

Board of Park Commissioners  
Budget and Finance Committee  
**Tuesday, September 17, 2019 at 5:30 p.m.**  
Park Department Office, City Hall, 111 North Main Street, Bristol, CT  
Agenda

1. Acceptance of minutes

- a. Approval Of The Meeting Minutes Of April 17, 2019

Documents:

[BUDGET AND FINANCE MINUTES 04-17-2019 FINAL.PDF](#)

2. Public Participation

3. Old Business

- a. To Review Commissioner's Recommended Policy Changes For The Policies And Operations Manual
- b. To Review The Superintendent's Draft Memo Regarding The Future Of Park Trust Accounts

4. New Business

- a. To Consider A Request For Park Ice Cream Fee Reduction
- b. To Review Language Of Veteran's Memorial Park And Boulevard School Bus Access

5. Other Business

6. Adjourn

Park and Recreation Department  
Budget & Finance Committee  
Building & Maintenance  
Wednesday, April 17, 2019 5:00 p.m.  
City Hall, Park Office, 2<sup>nd</sup> Floor, 111 North Main Street, Bristol, CT  
Meeting Minutes

Present: Chairperson Commissioner Fiorito  
Commissioner Kalat  
Commissioner Holden  
Joshua Medeiros, Superintendent of Parks Department  
Commissioner Bogdanski  
Commissioner Donovan

Absent: Ellen Zoppo-Sassu, Mayor

**Call to order**

Commissioner Fiorito called the meeting at 5:00 p.m.

**1) Acceptance of minutes from February 6, 2019:**

Motion made by Commissioner Kalat to approve the February 6, 2019 minutes.

Seconded by Commissioner Holden

All in favor. Motion carried.

**2) Public Participation:**

None

**3) Old Business**

- a. Review The Rockwell Park Mountain Bike Path.

Dr. Medeiros provided a memorandum from the Bristol Police Department which consisted of their recommendations for the bike trails and the street. Dr. Medeiros believes that he can find the funding for the signage by July 1<sup>st</sup>, 2019. The recommendations from the Police Department are not major concern and can be rectified relatively easy. Dr. Medeiros will work with the police in order to secure traffic signs as requested.

The Committee has decided to move forward with this plan pending approval from Corporation Counsel.

Dr. Medeiros provided a proposed plot plan for phase II of the mountain bike trails for the Commissioners review. The phase II will need to be presented to the Board of Park Commissioner's for their review and approval in the future.

**4) New Business:**

- a. Discuss the fee structure for fields was previously adopted for non-profit organizations and take any action as necessary.

A fee schedule was adopted for profit organizations and non-Bristol organizations of \$25.00 per practice and \$100.00 per game.

For the adult Bristol group, its proposed to charge \$25 for a field with no lights and \$35 for fields with lights.

Dr. Medeiros presented a city of Bristol Fee scheduled which was revised in April 2019. The Committee will revisit the groups such as the Forestville LL and Bristol Girls Little League (and any others) in the future to be certain the groups have signed contracts and everything is up to date.

**5) Other Business:**

**6) Adjourn:**

Motion made by Commissioner Holden to adjourn at 6:37 p.m.

Seconded by Commissioner Kalat.

All in favor. Motion carried.

Respectfully submitted,

Lisa Wilson  
Recording Secretary  
Board of Park Commissioners