of five units and these are all first time homeowners. It is new construction.
 - Blake DellaBianca, 150 Lynn Road, Greater Bristol Realty Corporation, a non-profit organization. Their mission is to create more housing and get more people to home ownership. They have partnered with Hartford Habitat and built new homes. He described their recent activities. They are partnering with Neighborhood Housing Services of New Britain. The more funding they can get the more housing they can do. They get some funding from private organizations and some government funding.
 - Ann Ruwet, CCARC, Application #11. They manage a home for people with developmental disabilities at 610 Burlington Ave. She provided background of the organization. They have eleven homes. 610 Burlington Avenue supports six adults. They need help with the siding of the home. She answered questions.
 - Dawn D'Amato, Grant Writer with CCARC. She added some information.
 - Dan Micari, 29 Melinda Lane, Chair of the Bristol Commission of Persons with Disabilities. Mr. Micari spoke in support of the CCARC project.

- IV. Executive Session to discuss financial reports of applicants for 2019-20 CDBG allocations.

Commissioner Cyr made a motion to enter into an Executive Session at 5:15 p.m., seconded by Commissioner Hick. The motion passed and the Committee entered into Executive Session.

Commissioner Cyr made a motion to come out of Executive Session at 5:36 p.m., seconded by Commissioner Hick. The motion passed and the committee proceeded to item V.

- V. Discuss Proposed Use of Funds for 2019-20 CDBG allocation, take any action as necessary.

Dawn Leger reviewed the BDA Allocation Summary for Projects and Public Facilities. We do not yet know what we will receive this year. She explained about the percentages that each category can be allocated. \$96,685 can be allocated for Public Services. The requests for everything overall totaled \$806,260.

Dawn reviewed the Planning & Administration portion. With changes in staff (reduction) we have more for projects.

Public Services: Dawn reviewed the priorities and the sheets which were distributed. We have hit all the priorities. Everyone has been funded – not in the full amounts but all received something based on these priorities. Discussion. All applications were reviewed in relation to the priorities. The list provided is a recommendation. There will be another Public Hearing.

The next Public Hearing is April 25 and the Public Comment period starts tomorrow and goes to May 15th. Another policy meeting can be called if committee members wish to discuss these recommendations further. Commissioner Schmelder (Chair) said that they will not vote on this tonight as the committee has many questions.

Non-Housing Community Development: \$60,000 is recommended for sidewalk replacement. These will be in the West End and they are in bad shape.

Public Facilities: Five new applications were reviewed. Dave Sgro has visited these to see the work that needs to be done. He provided additional information on these jobs. Neighborhood Housing Services – we cannot do new construction but we can do the sewer and water. Dave provided additional information.

The amount of the funds to be received is not yet known plus we have a small amount (\$34,000) we did not allocate. The \$34,000 represents program income and funds to be re-programmed.

The committee would like to have more time to review and another meeting will be called. The second special Policy Committee meeting will be Monday, April 15th at 4:30 p.m.

VI. Adjournment

Commissioner Cyr made a motion to adjourn at 6:40 p.m. Commissioner Hick seconded the motion. All present voted in favor and the meeting was adjourned.

Respectfully submitted,
Christine Cooper
Recording Secretary