

**10 Year Capital Improvement & Strategic Planning Committee
Minutes of Special Meeting
February 5, 2019**

Members Present: Mayor Ellen Zoppo-Sassu, Mary Fortier, Dave Preleski, John Smith, Glenn Heiser and Tom Hislop. Peter Kelley entered at 4:35 p.m. Also present from the Comptroller's Staff: Diane Waldron, Robin Manuele and Skip Gillis.

Call to order.

The meeting was called to order by Mayor Ellen Zoppo-Sassu at 4:05 p.m.

Approval of the November 14, 2018 minutes and to take any action as necessary

Dave Preleski made a motion seconded by Mary Fortier to approve the minutes from September November 14, 2018. Motion approved.

To review the 2019-20 10 Year Capital Improvement Plan and to take any action as necessary

- a. IT**
- b. Board of Education**
- c. Fire**
- d. Parks**
- e. Water Pollution Control**
- f. Public Works**

Scott Smith reviewed the City Wide Fiber Network project presented at \$65,000,000, phased in over the next five years at \$13,000,000 each year. Scott discussed the reasons the City would benefit from the broadband network such as the following: broadband infrastructure is now essential like a utility, broadband interests of the City align with interest of subscribers, the City can promote competition for services amongst Internet Service Providers (ISPs), subscribers will get better bandwidth and services at less cost, encourages innovation amongst the community, huge economic development/increased property values, the City can fund by redirecting subscribers monthly costs to pay the City and the network is owned by the community and thus they decide how it is utilized. Looking at the numbers Scott estimates there will be approximately 26,000 subscribers, which could pay back the cost over 20 years. For example, the monthly cost of assessment for the network to the home is \$12, monthly cost of maintenance fee to the City for access is \$10 and monthly cost for ISP for 50 MB synchronous service is \$10 for a monthly total for the subscriber of \$32. Scott discussed the advantages, there are some legislative issues that have placed restrictions on the municipalities.

Pete Fusco discussed the Board of Education's project for ceiling tile replacement at Northeast Middle School which will cost \$514,810. Last year, the BOE replaced 7,000 square feet of the ceiling tiles out of the Alliance Grant for building projects, but due to the age, humidity and temperature in the building the ceiling needs constant repairs. Pete is spending \$50,000 yearly out of his operating budget to make repairs. The BOE Operations Committee has not made a decision on the feasibility study, and if the school will be renovated in 5-6 years.

Scott Smith spoke on a Board of Education project for all school to upgrade technology of the networks at \$445,835. This would replace the networks at the two high schools and wireless the remaining schools. There are funds available at 60% through the E-rate, as this is a \$775,000 project in total. The Federal Government is doing away with the program. Skip questioned if there was any funding in the Alliance Grant for technology upgrades.

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Chief Kolakoski stated the Fire Headquarters project was on for future years as a larger project, but has been brought forward as a \$1,350,000 for estimated. Friar is completing a facility study on headquarters, but it is not complete yet and doesn't include costs. Pete Fusco discussed some of the repairs the building needs, some short term repairs have been done such as a new roof recently.

Chief Kolakoski discussed the Fire Station 3 relocation project which is to procure a piece of land that is currently available to relocate the fire station at some point in the future. The \$400,000 is the current asking price of the property for 2.5 acres.

Sean Hennessey discussed the Water Pollution Control's projects that will be funded through the Water Pollution Control Capital Non Recurring Fund. These projects include manhole rehabilitation and frame replacement, repair/rehabilitate sewage collection system and repair/rehabilitate thickened sludge storage tank. This is the second sludge tank being repaired, the one being repaired this year is in much better condition and cost less to repair. Discussion was held on the capacity of the sewage plant and the amount of groundwater and sewage it treats on a daily basis.

Ray Rogozinski discussed the Public Works projects which includes road reconstruction, drainage, Muzzy Field Parking Lot construction and Pequabuck River Conduit Rehabilitation.

Weston and Sampson have inspected the conduit and there are structural issues as well as a large amount of silt and sand that impede the flow.

Maple Court, Founders Drive and Graham Street Reconstruction are all streets that are not accepted by the City but have various City services and do not require large scale maintenance. Discussion was held on not accepted streets and the practice for maintaining.

Ray explained that the Lake Avenue Culvert Replacement project has the design in place already. The Bristol Eastern, Northeast and Mt. View storm drainage projects are all projects that have to do with storm drain projects at various schools Public Works is submitting those projects on behalf of the Board of Education. Diane discussed doing a storm drainage reserve of \$200,000, even though these projects total \$404,000 they will have to be prioritized. Ray stated he believes the order would be Bristol Eastern, Mt. View and then Northeast for safety concerns. Diane stated looking at the out years of the ten year plan there are several drainage projects in the upcoming years.

Ray stated the Muzzy Field Parking Lot project will be completed in house in collaboration with Parks as a Zoning compliance for accessible parking.

Mayor Zoppo-Sassu addressed the Parks projects which includes the development of a Master Plan, Memorial Boulevard paving and Page Park Maintenance area improvements. The Parks previously completed a study with Milone and Macbroom, however that is now twelve years old and there are no funds available to continue with the rest of the parks. The Page park maintenance building is an eyesore and the project will add power and a door opening to create more functional storage space.

Diane Waldron discussed the funding sources: bonding, general fund cash, LOCIP, Water Pollution Control Capital Non-Recurring Fund, Grants and Other Sources. The City has available \$540,000 in LoCIP funds to use and is allocating \$670,000 in General Fund Cash. The Jerome Avenue Bridge Replacement project qualifies for State or Federal grant reimbursement.

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Mayor Zoppo-Sassu stated one project which was just approved that is not on here is the Open Space Grant application for \$2.1 million that was approved for bonding.

The Committee will meet again on March 4 to make decisions on the projects.

Adjournment.

Mary Fortier made a motion seconded by Peter Kelley to adjourn at 6:15 p.m. Motion approved.

Jodi A. McGrane

Jodi A. McGrane
Recording Secretary