

Energy Commission
MINUTES OF SPECIAL MEETING
March 21, 2019
1st Floor Meeting Room

PRESENT: Sean Dunn, Tom Ragaini, Dave Butkus, and Karen Hintz
ALSO PRESENT: Dave Oakes, Ray Rogozinski and Greg Hahn (both entered at 7:02 pm)

1. Call to Order

Sean Dunn called the meeting to order at 6:30 p.m.

2. Public Participation

Sean acknowledged the Boy Scouts in the audience of the meeting.

3. Election of Chairperson, Vice Chairperson and Secretary

It was agreed to still wait on this Item until a full Committee is established.

4. Approval of the January 7, 2018 and February 11, 2019 meeting minutes

Tom Ragaini made a motion seconded by Dave Butkus “to postpone approval until April” Motion approved.

5. Discussion Earth Day – April 2019 and to take any action as necessary

Dave stated the invasive species workshop was held and about 40 people attended, Carol Noble will be hosting a rain garden workshop. A Memo had been distributed to the Commission from Public Works discussing Earth Day activities within the Department. Dave Oakes and Lindsey Rivers will be working with the schools on a reduce, reuse, recycle presentation. Take 2 will be presenting about electronics recycling and a partnership with Simple Recycling with kick off in the school system to recycling textiles with funds going back to the Bristol schools. A compost workshop will be held along with putting some one the schools.

6. Presentation of Sustainable CT

Dave Oakes explained the point system with Sustainable CT, Bristol currently has 310 points and needs 400 for silver by August 24. The City has to incorporate an equity tool kit and can partner or combine events for earn points.

7. Discussion on Green Banks

Sean Dunn stated the City does not currently have a Green Bank, and needs a way to come up with the funding. Dave Oakes stated he recently processed the application for two boilers put in at Bristol Central and Bristol Easter at \$12,800 each. Usually that money would come back to be applied to offset the costs of the project.

8. Discussion on Mock Utility Bill Utilization

Dave stated he has started to gather information on energy usage for the various Departments and has asked Board of Education for assistance on their information. The spreadsheet is a work in progress that he will update for the next meeting with the assistance of the Comptroller's Office to obtain additional information. If all the funds were in one account in MUNIS, instead of individual Departments at the end of the year if there were surplus funds those could be rolled over into various energy related projects.

9. Any other business

Dave Oakes discussed the LED proposal for the Library, Police/Court complex and City Hall. This would provide updates fixtures that can be controlled over wifi, not retro the current fixtures. It makes most sense to do the Library project, as the future of City Hall is unknown. The chiller will be replaced at the Police/Court complex before the cooling season. A Consultant is looking at ZREC options for CHMS and Stafford school roofs. The Doosan contract is in the final stages for signatures for the fuel cell.

10. Adjournment

Karen Hintz made a motion seconded by Tom Ragaini "to adjourn" at 7:25 p.m.

Jodi A. McGrane
Recording Secretary

DRAFT