CALL TO ORDER:
By: Chairman Rafaniello
Time: 7:00 P.M.
Place: City Hall

ROLL CALL:
Chairman Rafaniello called the meeting to order at 7:01 P.M.

<table>
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<tr>
<th>MEMBERS</th>
<th>NAME:</th>
<th>PRESENT</th>
<th>ABSENT</th>
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<tbody>
<tr>
<td>REGULAR MEMBERS:</td>
<td>Jerald Rafaniello (Chairman)</td>
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<td></td>
<td>Jeffrey Twombly (Vice Chairman)</td>
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<td></td>
<td>Richard Raymond</td>
<td>X</td>
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<td>Alfred Radke, III</td>
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<td>David Pecevich (Secretary)</td>
<td>X</td>
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<td>ALTERNATE MEMBERS</td>
<td>Rory Ghio</td>
<td>X</td>
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<td>Tim Adamaitis</td>
<td>X</td>
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<tr>
<td>STAFF</td>
<td>Christopher Schaut, Assistant City Planner</td>
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Public Hearings

1. Application #3721 – Appeal of the Zoning Enforcement Officer’s (ZEO) November 12, 2019 decision at 312 Old Wolcott Road; Assessor’s Map 9, Lot 2; R-15 (Single-Family Residential) zone, Anareliz Lebron and Victor Santiago, appellants – (Continued from December 3, 2019).

The Board acknowledged the following items in their electronic packets: a Cease and Desist Order letter dated November 12, 2019, from Edward Spyros, Zoning Enforcement Officer, regarding debris and the horse on the property; a Certificate of Emotional Support Animal Registration, dated November 12, 2019, from Michelle Mirsky, Psy.D.; an email dated December 20, 2019, from Caitlin Marino, a neighbor, to Christopher Schaut, Assistant City Planner, regarding the debris and sufficient area for the horse; a memorandum dated November 25, 2019, from Edward Spyros, Zoning Enforcement Officer, regarding the Cease and Desist Order for 312 Old Wolcott Road with the following attachments (14 pages): two photographs, undated, entitled “Barn Photographs” and “Aerial View of 312 Old Wolcott Road (.97 Acres)”; and email dated November 7, 2019, from Thomas Lozier, Chief Building Official, regarding a blight complaint; an email dated November 7, 2019, from Christopher Schaut to Caitlin Marino and Thomas Lozier, regarding the complaint; a copy of the Cease and Desist Order letter dated November 12, 2019, from Edward Spyros, Zoning Enforcement Officer, regarding debris and the horse on the property; Assessment Cards dated November 8, 2019 a Survey Map, dated November 27, 1990, from Lepore Associates, Inc. (attached Regulations Pages 21 and 22.)

The following item was submitted into the record: an email dated December 23, 2019, from Victor Santiago to Christopher Schaut, regarding a request to continue the Appeal to the February 4, 2020 regular meeting in order to obtain additional information for the Board.

Mr. Schaut explained that Application #3721, the Appeal, remained opened and was continued from December 3, 2019. The appellants requested the Appeal (App. #3721) to be continued to the February 4, 2020 regular meeting. The applicants for Application #3723 also requested that application be postponed to the February 4, 2020 regular meeting. The reasons were to obtain additional documents for the emotional support animal, which they should be able to do by the February 4, 2020 regular meeting. But, the Board should process each of the applications separately.

MOTION: Application #3721 – Appeal of the Zoning Enforcement Officer’s (ZEO) November 12, 2019 decision at 312 Old Wolcott Road; Assessor’s Map 9, Lot 2; R-15 (Single-Family Residential) zone, Anareliz Lebron and Victor Santiago, appellants, be continued to the February 4, 2020 regular meeting.

By: Twombly
Seconded: Raymond.
For: Raymond, Pecevich, Radke, Twombly and Rafaniello.
Against: None.
Abstain: None.

The application is continued.

Mr. Schaut read into the record the email dated December 23, 2019, from Victor Santiago.

Mr. Schaut explained the email from Mr. Santiago was a suggestion by Mr. Robert Flanagan, City Planner. He explained the appellants were working on obtaining the letter to supplement the certificate, which should be received before the February 4, 2020 regular meeting.

2. Application #3723 – Variances of 1) minimum lot area of two acres for a horse; 2) 75 foot setback for barn, shelter or other building used for housing a horse or for the storage of supplies or waste material at 312 Old Wolcott Road; Assessor’s Map 9, Lot 2; R-15 (Single-Family Residential) zone, Anareliz Lebron and Victor Santiago, applicants.

The Commission acknowledged receipt of the following items in their electronic packets: an email dated December 20, 2019, from Nancy O’Dell, regarding the property; a Certificate of Emotional Support Animal Registration, dated November 12, 2019, from Michelle Mirsky, Psy.D.; an email dated December 20, 2019, from Nancy O’Dell, regarding the property;

The following items were submitted into the record: an email dated December 23, 2019, from Victor Santiago to Christopher Schaut, regarding a request to continue the Appeal to the February 4, 2020 regular meeting in order to obtain additional information for the Board.

**MOTION:** Application #3723 – Variances of 1) minimum lot area of two acres for a horse; 2) 75 foot setback for barn, shelter or other building used for housing a horse or for the storage of supplies or waste material at 312 Old Wolcott Road; Assessor’s Map 9, Lot 2; R-15 (Single-Family Residential) zone, Anareliz Lebron and Victor Santiago, applicants, be postponed to the February 4, 2020 regular meeting per the applicant’s request.

By: Twombly Seconded: Raymond.

For: Raymond, Pecevich, Radke, Twombly and Rafaniello.
Against: None.
Abstain: None.

**MISCELLANEOUS**

3. Approval of Minutes– December 3, 2019

**MOTION:** Move to approve the minutes of the December 3, 2019, regular meeting.

By: Twombly Seconded: Raymond.

For: Raymond, Pecevich, Radke, Twombly and Rafaniello.
Against: None.
Abstain: None.

**ADJOURNMENT**

**MOTION:** Move to adjourn at 7:06 P.M.

By: Twombly Seconded: Pecevich.

For: Raymond, Pecevich, Radke, Twombly and Rafaniello.
Against: None.
Abstain: None.
Respectfully submitted,

Nancy King
Recording Secretary

Jerald A. Rafaniello, Chairman

David Pecevich, Secretary