

Board of Park Commissioners  
Building And Maintenance Committee  
Wednesday, January 30, 2019 at 6:00 p.m.  
Park Department Office, City Hall, 111 North Main Street, Bristol, CT  
Agenda

1. Call to Order

2. Approval of Meeting Minutes

a. Building And Maintenance Minutes 08-15-2018

Documents:

[BLDG AND MAINT MEETING MINUTES 08-15-2018 DRAFT.DOCX](#)

3. Old Business

4. New Business

a. Review The Proposed Park For Peck Park And Take Any Action As Necessary.

b. Review The Proposed Parking Area For Muzzy Field And Take Any Action As Necessary.

5. Other Business

6. Adjournment



Board of Park Commissioners  
Building and Maintenance Committee  
Tuesday, August 15, 2018 at 5:00 p.m.  
Park Department Office, City Hall, 111 North Main Street, Bristol, CT  
Meeting Minutes

Attendee: Robert Fiorito (Chair)  
Robert Kalat  
Sandra Bogdanski  
Brian Wilson

Cindy Donovan

Absent:

1. Call to Order
2. Approve Meeting Minutes from April 10, 2018

Motion made by Commissioner Kalat and seconded by Fiorito accept the meeting minutes of April 10, 2018. All in favor. Motion passed.

3. Old Business

None

4. New Business
  - a. Review of request for proposals for professional services relative to improvements at Page Park pool.

Mr. Wilson explained the RFP that is ready to go public on Friday. Site was analyzed by TLB and provided immediate renovations which was done in the spring. They also laid out several concepts for the bath house. The hiring of an architect and engineering firm will be responsible to review the study and provide an assessment. They will return with a conceptual ideas for the bathhouse changes. There is a time line on page 3 of 8. There will be a mandatory site visit on 09-06-18 and bids due on 09-17-18. The commission would like to know what have they performed in the past along with to provide references. Site visit is to ask the questions.

The bid is specifically for the design work and a conceptual design. Commencement of construction will begin at the close of the pool next year. Commissioner Kalat would like to know if there's a preferential treatment for local contractors or architect firms.

Scope of services on page 2 summarizes the expectations of the RFP. Scope of work explains what the City is looking for. Three (3) million is the budget for the architect work, design work and will include the construction.

Mr. Wilson explained the RFP process in great detail and the expectations of the Park Department. The Park Superintendent will serve as the Clerk of the Works for the project.

Steering Committee will be established to review the proposals and there is a point system to assist with the evaluation of the bids.

Motion made by Commissioner Kalat to accept the RFP and seconded by Commissioner Bogdanski. All in favor. Motion passed.

5. Other Business

None

6. Adjournment

Motion made by Commissioner Bogdanski and seconded by Commissioner Kalat to adjourn at 5:43 p.m. All in favor. Motion passed.

Respectfully submitted by:

Lisa Wilson